

CITY OF CROWLEY
REGULAR MEETING
APRIL 8TH, 2014

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 8th day of April, 2014 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Greg A. Jones presided with the following Aldermen present: Bryan Borill, J. Elliot Doré, Jeff Doré, Lyle Fogleman Jr., Vernon Martin, Mary Melancon, and Steven Premeaux. Alderwomen Kitty Valdetero and Laurita Pete (illness) were absent.

Alderman Bryan Borill led the Pledge of Allegiance to the flag. Alderman Elliot Doré gave the invocation.

AGENDA AMENDMENTS:

Alderman Steven Premeaux offered a motion to amend the agenda to include and consider a request from the committee for the Belgium Twinning event. Seconded by Alderman Elliot Doré and duly adopted after a unanimous vote.

READING & APPROVAL OF MINUTES / BILLS:

Alderman Bryan Borill moved to dispense with the reading of the minutes of the March 11th, 2014 regular council meeting and approve them as written and distributed. Seconded by Alderman Jeff Doré and duly adopted.

Alderman Lyle Fogleman moved to approve all bills presented for payment. Seconded by Alderman Vernon Martin and duly adopted.

MAYOR'S REPORT:

Mayor Jones presented the Sales Tax chart and User Fee chart that track the collection trend.

STANDING COMMITTEE REPORTS:

PUBLIC WORKS COMMITTEE:

Chairperson – Alderwoman Mary Melancon
Vice-Chairperson – Alderwoman Laurita Pete
Members – Aldermen Jeff Doré, Lyle Fogleman, Jr. and Vernon Martin

A motion was offered by Alderwoman Mary Melancon and seconded by Alderman Jeff Doré to rescind the approval of Change Order No. 3 in the amount of \$372,231.10 to Coastal Bridge Co. for the FY 2012-2013 Street Improvements Project that was acted upon at the March 11, 2014 Council meeting; and approve Change Order No. 3 in the amount of \$409,206.10, including a total of 40 additional calendar days of contract time. Motion carried.

A motion was offered by Alderwoman Mary Melancon and seconded by Alderman Elliot Doré to approve Partial Payment No. 7 in the amount of \$129,046.68 to Coastal Bridge Co. for the FY 2012-2013 Street Improvements Project. Motion carried

PUBLIC SAFETY COMMITTEE:

Chairperson – Alderman Lyle Fogleman, Jr.
Vice-Chairperson – Alderman Bryan Borill
Members – Aldermen Vernon Martin, Mary Melancon and Steven Premeaux

A motion was offered by Alderman Lyle Fogleman and seconded by Alderman Elliot Doré to call for a public comment meeting on May 7th, 2014 at 4:00 p.m. to add a school zone for slow reducing traffic on East 17th Street. Motion carried.

A motion was offered by Alderman Lyle Fogleman and seconded by Alderman Vernon Martin to approve a new 2014 Class B Retail Package Beer Permit and a new 2014 Class B Retail Package Liquor Permit located at 726 East 2nd Street for Jaswinder S. Thind d/b/a More 4 Less #99. Motion carried.

INSURANCE & PERSONNEL COMMITTEE:

Chairperson – Alderwoman Laurita Pete
Vice-Chairperson – Alderman Jeff Doré
Members – Aldermen Bryan Borill, Vernon Martin, and Kitty Valdetero

A motion was offered by Alderman Jeff Doré and seconded by Alderman Bryan Borill to approve the renewal of the following health and medical insurance effective May 1, 2014 to April 30, 2015 as presented and recommended by Mark Landry of Landry, Harris and Company. Motion carried.

Third Party Administrator	Meritain Health
Reinsurer	American National
Contract Type (MED/RX)	24/12
Specific Deductible	\$60,000
Aggregating Specific Deductible	\$55,000
Census	
Employees	130
Family Plans	14
Annual Fixed Cost	\$382,983.60

COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE:

Chairperson – Alderman Jeff Doré
Vice-Chairperson – Alderwoman Mary Melancon
Members – Aldermen Bryan Borill, Laurita Pete and Kitty Valdetero

A motion was offered by Alderman Jeff Doré and seconded by Alderman Vernon Martin to proclaim April as Fair Housing Month. Motion carried.

