

CITY OF CROWLEY  
REGULAR COUNCIL MEETING

**AUGUST 13, 2002**

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 13<sup>th</sup> day of August, 2002, at the regular meeting place of said Mayor and Board of Aldermen, the City Hall, 426 North Avenue F, Crowley, Louisiana.

Mayor Isabella L. de la Houssaye presided with the following Aldermen present: James M. Buatt, J. Elliot Doré, Tiger Istre, Vernon Martin, Mary T. Melancon, Laurita D. Pete, Steven C. Premeaux and Ira Thomas. Aldermen Greg Jones was absent.

Alderswoman Pete led the Pledge of Allegiance to the flag and Alderman Doré gave the invocation.

Alderman Buatt moved to amend the agenda to consider an application for a new retail Beer and Liquor Permit from Paula Bouillion. Seconded by Alderman Martin and duly adopted after a unanimous vote.

**PUBLIC HEARING:**

Mayor de la Houssaye opened the public hearing on proposed Ordinance No. 1260. The proposed ordinance to designate West 7<sup>th</sup> Street and Spann Avenue as a four-way stop intersection was read by title.

Three calls were made for proponents to the proposed Ordinance No. 1260. No comments were made.

Mr. Regan asked for opponents of the proposed Ordinance No. 1260. A third and final call was made with no one coming forward to speak.

Mayor de la Houssaye called the public hearing on Ordinance No. 1260 to a close.

The following resolution was offered by Alderman Martin, duly seconded by Alderman Istre, and duly resolved and adopted.

RESOLUTION OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF CROWLEY, ACADIA  
PARISH, LOUISIANA, ORDERING AND ISSUING A  
RULE TO SHOW CAUSE FOR CONDEMNATION OF  
PROPERTY

WHEREAS, the City Inspector has notified the Mayor and Board of Aldermen of a violation of the Building and Safety Codes of the City of Crowley; and

WHEREAS, notice has been issued to the property owner, First Union Home Equity Bank, by the City Inspector's office for repairs and/or demolition to be made of the improvements on Lots 33 and 34, East Park Subdivision, City of Crowley, having a municipal address of 254 Gulf Rose, Crowley, Louisiana; and

WHEREAS, no action has been taken and that the City Inspector has requested a public hearing on the condemnation of the said property;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, in regular session duly convened, that notice of rule to show cause should be issued to First Union Home Equity Bank for a public hearing to be held by the Mayor and Board of Aldermen on the 10th day of September, 2002, at 6:00 p.m. and that said notice be properly recorded and served upon the property owner pursuant to law.

THUS DONE AND ADOPTED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, on this the 13<sup>th</sup> day of August, 2002, in regular session duly convened, at Crowley, Acadia Parish, LA.

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ISABELLA L. DE LA

HOUSSAYE, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

**PRESENTATIONS OR APPEARANCES:**

The Louisiana Municipal Association recognizes outstanding community achievements. Mayor de la Houssaye and each Councilman received a plaque at the Louisiana Municipal Association Convention as recipients of the Economic Development Award for 2001 for cities with a population of 10,000 to 25,000. This is the third consecutive year that Crowley has received a community achievement award. The application submitted for the 2001 award was on the Crowley Enterprise Center.

Residents of the North of I-10 proposed sewer extension and annexation area appeared before the council with a list of questions to be answered. A lengthy discussion was held with numerous individuals speaking on the complexity, confusion and misunderstandings of the annexations in connection with the North of I-10 Sewer Line and Pump Station project. These questions need to be answered to resolve their issues and requested a special meeting with the council.

Alderman Martin moved to call a Special Council Meeting to discuss the annexations in connection with the North of I-10 Sewer Line and Pump Station Project in the Council Chambers of City Hall on Tuesday August 20, 2002 at 6:00 p.m. Seconded by Alderman Doré and duly adopted.

Mrs. Lois Richard addressed the assembly to register a complaint against a resident in her neighborhood. The City inspector will be asked to take necessary steps to help correct the problems and to report back to the council.

### **READING & APPROVAL OF MINUTES / BILLS:**

Alderwoman Melancon moved to amend the minutes of the July 9<sup>th</sup> Regular council meeting on page 4683 in the paragraph that reads “to authorize the Mayor to enter into an intergovernmental agreement with the Acadia Parish Police Jury to **assume the ownership** of the I-10 lights under the terms discussed, i.e.” by striking out “**assume the ownership and inserting assume operation and maintenance**”. Seconded by Alderman Buatt and duly adopted.

Alderwoman Melancon moved to dispense with the reading of the minutes of the July 9<sup>th</sup>, 2002 regular council meeting; and approve them as written, distributed and amended. Seconded by Alderman Martin and duly adopted.

Alderman Istre moved to approve all bills presented for payment. Seconded by Alderman Doré and duly adopted.

### **MAYOR'S REPORT:**

The Mayor presented the Sales Tax Report and User Fee Report that compare current collections to collections from previous years. The Recap of all Funds Report compares actual revenues and expenditures for the eleven months of the fiscal year to the budgeted revenues and expenditures of the same period.

### **STANDING COMMITTEE REPORTS:**

## **PUBLIC WORKS:**

Alderman Melancon moved to approve Partial Payment No. 4 to R. E. Heidt in the amount of \$2,250.51 for the 2001-02 Annual Materials and Street Repair contract. Seconded by Alderman Thomas and duly adopted.

