

CITY OF CROWLEY SUMMER CAMP PROGRAM 2009

June 8, 2008 – July 10, 2009



Employment Application

City of Crowley is an Equal Opportunity Employer

TO BE CONSIDERED FOR AN INTERVIEW, YOUR APPLICATION MUST HAVE THE FOLLOWING ATTACHED:

1. Photocopy of your Louisiana Teacher's Certificate.
2. Copy of your current Driver's License or Picture I.D.
3. Copy of your Social Security Card.

DEADLINE FOR APPLICATION: APRIL 17, 2009

APPLICANT INFORMATION					
Last Name		First		M.I.	Date
Street Address				Apartment/Unit #	
City		State		ZIP	Social Security No.
Phone #		Work #		Cell #	
Date of Birth		Female		Male	Race
POSITION APPLYING FOR:		DIRECTOR			
THIS IS FOR DIRECTOR'S ONLY		M. L. KING CENTER		RICE FESTIVAL BUILDING	
Do you have a valid Louisiana Teacher's Certificate				Type	#
List all areas of certification					
If not, when do you expect to have it granted?					
Are you presently under contract?				If so, where?	
Directors:	(1) at each site (Louisiana Teacher Certification Required)	<input type="checkbox"/> M. L. King		<input type="checkbox"/> Rice Festival Building	
	Arts & Crafts	Indoor Activities	Outdoor Activities		
Instructors:	(15) Positions				
THESE POSITIONS REQUIRE THE FOLLOWING WHICH YOU ARE APPLYING					
	Arts & Crafts	Indoor Activities	Outdoor Activities		
I.	Arts & Crafts Activities will include, but not be restricted to: <ul style="list-style-type: none"> • Various art mediums: crayons, chalk, watercolors, tempera paint, finger-painting • Paper creativity: construction paper, shredded paper, paper mache' tissues, paper bags, etc ... • String art – collages – use of "natural items i.e.: pebbles, leaves, acorns, etc ... • Design and create puppets – write and present puppet show • USE OF FREE & INEXPENSIVE MATERIALS • All activities must be planned for appropriate ages: <u>7-9 years</u> <u>10-11 years</u> <u>12-14 years</u> 				

PUBLIC NOTICE

The City of Crowley adheres to the equal opportunity provisions of Federal civil rights laws and regulations that are applicable to this municipality. Therefore, no one will be discriminated against on the basis of race, color, national origin (title VI of the Civil Rights Act of 1964); Sex (Title IX of the Education Amendments of 1972); handicapping conditions (Section 504 of the Rehabilitation Act of 1973), or veterans status in the pursuit of educational goals and objectives and in the administration of personnel policies and procedures.

II.	Indoor Activities	Activities will include, but not be restricted to: <ul style="list-style-type: none"> • Activities of physical skill • Badminton, bowling, broomball, etc ... • Skill drills and agility skills (basketball dribbling, obstacle courses, jump rope, skipping, hopping, etc ...) • Shuttle runs and team competition/relays using balls, beanbags, spoons and potatoes, etc ... • Roller skates • All activities must be planned 		
III.	Outdoor Activities	Incorporate the large motor skills to develop the skills and knowledge necessary to participate in a game of softball, basketball, soccer, volleyball, etc ... <p>Activities shall include, but not be restricted to:</p> <ul style="list-style-type: none"> • Waffle ball and bat practice • Games of "catch" (softball) • Basketball dribble, shoot, free throw, pass • Volleyball skills (bump, serve, etc ...) • Soccer skills (handling feet, etc ...) • Various relay games, shuttle runs, obstacle courses, etc ... • Nature walks – observing trees and birds • Track events • All activities must be planned for appropriate ages 		
IV.	Rainy Day Activities	Each area MUST have "Rainy Day" Activities available as needed: <ul style="list-style-type: none"> • Word games, bingo games, card games, charades, quiet games, etc ... • All activities must be planned 		
V.	Responsibilities of ALL Directors (2) Positions	<ul style="list-style-type: none"> • Planning of daily activities in area of expertise, making sure each activity is appropriate skill for each age skills • Maintaining inventory of equipment and materials needed in daily activities, proper storage and maintenance of equipment expected • Meet with instructors weekly for planning and evaluation • Perform duties of an instructor in your area • Assist with discipline • Assist with monitoring lunch (1) day per week 		
VI.	Instructors (15) position anticipated	Expected pupil ratio is 25 to (2) instructors <ul style="list-style-type: none"> • Must be familiar with activity or skill being taught. Ability to determine if it is appropriate for age, interest, and facility • Work closely with Activity Directors in planning and evaluating activities • Responsible for incorporating the help of assistants to implement activity being taught • Assist with monitoring lunch 2 to 3 times per week 		
<i>Please list community activities (youth or adult) in which you have taken part</i>				
List Interest/Hobbies/Special Skills				
Have you ever been arrested and/or convicted of a crime?		<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Yes</td> <td style="width: 50%; text-align: center;">No</td> </tr> </table>	Yes	No
Yes	No			
If yes, explain in detail _____				
DISCLAIMER AND SIGNATURE				
I certify that my answers are true and complete to the best of my knowledge.				
If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.				
Signature _____		Date _____		

Deadline for Applications – April 17, 2009

Return Completed application to:

Summer Day Camp
 City of Crowley
 Camp Administrator, Margaret Young
 City Hall
 425 North Parkerson Avenue
 P O Box 1463
 Crowley, LA 70527-1463