Proclamation

Whereas, the 46th of the National Fair Housing Law, Title VIII of the Civil Rights Act of 1968, during the month of April, is an occasion for all Americans – individually and collectively – to rededicate themselves to the principle of freedom from housing discrimination whenever it exists; and

Whereas, this law guarantees each citizen the critical, personal element of the freely choosing a home; and

Whereas, a fair housing law has been passed by the state of Louisiana, and implementation of the law requires the positive commitment, involvement, and support of each of our citizens; and

Whereas, the department and agencies of the state of Louisiana are to provide leadership in the effort to make fair housing not just an idea, but an ideal for all our citizens; and

Whereas, barriers that diminish the rights and limit the options of any citizen to freely choose a home will ultimately diminish the rights and limit the options of all.

Now, Therefore, I, Greg A. Jones, Mayor of the City of Crowley, do hereby proclaim April 2014 as

Fair Housing Month

in the City of Crowley. I urge all citizens to celebrate the diversity and value the harmonious communities of neighbors to support the goal of equal housing opportunities for all people.

In Witness Whereof, I have hereunto set my hand to be affixed the Great Seal of the City of Crowley, Acadia Parish, Louisiana this the 8th day of April 2014.

S/ Greg A. Jones, Mayor
CITY OF CROWLEY, LOUISIANA

A motion was offered by Alderman Elliot Doré and seconded by Alderman Steven Premeaux to appropriate \$1,000 to the committee for the Twinning with Vaux Sur Sure, Belgium for cultural exchange. Motion carried.

REVENUE & FINANCES COMMITTEE:

Chairperson – Alderman J. Elliot Doré
Vice-Chairperson – Alderwoman Kitty Valdetero
Members – Aldermen Jeff Doré, Laurita Pete, and Steven Premeaux

A motion was offered by Alderman Elliot Doré and seconded by Alderman Steven Premeaux to engage Kolder, Champagne, Slaven & Company for auditing services for the City of Crowley's fiscal year ending August 31, 2014. Motion carried.

A motion was offered by Alderman Bryan Borill and seconded by Alderman Lyle Fogleman to approve a Web Site Maintenance Agreement with Melissa R. Guidry for the City of Crowley. Motion carried.

RESOLUTION:

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderwoman Mary Melancon, and adopted.

A RESOLUTION AUTHORIZING FOUR (4) CITY OFFICIALS/EMPLOYEES TO SIGN THE REQUEST FOR PAYMENT FORMS FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, under the Louisiana Community Development Block Grant Program, a maximum of four (4) City officials and/or employees are to be authorized to sign the Louisiana CDBG Request for Payment forms to draw down funds from said grant; and

WHEREAS, in order to draw down funds, an authorized signature card must be completed with the signatures of a maximum of four (4) City officials and/or employees in addition to one (1) person who is to be authorized to witness the signing of the authorized signature card.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that the following City officials and employees are the only persons hereby authorized to sign Request for Payment forms under the 2013 Louisiana Community Development Block Grant Program:

Greg A. Jones
Steven Premeaux
J. Elliot Dore
Judy L. Istre

BE IT FURTHER RESOLVED that Erin Cradeur is hereby authorized to witness and certify that the above mentioned City officials and employees actually sign the authorized signature card for the Louisiana Community Development Block Grant Program.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Elliot Doré, and adopted.

A RESOLUTION GRANTING THE AUTHORITY TO MAYOR GREG A. JONES TO SIGN AND SUBMIT ALL NECESSARY DOCUMENTS IN CONNECTION WITH THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, this federal grant program involves a significant amount of documentation and reporting.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that the Honorable Greg A. Jones, Mayor, is hereby authorized to sign and submit all of the necessary documents in connection with the 2013 Louisiana Community Development Block Grant awarded to the City of Crowley.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Lyle Fogleman, and adopted.

A RESOLUTION ESTABLISHING A SEPARATE, NON-INTEREST BEARING CHECKING ACCOUNT FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, said funds from the State shall be deposited directly in a financial institution of the City's choosing as they are requested; and

WHEREAS, the City must establish a separate bank account for the Louisiana Community Development Block Grant funds.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that a separate, non-interest bearing checking account shall be established at the Bank of Commerce and that the Honorable Greg A. Jones, Mayor, shall execute the appropriate Designation of Depository Form as required by the Division of Administration.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Bryan Borill, and adopted.