Alderman Melancon moved to approve Work Order Amendment No. 3, the Final Amendment under this Work Order for the 2001-02 Annual Materials and Street Repair contract with R. E. Heidt, in the amount of –(minus) \$9,472.46. Seconded by Alderman Istre and duly adopted.

The following resolution was offered by Alderman Melancon, duly seconded by Alderman Pete, and duly resolved and adopted.

## **RESOLUTION OF ACCEPTANCE**

A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Crowley, a Notice of Acceptance for R. E. Heidt Construction, Contractor, pertaining to the substantial completion of the contract for “2001-2002 Streets & Drainage Maintenance Material and Repair - Proposal No. 3 – Work Order No. 1” for the City of Crowley in accordance with the plans and specification contained in the contract documents pertaining thereto.

WHEREAS, for R. E. Heidt Construction, as Contractor, has substantially completed “2001-2002 Streets & Drainage Maintenance Material and Repair - Proposal No. 3 – Work Order No. 1” for the City of Crowley in accordance with the plans and specification contained in the contract documents pertaining thereto; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley Board of Aldermen that the Mayor of said City of Crowley be, and is hereby empowered,

authorized and directed to execute a Notice of Acceptance for and on behalf of the City of Crowley accepting the work as being substantially completed, and that the Mayor be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

THUS DONE, SIGNED AND ADOPTED on this the 13<sup>th</sup> day of August, 2002.

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ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

Alderwoman Melancon moved to approve Partial Payment No, 3 for Release of Retainage in the amount of \$2,237 to Morvant Construction Company for Installation of Drop Inlets on the South Avenue O Outfall. Seconded by Alderman Doré and duly adopted.

Alderwoman Melancon moved to authorize Mader-Miers Engineering, Inc. to perform the necessary topographic surveys and study the drainage patterns for the area of South Parkerson Avenue on the west side between Cedar Street and Oak Street; and for the area along South Cherokee Road near Stine's to determine the required size of culverts for a driveway requested by Mike Albarado and bring recommendations to the Council. Seconded by Alderman Martin and duly adopted.

Alderwoman Melancon moved to authorize Mader-Miers Engineering, Inc. to perform the necessary topographic surveys and studies to make a recommendation to the Council on the feasibility of correcting a drainage problem on the north side of East Third Street between Avenue K and Avenue L and to include the necessary improvements in the Northview Lane Improvements project now under design. Seconded by Alderwoman Pete and duly adopted.

Bids were received for the City of Crowley's "FY 2002-2003 Street & Drainage Maintenance and Repair Materials" and accepted with the following motions.

A motion was offered by Alderman Martin and seconded by Alderman Doré to award the annual contract on Proposals No. 1 for Surface Coarse Aggregates, Item No. 1 for Washed Gravel to Acadiana Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposals No. 1 for Surface Coarse Aggregates, Item No. 2 for Grey Limestone # 610 to Vermilion Shell and Limestone in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderman Istre and seconded by Alderman Martin to award the annual contract on Proposals No. 1 for Surface Coarse Aggregates, Item No. 3 for Grey Limestone # 57 to Vermilion Shell and Limestone in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderman Martin and seconded by Alderman Istre to award the annual contract on Proposals No. 1 for Surface Coarse Aggregates, Item No. 4 for White Limestone # 610 to Port Aggregates, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 2 for Asphalt Concrete Cold Mix for F.O.B. City of Crowley to Emulsified Asphalts, Inc. and Pick-Up by City Vehicle to Vermilion Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderman Martin and seconded by Alderwoman Melancon to award the annual contract on Proposal No. 3 for Flexible Pavement as follows:

Item No. 1, 6 and 18 to H. & S. Construction Co.

Item No 2, 3, 4, 5, 16, and 17 to Emulsified Asphalts, Inc.  
Item No 12, 13 and 21 to Quality Construction Specialists, Inc.

In accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderwoman Melancon to award the annual contract on Proposal No. 4 for Concrete Pipe and Arch Pipe - 4' joints, Item No. 1 to Acadiana Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 6 for Concrete Pipe and Arch Pipe - 8' joints, Items No. 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, and 11 to Coastal Culvert & Supply, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderman Martin and seconded by Alderwoman Melancon to award the annual contract on Proposal No. 6 for Concrete Pipe and Arch Pipe - 8' joints, Item No. 12 to Acadiana Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Doré to award the annual contract on Proposal No. 6 for Concrete Pipe and Arch Pipe - 8' joints, Items No. 13, 14, 15, 16, 17, 18, 19, 20, and 21 to Coastal Culvert & Supply, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 6 for Concrete Pipe and Arch Pipe - 8' joints, Items No. 22 and 23 to Acadiana Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 7 for Polyvinyl Chloride Pipe, Items No. 9, 10, 11, 12, 13, 15, and 16 to Coastal Culvert & Supply, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 8 for Flexible Watertight Gasket for Reinforced Concrete Pipe, Items No. 12, 22 and 23 to Acadiana Shell and Limestone, Inc. in accordance with the bid tabulation. Motion carried.

A motion was offered by Alderwoman Melancon and seconded by Alderman Martin to award the annual contract on Proposal No. 9 Portland Cement Concrete and Flowable Fill, to Angelle Concrete of LA, Inc. in accordance with the bid tabulation. Motion carried.

