

CITY OF CROWLEY
SPECIAL COUNCIL MEETING
September 19th, 2017

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a special session at 11:00 p.m. Tuesday the 19th, day of September, 2017 at the special meeting place of said Mayor and Board of Aldermen, the City Hall Conference Room, 425 North Parkerson Avenue, Crowley, Louisiana, after the giving and posting of prior notice of said meeting in the manner provided by law.

Mayor Pro-Tem Steven Premeaux presided with the presence of the following Aldermen: Bryan Borill, J. Elliot Doré, Jeff Doré, Tim Monceaux, Lyle Fogleman, Jr., Ezora Proctor and Kitty Valdetero. Mayor Greg Jones, and Vernon Martin were absent. Alderman Lyle Fogleman led the Pledge of Allegiance to the flag and Elliot Doré gave the invocation.

The following call was read:

September 15th, 2017

City of Crowley
Special Council Meeting Notice:

You are hereby notified that a Special Council Meeting of the Mayor and Board of Aldermen of the City of Crowley will be held on Tuesday, September 19th, 2017 at 11:00 a.m. in the City Council Chambers at 426 North Ave. F, Crowley, LA.

The purpose of said meeting will be to:

- 1) To consider a resolution authorizing and ratifying the FEMA Fire Act Grant application of \$1 Million Dollars with 10% matching funds; and to provide for all matters relative thereto.
- 2) To consider a resolution authorizing the execution of a grant agreement to purchase fire equipment through the FEMA Fire Act Grant, authorizing the appropriation of funds and utilizing the bid of the Ascension Parish Sheriff's Office pursuant to LA R.S. 39:1702 for the purchase; and to provide for all matters relative thereto.
- 3) Adjournment.

S/Greg A. Jones, Mayor

-In accordance with the Americans with Disabilities Act, if you need special assistance, please contact Erin S. Cradeur at (337) 788-4103, describing the assistance that is necessary.

- The Notice of Call was posted at City Hall on September 15th, 2017 at 11:15 a.m.

- The call was circulated on September 15th, 2017 at 11:25 a.m. and copies of the call were delivered to the following:

Greg A. Jones	on September 15 th , 2017 at 11:27a.m. by e-mail
Elliot Dore'	on September 15 th , 2017 at 11:27a.m. by e-mail
Jeff Dore'	on September 15 th , 2017 at 11:27a.m. by e-mail
Lyle Fogleman	on September 15 th , 2017 at 11:27a.m. by e-mail
Tim Monceaux	on September 15 th , 2017 at 11:27a.m. by e-mail
Steven Premeaux	on September 15 th , 2017 at 11:27a.m. by e-mail
Kitty Valdetero	on September 15 th , 2017 at 11:27a.m. by e-mail
Bryan Borill	on September 15 th , 2017 at 11:27a.m. by e-mail
Vernon Martin	on September 15 th , 2017 at 11:27a.m. by e-mail

Ezora Proctor on September 15th, 2017 at 11:27a.m. by e-mail
Jimmy Broussard on September 15th, 2017 at 11:27a.m. by e-mail
Tom Regan on September 15th, 2017 at 11:27a.m. by e-mail
Tim Mader on September 15th, 2017 at 11:27a.m. by e-mail
Crowley Post Signal on September 15th, 2017 at 11:27a.m. by e-mail
K.S.I.G on September 15th, 2017 at 11:27a.m. by e-mail
K.A.J.N. on September 15th, 2017 at 11:27a.m. by e-mail
Daily Advertiser on September 15th, 2017 at 11:27a.m. by e-mail
KATC Channel 3 on September 15th, 2017 at 11:27a.m. by e-mail
KLFY Channel 10 on September 15th, 2017 at 11:27a.m. by e-mail
Chamber of Commerce on September 15th, 2017 at 11:27a.m. by e-mail
Erin S. Cradeur on September 15th, 2017 at 10:47 a.m. by personal service
Heads of the City's Departments and individuals with a request to be notified of meetings were also sent the call.

AGENDA TOPICS:

The following resolution was offered by Alderman Bryan Borill, duly seconded by Alderwoman Ezora Proctor, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, APPROVING, AUTHORIZING AND RATIFYING AN APPLICATION FOR A FEMA FIRE ACT GRANT; TO PROVIDE AUTHORIZATION FOR A TEN (10%) PERCENT MATCHING FUNDS FOR A ONE MILLION AND NO/100 (\$1,000,000.00) DOLLAR GRANT; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, during times of extreme weather emergencies, communication between first responders and the various state and local emergency agencies private and public, have demonstrated the value of a multi-agency interoperable communication system; and

WHEREAS, interoperable communications systems are available for multiple agencies but in order to be efficient, all agencies must acquire the same capabilities; and

WHEREAS, the multiple public entities and first responders in the Parish of Acadia cannot all afford or find available funds to pay the significant cost of acquiring multi-agency interoperable communication systems; and

WHEREAS, recent storm events throughout the nation have caused FEMA to respond with programs to provide grants for public entities, including Fire Departments, Fire Districts and Volunteer Fire Departments to communicate with other law enforcement and emergency response agencies within their respective local jurisdictions; and

WHEREAS, a grant through FEMA has been identified for funding enhance communication districts for fire departments and a Memorandum of Understanding was entered into by various fire departments and entities within Acadia Parish which included the following the Crowley Fire Department, Acadia Parish Emergency Communications (E-911) District, Richie Voluntary Fire Department, Basile Voluntary Fire Department, Eunice Fire Department, Iota Voluntary Fire Department, Church Point Voluntary Fire Department, Lyons Point Voluntary Fire Department, Fire District #5, Fire District #11, Mire Voluntary Fire Department, Egan Voluntary Fire Department, Branch Voluntary Fire Department, Richard Voluntary Fire Department and Rayne Voluntary Fire Department; and