A RESOLUTION APPOINTING ERIN CRADEUR AS ACCESSIBILITY COMPLIANCE OFFICER AND ADOPTING A COMPLAINT PROCEDURE FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, the City is committed to compliance with Section 504 and the Accessibility Standards for Disabled Persons for the Louisiana Community Development Block Grant Program as set forth by the federal government and the Louisiana Division of Administration; and

WHEREAS, the City requires the services of one person to administer said guidelines and requirements; and

WHEREAS, the City desires to adopt complaint procedures for the Americans with Disabilities Act.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Erin Cradeur be appointed as the Accessibility Compliance Officer for the Fiscal Year 2013 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

BE IT FURTHER RESOLVED that the attached Citizen Complaint Procedures for Section 504 and the Americans with Disabilities Act are hereby adopted.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderwoman Mary Melancon, and adopted.

A RESOLUTION ADOPTING A RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN AND APPOINTING ERIN CRADEUR AS ANTIDISPLACEMENT/RELOCATION OFFICER RELATIVE TO THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, on October 1, 1988, new requirements for a Residential Antidisplacement and Relocation Assistance Plan under the Federal Housing and Community Development Act of 1974 became effective; and

WHEREAS, the U.S. Department of Housing and Urban Development will not award any Community Development Block Grant funds after October 1, 1988 unless a community adopts such a plan; and

WHEREAS, the City requires the services of one person to be the contact person relative to displacements and relocation; and

WHEREAS, it is the desire of the City to adopt such a plan and appoint such an officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Crowley that the attached Residential Antidisplacement and Relocation Assistance Plan is hereby adopted in connection with the Fiscal Year 2013 Louisiana Community Development Block Grant Program.

BE IT FURTHER RESOLVED that Erin Cradeur be appointed as the Antidisplacement/Relocation Officer for the City of Crowley's Fiscal Year 2013 Louisiana Community Development Block Grant Program.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Jeff Doré, and adopted.

A RESOLUTION APPOINTING ERIN CRADEUR AS LABOR COMPLIANCE OFFICER FOR THE LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, the City is committed to compliance with the Labor Standard Requirements for the Louisiana Community Development Block Grant Program as set forth by the federal government and the Louisiana Division of Administration; and

WHEREAS, the City requires the services of one person to administer said guidelines and requirements.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Erin Cradeur be appointed as the Labor Compliance Officer for the Fiscal Year 2013 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Lyle Fogleman, and adopted.

A RESOLUTION APPOINTING ERIN CRADEUR AS EQUAL
OPPORTUNITY OFFICER FOR THE LOUISIANA
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, the City supports the goals of equal employment opportunity; and

WHEREAS, the City is committed to compliance with equal opportunity requirements, which include: Title VI of the Civil Rights Act of 1964, Section 109 of the Housing and Community Development Act of 1974, Section 3 of the Housing and Community Development Act of 1968, Attachment O of the OMB Circular A-102, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973; and

WHEREAS, the City requires the services of an Equal Opportunity Officer to coordinate all Affirmative Action efforts.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Erin Cradeur be appointed as the Equal Opportunity Officer for the Fiscal Year 2013 Louisiana Community Development Block Grant and perform all necessary tasks as associated with this position.

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Elliot Doré, and adopted.

A RESOLUTION ADOPTING A SECTION 3 PLAN
RELATIVE TO THE LOUISIANA COMMUNITY
DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS, the City of Crowley has been awarded a Fiscal Year 2013 Louisiana Community Development Block Grant; and

WHEREAS, the City is committed to eliminating discrimination based on race, color, religion, sex or national origin; and

WHEREAS, the City is committed to compliance with federal and state guidelines concerning equal employment opportunity in regards to the Louisiana Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that the City does hereby approve and adopt the Section 3 Plan attached hereto and made part of this resolution in connection with the Louisiana Community Development Block Grant Program

THUS DONE AND ADOPTED in regular session duly convened on the 8th day of April, 2014, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

OTHER BUSINESS:

There being no further business to come before the Council upon motion duly made by Alderwoman Mary Melancon and seconded by Alderman Elliot Doré was adjourned at 6:30 p.m.

GREG A. JONES, MAYOR

ATTEST:

JUDY L. ISTRE, CLERK

Presented rough draft to Mayor on April 9th, 2014 at 9:15 a.m.
Presented for Mayor's signature on April 9th, 2014 at 9:15 a.m.
Mayor signed & returned to City Clerk on April 9th, 2014 at 10:30 a.m.

Publish in newspaper on April 16th, 2014