**UTILITY:**

Alderman Martin moved to approve Partial Payment Estimate No. 2 to B & K Construction for the North Crowley Pump Station Collection Line Upgrade project in the amount of \$42,538.15. Seconded by Alderman Thomas and duly adopted.

Alderman Martin moved to adopt a Resolution authorizing the Mayor to enter into an agreement with LDOTD to operate and maintain the lighting system along I-10. Seconded by Alderman Doré and duly adopted.

Alderman Martin offered a motion to approve the request from the Acadia Parish Police Jury to construct a sewer extension on Capital Avenue for the New Acadia Parish Correctional Annex with the Acadia Parish Police Jury accepting all responsibility of engineering and construction costs. Mader Miers is authorized to begin work on the plans. Seconded by Alderman Doré and duly adopted.

**PUBLIC SAFETY:**

Alderman Buatt offered a motion to authorize Homeland Civic and Social Organization to acquire a permit from the Chief of Police to consume alcoholic beverages at the Martin Luther King Center and grounds on Saturday, August 31, 2002 and Sunday, September 1, 2002. Seconded by Alderwoman Melancon and duly adopted.

Alderman Buatt offered a motion to approve a new application from Paula Bouillion for a 2002 Class A – Retail Outlet Beer Permit and a Class A – Retail Outlet Liquor Permit for Imber's, 502 North Parkerson Avenue, Crowley, LA, contingent upon verification of sales tax. Seconded by Alderwoman Melancon and duly adopted.

Alderman Martin offered a motion that a sign be erected at Mill Street and Avenue E directing the hopper bottom trucks to park along Mill Street at locations that will not obstruct the view of Mill Street from motorists driving down Avenue E. Seconded by Alderman Premeaux and duly adopted.

**ZONING & ANNEXATION:**

The following resolution was offered by Alderman Premeaux, seconded by Alderman Doré, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD  
OF ALDERMEN OF THE CITY OF CROWLEY,  
ACADIA PARISH, LA, INTRODUCING A  
PROPOSED ORDINANCE AND CALLING FOR A  
PUBLIC HEARING CONCERNING SAME.

WHEREAS, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

WHEREAS, the proposed ordinance must be introduced by its title; and

WHEREAS, a public hearing must be held prior to its adoption; and

WHEREAS, the title of the proposed ordinance must be published in the official journal and the notice shall provide for the time and place where the Board will consider its adoption.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen, that the following ordinance be and it is hereby introduced for consideration at the next regular meeting of the Mayor and Board of Aldermen, to-wit:

AN ORDINANCE TO AMEND AND RE-ENACT THE PROVISIONS OF CHAPTER 9.5 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, BY ADDING THERETO SECTION 35.1 TO PROVIDE FOR THE USE OF PAINT SCHEMES, FLAGSHIP COLORS AND ARCHITECTURAL ELEMENTS ON BUILDINGS & STRUCTURES USED TO IDENTIFY OR RECOGNIZE THE BUSINESS; AND TO PROVIDE REGULATIONS THEREFOR; AND TO PROVIDE FOR ALL MATTERS IN CONNECTION THEREWITH; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO.

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen, that the City Clerk shall publish the following notice in the Crowley Post Signal:

NOTICE OF PROPOSED ADOPTION OF ORDINANCE

The Board of Aldermen of the City of Crowley, shall meet on the 10<sup>th</sup> day of September, 2002 at 6:00 o'clock p.m. in the Council Chambers, City Hall, Crowley, LA, to consider the adoption of the following ordinance:

AN ORDINANCE TO AMEND AND RE-ENACT THE PROVISIONS OF CHAPTER 9.5 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, BY ADDING THERETO SECTION 35.1 TO PROVIDE FOR THE USE OF PAINT SCHEMES, FLAGSHIP COLORS AND ARCHITECTURAL ELEMENTS ON BUILDINGS & STRUCTURES USED TO IDENTIFY OR RECOGNIZE THE BUSINESS; AND TO PROVIDE REGULATIONS THEREFOR; AND TO PROVIDE FOR ALL MATTERS IN CONNECTION THEREWITH; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO.

Copies of the proposed Ordinance are available for a nominal fee in  
the Office of the City Clerk, City Hall, Crowley, LA.

THUS DONE AND SIGNED on this the 13<sup>th</sup> day of August, 2002.

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JUDY L. ISTRE, CITY CLERK

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THUS DONE, SIGNED AND ADOPTED on this the 13<sup>th</sup> day of August, 2002.

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HOUSSAYE, MAYOR

ISABELLA L. DE LA

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Premeaux and seconded by  
Alderman Martin and duly adopted.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF  
THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA,  
CONDITIONALLY APPROVING THE PRELIMINARY/FINAL PLAT

OF LIMCO SUBDIVISION NO. 1 AND AUTHORIZING THE  
ACCEPTANCE OF THE DEDICATION TO PUBLIC USE OF THE  
RIGHTS OF WAY, SERVITUDES AND UTILITIES CONSTRUCTED  
THEREON; AND TO PROVIDE FOR ALL MATTERS IN  
CONNECTION THEREWITH

Alderman Premeaux moved to amend the foregoing resolution Conditionally Approving the Preliminary/Final Plat of LIMCO Subdivision No. 1, by striking out the “Wording on the Plat“, seconded by Alderman Doré and passed.

The following main resolution as amended was voted on and adopted.

RESOLUTION OF THE MAYOR AND BOARD  
OF ALDERMEN OF THE CITY OF CROWLEY,  
ACADIA PARISH, LOUISIANA  
CONDITIONALLY APPROVING THE  
PRELIMINARY/FINAL PLAT OF LIMCO  
SUBDIVISION NO. 1 AND AUTHORIZING THE  
ACCEPTANCE OF THE DEDICATION TO  
PUBLIC USE OF THE RIGHTS OF WAY,  
SERVITUDES AND UTILITIES CONSTRUCTED  
THEREON; AND TO PROVIDE FOR ALL  
MATTERS IN CONNECTION THEREWITH

WHEREAS, LIMCO, Inc. presented a proposal to develop and divide into lots commercial property designated as C-3 Highway Commercial, situated on Oddfellows Road near its intersection with Avenue I; and

WHEREAS, a preliminary/final plat was presented to the Crowley Planning commission; and

WHEREAS, a public hearing was held concerning the development of the area for commercial purposes, the proposed size and location of the lots; and

WHEREAS, the Planning Commission, by letters dated July 1, 2002 and August 2, 2002, recommended the acceptance and conditional approval of the preliminary/final plat, subject to and contingent upon compliance with the final recommendations of Mader-Miers Engineering, Inc., City Engineers, to guarantee construction with LAWCO of water lines to serve all lots in the subdivision and to adopt subdivision covenants or restrictions, and to include notice on the plat regarding the installation of a fence on the south property line and to construct the sewer system and drainage system in accordance with the specification requirements of the City Subdivision Ordinance; and

WHEREAS, the Mayor and Board of Aldermen find it in the best interest of the city to accept the recommendations and the conditions of approval with the exception requiring a restriction to be placed on the face of the plat; and

WHEREAS, a motion was offered to amend the original Resolution and substitute the following:

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, in regular session duly convened, that they do hereby accept the preliminary/final plat of LIMCO Subdivision No. 1, showing the location, size and numbers of the lots, rights of way and servitudes thereon; and do hereby authorize the formal acceptance and authorize the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, to execute acceptance of the final plat with the dedication of the servitudes, rights of way and public improvements to be constructed thereon, conditioned upon completion of water lines and wastewater treatment lines in accordance with the Subdivision Ordinance of the City of Crowley and final inspection and approval of the City Engineers; and that the owner shall provide subdivision covenants and restrictions, or include in the act of sale restrictions which shall read substantially to the effect as follows: "Prior to the Construction of any improvements on any lot in this subdivision, or portions thereof, each lot owner shall be required to construct a solid privacy fence for the entire width of the lot at the rear property line. Said fence shall be not less than six (6') feet nor more than eight (8') feet in height and shall be perpetually maintained by each lot owner for the purpose of providing a visual barrier."; and

BE IT FURTHER RESOLVED that the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, be and she is hereby authorized, empowered and directed to execute such instruments and plats as may be necessary to effect such acceptance and

dedication, and to authorize the filing the plat in the public records of the Clerk and Recorder of Acadia Parish, Louisiana.

THUS DONE AND ADOPTED in regular session duly convened on this the 13<sup>th</sup> day of August, 2002 at Crowley, Acadia Parish, Louisiana, at which a quorum was acting throughout.

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HOUSSAYE, MAYOR

ISABELLA L. DE LA

ATTEST:

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JUDY L. ISTRE, CITY CLERK

Alderman Premeaux offered a motion to allow Dr. Holland of 320 North Avenue J to place 6' boulders in accordance with the setback requirements. Seconded by Alderman Thomas and duly adopted.

Alderman Premeaux offered a motion to approve a trailer petition on Lot 3 Block 22, Andrus Subdivision at South Avenue N for Dalton and Betty Schexnayder. Seconded by Alderwoman Pete and duly adopted.

**PUBLIC BUILDING:**

Alderman Premeaux moved to approve Partial Payment Request No. 10 for renovations to the Rice Theatre to E. L. Habetz Builders, Inc. in the amount of \$64,720. Seconded by Alderman Melancon and duly adopted.

Alderman Premeaux moved to approve Partial Payment Request No. 11 for renovations to the Rice Theatre to E. L. Habetz Builders, Inc. in the amount of \$89,237.95. Seconded by Alderman Buatt and duly adopted.

Alderman Premeaux moved to approve Partial Payment Request No. 11 to E. L. Habetz Builders, Inc. for renovations to the Crowley Enterprise Center in the amount of \$41,901. Seconded by Alderman Martin and duly adopted.

The following resolution was offered by Alderman Premeaux, seconded by Alderwoman Melancon, and duly resolved and adopted. Seconded by and duly adopted.

RESOLUTION OF THE MAYOR AND BOARD  
OF ALDERMEN OF THE CITY OF CROWLEY,  
ACADIA PARISH, LOUISIANA,  
AUTHORIZING ACCEPTANCE OF THE WORK  
PERFORMED AND THE EXECUTION OF A  
CERTIFICATE OF SUBSTANTIAL  
COMPLETION OF THE RENOVATIONS OF  
THE CROWLEY ENTERPRISE CENTER; AND  
TO PROVIDE FOR ALL OTHER MATTERS IN  
CONNECTION THEREWITH

WHEREAS, the general contractor has requested an inspection of the work performed under the contract to determine whether it is substantially complete; and

WHEREAS, the architect has reviewed the request and inspected the property in the presence of the contractor and the Mayor of the City of Crowley; and

WHEREAS, the architect has found that the work performed under the contract is substantially complete and has designated the work sufficiently complete for occupancy subject to a list of items to be completed or corrected; and

WHEREAS, the Mayor and Board of Aldermen find that the work on the project is substantially complete and acceptable for occupancy, subject to the completion or correction of the listed items;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, in regular session duly convened, that they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, to accept the work and execute a certificate of substantial completion of the work, with the City of Crowley to assume full possession of the building at 8:00 a.m. on September 10, 2002; and

BE IT FURTHER RESOLVED that the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, be and she is hereby authorized, empowered and directed to execute any and all necessary documents and do whatever may be necessary and proper in connection with the matter.

THUS DONE AND ADOPTED in regular session duly convened on this the 13<sup>th</sup> day of August, 2002 at Crowley, Acadia Parish, Louisiana, at which a quorum was acting throughout.

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ISABELLA L. de la HOUSSAYE,

MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

**INSURANCE & PERSONNEL:**

Alderman Pete offered a motion to hire Charles Broussard Jr. as a firefighter, effective August 29, 2002, contingent upon the Civil Service ruling in favor of his test scores and his passing the physical. Seconded by Alderman Melancon and duly adopted.

**COMMUNITY & ECONOMIC DEVELOPMENT:**

Alderman Istre moved to appropriate \$5,000 for entertainment for Carnival d'Acadie 2003. Seconded by Alderman Melancon and duly adopted.

**RECREATION:**

Alderman Thomas moved to approve Partial Payment Request No. 4 for Release of Retainage to Kirk Knott Electric for the Installation of Fixtures and Poles for Ballfield Lighting Improvements at Miller Stadium in the amount of \$23,768.49, contingent upon completing all Punch List items and the furnishing of a clear lien certificate. Seconded by Alderman Melancon and duly adopted.

Alderman Thomas moved to authorize the necessary survey and design services to develop a grading plan for the Hensgens Park Parking Area. Seconded by Alderman Istre and duly adopted.

**REVENUE & FINANCE:**

Alderman Doré offered a motion to amend the Fiscal 2002 Budget as follows. Seconded by Alderman Istre and duly adopted.

Fiscal 2002 Budget Amendments

2002	Change
Amended	

Revenues		Budget	
General Fund			
	Franchise & Rentals	855,120	133,750
	Other Revenue	1,995,160	80,515
1 & 1/2 Cent Sales Tax			
	Other Revenues	2,885,000	84,750
1/2 Cent Sales Tax - Salary			
	Other Revenues	970,333	18,833
1/2 Cent Sales Tax - Street Improvements			
	Other Revenues	961,908	51,908
Motor Vehicle Facility			
	Other Revenues	42,800	2,850
Youth Recreation Operation			
	Franchise & Rentals	43,500	11,500
	Other Revenue	143,400	15,500
Rice City Civic Center			
	Transfers & Appropriations	472,000	43,000
	Other Revenue	164,700	(200,500)
Main Street			
	Other Revenue	37,000	12,850
Utility Fund			
	Other Revenue	1,646,188	(2,533,112)
LCDBG			
	Other Revenue	59,710	59,710
Employee Benefit Plan			
	Other Revenues	530,450	(54,400)
Expenditure			
General Fund			
General Administration			
	Salary & Fringe	450,475	(16,750)
	Operational Expense	257,500	91,000
City Court			
	Salary & Fringe	108,810	8,300
Police Department			
	Salary & Fringe	1,018,825	(54,800)
	Operational Expense	75,250	(10,350)
	Capital Outlays	99,025	12,675
Fire Department			
	Salary & Fringe	981,967	(44,050)
	Capital Outlays	25,000	(15,000)
Code Enforcement			
	Salary & Fringe	162,725	(9,000)
Street Department			
	Repairs & Supplies	134,775	(14,000)
	Operational Supplies	170,050	(10,000)
	Capital Outlays	78,500	58,500

Other Expense	175,275	95,000
Public Building & Drainage		
Capital Outlays	1,085,000	171,000
Non Departmental		
Operational	67,000	17,000
Other Expense	164,440	15,750
1 & 1/2 Cent Sales Tax		
Transfers & Appropriations	3,046,250	43,000
1/2 Cent Sales Tax - Street Improvements		
Capital Outlay	75,000	(225,000)
Youth Recreation Operation		
Youth Recreation - General Division		
Operational Expense	62,850	13,850
Youth Recreation Operation - Youth Division		
Salary & Fringe	243,425	(10,800)
Repairs & Supplies	104,500	17,135
Operational Expense	33,975	12,100
Youth Recreation Operation - Adult Division		
Salary & Fringe	72,200	(16,000)
Repairs & Supplies	19,750	(2,250)
Capital Outlays	228,000	16,500
Other Expense	15,440	12,000
Rice City Civic Center		
Salary & Fringe	6,825	(3,500)
Repairs & Supplies	9,600	(7,500)
Capital Outlay	725,000	(31,000)
Main Street		
Other Expense	38,675	19,000
Utility Fund		
Disposal Department		
Operational Expense	85,800	(15,000)
Capital Outlays	167,500	157,500
Sewer Department		
Repairs & Supplies	118,500	18,750
Operational Expense	4,500	(13,000)
Capital Outlay	553,939	(2,434,061)
Other Expense	52,105	(24,450)
Inflow/ Infiltration Department		
Repairs & Supplies	2,500	(10,000)
LCDBG		
Capital Outlays	59,710	59,710
Employee Benefit Plan		
Operational Expense	192,600	(36,250)
Workmen's Compensation		
Operational Expense	84,556	(81,444)
Other Expense	19,000	13,000
Collision & Loss Fund		
Operational Expense	12,500	9,000

Other Expense

30,000

22,500

Alderman Doré offered a motion to authorize Mayor delaHoussaye to sign the engagement letter to contract with Broussard, Poche', Lewis & Breaux for audit services for the year ending August 31, 2002. Seconded by Alderman Buatt and duly adopted.

The following resolution was offered by Alderman Doré, seconded by Alderman Thomas, and duly resolved and adopted.

RESOLUTION OF THE MAYOR AND BOARD OF  
ALDERMEN OF THE CITY OF CROWLEY,  
ACADIA PARISH, LOUISIANA, ACCEPTING AN  
URBAN AND COMMUNITY FORESTRY GRANT;  
AND AUTHORIZING A CONTRACT WITH THE  
LOUISIANA DEPARTMENT OF AGRICULTURE  
& FORESTRY FOR A MUNICIPAL STUDENT  
INTERNSHIP UNDER SAID GRANT; TO  
PROVIDE FOR ALL MATTERS IN CONNECTION  
THEREWITH

WHEREAS, the City of Crowley has been notified by the Louisiana Department of Agriculture & Forestry that its grant application for the creation of a Student Internship in Urban Forestry to implement a comprehensive management plan for the City of Crowley has been approved; and

WHEREAS, the City of Crowley desires to accept the grant and program under the terms and conditions as provided by the Louisiana Department of Agriculture & Forestry, Urban and Community Forestry Grant Program;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, in regular session duly convened, that they do hereby accept the Louisiana Department of Agriculture & Forestry, 2002 Urban & Community Forestry Grant Project #02-22: "City of Crowley Municipal Student Internship" under the terms and conditions of the Grant Program; and

BE IT FURTHER RESOLVED that they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, to

negotiate and enter into a contract with the Louisiana Department of Agriculture & Forestry, for the 2002 Urban & Community Forestry Grant Project #02-22: "City of Crowley Municipal Student Internship" under the terms and condition of the Grant Program, and do hereby authorize a local match of \$10,000.00 for the grant award; and

BE IT FURTHER RESOLVED that the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, be and she is hereby authorized, empowered and directed to do all things necessary in connection with the above contract as she may see fit and advisable; and

THUS DONE AND ADOPTED in regular session duly convened on this the 13<sup>th</sup> day of August, 2002 at Crowley, Acadia Parish, Louisiana, at which a quorum was acting throughout.

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ISABELLA L. de la HOUSSAYE,

MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Doré, seconded by Alderman Premeaux, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LA, INTRODUCING A PROPOSED ORDINANCE AND CALLING FOR A PUBLIC HEARING CONCERNING SAME.

WHEREAS, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

WHEREAS, an proposed ordinance must be introduced by its title; and

WHEREAS, a public hearing must be held prior to its adoption; and

WHEREAS, the title of the proposed ordinance must be published in the official journal and the notice shall provide for the time and place where the Board will consider its adoption.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen, that the following ordinance be and it is hereby introduced for consideration at the next regular meeting of the Mayor and Board of Aldermen, to-wit:

AN ORDINANCE TO AMEND AND RE-ENACT THE PROVISIONS IF ARTICLE III OF CHAPTER 11 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, TO PROVIDE FOR THE IMPOSITION OF A TAX ON INSURANCE PREMIUMS AS AUTHORIZED BY LA-R.S. 22:1067; TO PROVIDE FOR THE AMOUNT OF THE TAX THEREON; TO PROVIDE FOR THE CLASSIFICATION OF LICENSES BASED ON GROSS RECEIPTS; TO PROVIDE FOR A MAXIMUM LICENSE TAX; TO PROVIDE FOR A CREDIT FOR INVESTMENT IN LOUISIANA ADMITTED ASSETS; TO PROVIDE FOR THE COLLECTION OF LICENSE TAXES; TO PROVIDE PENALTIES FOR DELINQUENCIES; TO PROVIDE FOR ALL MATTERS IN CONNECTION THEREWITH; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH OR CONTRARY THERETO.

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen, that the City Clerk shall publish the following notice in the Crowley Post Signal:

NOTICE OF PROPOSED ADOPTION OF ORDINANCE

The Board of Aldermen of the City of Crowley, shall meet on the 10<sup>th</sup> day of September, 2002 at 6:00 o'clock p.m. in the Council Chambers, City Hall, Crowley, LA, to consider the adoption of the following ordinance:

AN ORDINANCE TO AMEND AND RE-ENACT THE PROVISIONS OF ARTICLE III OF CHAPTER 11 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, TO PROVIDE FOR THE IMPOSITION OF A TAX ON INSURANCE PREMIUMS AS AUTHORIZED BY LA-R.S. 22:1076; TO PROVIDE FOR THE AMOUNT OF THE TAX THEREON; TO PROVIDE FOR THE CLASSIFICATION OF LICENSES BASED ON GROSS RECEIPTS; TO PROVIDE FOR A MAXIMUM LICENSE TAX; TO PROVIDE FOR A CREDIT FOR INVESTMENT IN LOUISIANA ADMITTED ASSETS; TO PROVIDE FOR THE COLLECTION OF LICENSE TAXES; TO PROVIDE PENALTIES FOR DELINQUENCIES; TO PROVIDE FOR ALL MATTERS IN CONNECTION THEREWITH; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH OR CONTRARY THERETO.

Copies of the proposed Ordinance are available for a nominal fee in the Office of the City Clerk, City Hall, Crowley, LA.

THUS DONE AND SIGNED on this the 13<sup>th</sup> day of August, 2002.

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JUDY L. ISTRE, CITY CLERK

THUS DONE, SIGNED AND ADOPTED on this the 13<sup>th</sup> day of August, 2002.

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ISABELLA L. de la HOUSSAYE,

MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Doré, seconded by Alderman Premeaux, and duly resolved and adopted.

A RESOLUTION ADOPTING, FINALIZING  
AND IMPLEMENTING THE ANNUAL  
OPERATING BUDGETS OF THE CITY OF  
CROWLEY FOR THE FISCAL YEAR,  
BEGINNING SEPTEMBER 1, 2002 AND  
ENDING AUGUST 31, 2003

WHEREAS, Isabella L. de la Houssaye, in her capacity as Mayor of the City of Crowley prepared the proposed Operating Budgets for the fiscal year beginning September 1, 2002 and ending August 31, 2003, which was accompanied by a budget adoption resolution; and

WHEREAS, the proposed Operating Budgets and the accompanying budget resolution have been submitted to this Board of Aldermen for review and consideration; and

WHEREAS, notice of a public hearing on the proposed Operating Budgets and notice of the availability of the proposed budgets for review have been timely published in the Crowley Post Signal; and

WHEREAS, the public hearing on the proposed Operating Budgets have now been reviewed and considered; now.

THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen that the following Annual Operating Budgets is hereby approved, adopted and finalized.

BE IT FURTHER RESOLVED, the Mayor of the City of Crowley, Isabella L. de la Houssaye, is hereby authorized and in her sole discretion, to make such changes within the various budget classifications as she may deem necessary.

BE IT FURTHER RESOLVED, that the Mayor of the City of Crowley shall certify completion of all actions required by Louisiana R.S. 39:1301 by publishing a notice in the Crowley Post Signal.

THUS DONE AND ADOPTED in regular session on this 13<sup>th</sup> day of August, 2002, at Crowley, Acadia Parish, Louisiana, at which a quorum was acting throughout and after a roll call vote as follows:

YEAS: James M. Buatt, J. Elliot Doré, Tiger Istre, Vernon Martin, Mary T.

Melancon, Laurita D. Pete, Steven C. Premeaux and Ira Thomas

NAYS: None

ABSENT: Greg Jones

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ISABELLA L. de la HOUSSAYE,

MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

CITY OF CROWLEY  
2003 ANNUAL BUDGET

GENERAL FUND

Revenues

Ad Valorem Tax	1,002,050
Franchise & Rentals	916,570
Other Revenues	1,246,100
Total Revenues	3,164,720

Expenditures

General Government

General Administration

Salary & Fringe	477,925
Repairs & Supplies	26,000
Operational Expense	138,750
Capital Outlay	15,000
Other Expense	51,930
Total General Administration	709,605

Court Department

Salary & Fringe	110,325
Repairs & Supplies	150
Operational Expense	11,300
Transfers & Appropriations	20,000
Other Expense	11,400
Total Court Department	153,175

Public Safety

Police Department

Salary & Fringe	1,117,550
Repairs & Supplies	104,300
Operational Expense	76,500
Capital Outlay	60,000

Other Expense	118,325
Total Police Department	1,476,675

Fire Department

Salary & Fringe	1,200,600
Repairs & Supplies	53,250
Operational Expense	64,500
Capital Outlay	52,000
Other Expense	17,500
Total Fire Department	1,387,850

Code Enforcement

Salary & Fringe	179,250
Repairs & Supplies	15,500
Operational Expense	15,000
Capital Outlay	35,000
Other Expense	59,950
Total Code Enforcement	304,700

Public Works

Street Department

Salary & Fringe	532,425
Repairs & Supplies	149,775
Operational Expense	199,050
Capital Outlay	25,000
Other Expense	142,125
Total Street Department	1,048,375

Public Building & Drainage

Salary & Fringe	255,250
Repairs & Supplies	63,000
Operational Expense	75,950
Capital Outlay	425,000
Other Expense	8,900
Total Public Building & Drainage	828,100

Non Departmental

Repairs & Supplies	1,500
Operational Expense	175,000
Transfers & Appropriations	4,000
Capital Outlay	30,000

Debt Service	391,775
Other Expense	181,135
Total Non Departmental	783,410
Total Expenditures	6,691,890
Excess (Deficiency)	-3,527,170

Other Financing Sources (Uses)

Operating Transfers In	3,527,170
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Excess (Deficiency) of revenues and other financing sources over expenditures and other financing uses 0

Fund Balance Fiscal 2001	5,134,889
Estimated Fund Balance Fiscal 2002	5,308,002
Proposed Fund Balance Fiscal 2003	5,308,002

1 & 1/2 CENT SALES TAX

Revenues

Other Revenues	2,850,850
Total Revenues	2,850,850

Expenditures

Operational Expense	50,000
Other Expense	50
Total Expenditures	50,050
Excess (Deficiency)	2,800,800

Other Financing Sources (Uses)

Transfers Out	2,800,800
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Excess (Deficiency) of revenues and other financing sources over expenditures and other financing uses 0

Fund Balance Fiscal 2001	4,327,346
Estimated Fund Balance Fiscal 2002	4,156,746
Proposed Fund Balance Fiscal 2003	4,156,746

1/2 CENT SALES TAX-SALARY

Revenues

Other Revenues	961,950
Total Revenues	961,950

Expenditures

Operational Expense	16,825
Other Expense	15
Total Expenditures	16,840
Excess (Deficiency)	945,110

Other Financing Sources (Uses)

Transfers Out	1,313,520
Excess (Deficiency) of revenues and other financing sources over expenditures and other financing uses	-368,410
Fund Balance Fiscal 2001	1,417,516
Estimated Fund Balance Fiscal 2002	1,336,866
Proposed Fund Balance Fiscal 2003	968,456

1/2 CENT SALES TAX-STREET IMPROVEMENT

Revenues

Other Revenues	946,950
Total Revenues	946,950

Expenditures

Operational Expense	116,825
Capital Outlay	300,000
Other Expense	15
Total Expenditures	416,840
Excess (Deficiency)	530,110

Other Financing Sources (Uses)

Transfers Out	462,900
Excess (Deficiency) of revenues and other financing sources over expenditures and other financing uses	67,210
Fund Balance Fiscal 2001	898,640

Estimated Fund Balance Fiscal 2002	1,276,750
Proposed Fund Balance Fiscal 2003	1,343,960

### MOTOR VEHICLE FACILITY

#### Revenues

Other Revenues	41,325
Total Revenues	41,325

#### Expenditures

Repairs & Supplies	3,000
Operational Expense	11,475
Other Expense	450
Total Expenditures	14,925
Excess (Deficiency)	26,400

#### Other Financing Sources (Uses)

Transfers Out	26,400
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Excess (Deficiency) of revenues and other financing sources  
over expenditures and other financing uses 0

Fund Balance Fiscal 2001	46,156
Estimated Fund Balance Fiscal 2002	50,104
Proposed Fund Balance Fiscal 2003	50,104

### YOUTH RECREATION OPERATIONS

#### Revenues

Ad Valorem Tax	136,235
Franchise & Rentals	43,500
Other Revenues	136,350
Total Revenues	316,085

#### Expenditures

##### General Division

Operational Expense	55,500
Other Expense	3,700
Total General Division	59,200

##### Youth Division

Alderman Doré offered a motion to amend the fiscal 2002 budget to allow for a loan from the Sales Tax Fund to the Rice Theatre Fund for renovations to the theatre in the amount of \$162,000.00 to be repaid to the sales tax fund when the capital outlay funds are received from the state. Seconded by Alderman Istre and duly adopted.

**ORDINANCES:**

The following ordinance was offered by Alderman Istre, seconded by Alderman Martin, and duly ordained and adopted.

ORDINANCE NO. 1260

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, BY ADDING PARAGRAPH (22) TO DESIGNATE WEST 7<sup>TH</sup> STREET AND SPANN AVENUE AS A FOUR WAY STOP INTERSECTION; AND TO PROVIDE FOR ALL MATTERS IN CONNECTION THEREWITH; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO.

WHEREAS, this ordinance has been duly introduced and notice of this ordinance and notice of public hearing having been published; and

WHEREAS, a public hearing having been held in accordance with law on the 13<sup>th</sup> day of August, 2002 at 6:00 p.m.; and

WHEREAS, it is necessary that a four way stop intersection at West 7<sup>th</sup> Street and Spann Avenue be added to the Code of Ordinances;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMAN OF THE CITY OF CROWLEY, ACADIA PARISH, IN REGULAR SESSION, DULY CONVENED THAT:

SECTION 1: That Section 14-23(c) (23) be amended and re-enacted to read as follows:

Section 14-23(c) (23): WEST 7<sup>TH</sup> STREET AND SPANN AVENUE

SECTION 2: All ordinances in conflict herewith or contrary hereto, be and the same are hereby repealed.

SECTION 3: Should any part, word, section or article of this ordinance be invalidated by any Court of competent jurisdiction, the remaining provisions, words or sections shall not be affected and shall continue in full force and effect.

THUS DONE AND ADOPTED on this 13<sup>th</sup> day of August, 2002 at Crowley, Acadia Parish, LA, after a roll call vote as follows:

YEAS: James M. Buatt, J. Elliot Doré, Tiger Istre, Vernon Martin, Laurita D. Pete, Mary T. Melancon Steven Premeaux and Ira Thomas

NAYS: None

ABSENT: Greg Jones

ABSTAIN: None

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ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

There being no further business to come before the Council upon motion duly made and seconded the meeting was adjourned at 8:42 p.m.

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MAYOR ISABELLA L. DE LA HOUSSAYE,

ATTEST:

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JUDY L. ISTRE, CITY CLERK

Presented rough draft to Mayor on August 15, 2002 at 4:00 p.m.

Presented for Mayor's signature on August 19, 2002 10:30 a.m.

Mayor Signed & returned to City Clerk on August , 2002 at .m