WHEREAS, the MOU authorized a grant application for a FEMA Fire Act Grant for \$1 Million Dollars with a ten (10%) percent contribution from all fire departments located within Acadia Parish, Louisiana; and

WHEREAS, the Crowley Fire Department was coordinating the efforts and the initial grant application was filed by the Fire Department listing the City of Crowley as the sponsoring agency; and

WHEREAS, it is necessary that the Board of Aldermen of the City of Crowley ratify, adopt, confirm and authorize the grant application in the name of the City of Crowley as sponsoring agency and authorizing the use of the Employer Identification Number (EIN) and the DUNS Number as well as the City's SAM official name as the sponsoring agency and confirm the MOU in order that the City of Crowley may be the sponsoring agency for the grant application; and

WHEREAS, the other entities which signed the MOU have agreed to provide immediate funding of their pro rata share of the matching funds necessary for their share of the grant application and in accordance with the grant agreement; and

WHEREAS, those other entities are in the process of formalizing the documents and have committed to delivering the matching funds to the City of Crowley; and

WHEREAS, notice of a special meeting was issued by the Mayor and Board of Aldermen of the City of Crowley to be held on the 19th day of September 2017 at 11:00 a.m. in the City Council Chambers at 426 North Avenue F, Crowley, Louisiana which notice was duly posted in accordance with law notifying all elected officials and other persons requiring notification as well as requested agencies; and

WHEREAS, the Board of Aldermen of the City of Crowley desire to ratify, adopt, confirm and authorize the grant application;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in special session duly convened, that they do hereby adopt, ratify, confirm and authorize the grant application which was submitted; and

BE IT FURTHER RESOLVED that they do hereby authorize the commitment of a matching fund of ten (10%) percent for the grant application up to \$1 Million Dollars and such other funds as may be required contingent upon the other participating agencies committing to and depositing their respective funds for the grant agreement; and

BE IT FURTHER RESOLVED that the Board of Aldermen of the City of Crowley do hereby ratify the City of Crowley as sponsoring agency for said grant and confirm the application as submitted with the City of Crowley's identifying information, including the EIN and DUNS numbers; and

BE IT FURTHER RESOLVED that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor of the City of Crowley, and/or Steven Premeaux, Mayor Pro Tem of the City of Crowley, to execute a grant application, ratifications and approvals as may be necessary and meet and proper in the circumstances for said grant application and to execute any and all documents as may be necessary, including applications, grant agreements, etc. and provide grant administration for the said grant as may be required.

THUS DONE AND ADOPTED in special session duly convened on the 19th day of September, 2017, pursuant to notice thereof duly published and called in accordance with law and notice thereof having been properly posted, in Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

STEVEN PREMEAUX, Mayor Pro Tem

ATTEST:

ERIN S. CRADEUR, City Clerk

The following resolution was offered by Alderman Elliot Doré, duly seconded by Alderman Jeff Doré, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING A GRANT AGREEMENT WITH THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR A ONE MILLION & NO/100 (\$1,000,000.00) DOLLAR GRANT WITH A TEN (10%) PERCENT MATCHING FUND AS A SPONSORING AGENCY THROUGH THE FEMA FIRE ACT GRANT FOR THE PURPOSE OF PURCHASING RADIO AND COMMUNICATION EQUIPMENT FOR PARTICIPATING RECIPIENT FIRE DEPARTMENTS UNDER THE GRANT, AUTHORIZING THE EXECUTION OF THE GRANT AGREEMENT BY THE MAYOR, AUTHORIZING THE PURCHASE OF RADIO AND COMMUNICATION EQUIPMENT UTILIZING THE BID OF THE ASCENSION PARISH SHERIFF PURSUANT TO LA R.S. 39:1702; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, on February 13, 2017, the City of Crowley Fire Department made application under the FEMA Fire Act Grant Program to assist all participating Acadia Parish fire departments and agencies to purchase a multi-agency interoperable communication system, including hardware, software, network and accessories; and

WHEREAS, the City of Crowley Fire Department filed application as the sponsoring agency for the grant and said application was approved, ratified and confirmed by the Board of Aldermen of the City of Crowley; and

WHEREAS, it is necessary that a grant agreement be entered into between FEMA and the City of Crowley for the receipt of funds and to provide procedures for the purchase of the equipment and expenditure of funds in compliance with FEMA regulations, federal and state laws and requirements as they relate to the use of funds for the project; and

WHEREAS, the City of Crowley must appropriate funds for the matching portion in the amount of ten (10%) percent of the grant and must agree to the use of the grant funds conditions upon incurring costs in accordance with the rules and regulations and in compliance with state bid laws and all state and local requirements; and

WHEREAS, the grant requires a matching fund of approximately One Hundred Fifteen Thousand & No/100 (\$115,000.00) Dollars; and

WHEREAS, the participating recipient agencies as set forth in the MOU agreed to provide or have already provided their funds to be escrowed for their matching contributions; and

WHEREAS, notice of a special meeting was issued by the Mayor and Board of Aldermen of the City of Crowley to be held on the 19th day of September, 2017 at 11:00 a.m. in the City Council Chambers at 426 North Avenue F, Crowley, Louisiana which notice was duly posted in accordance with law notifying all elected officials and other persons requiring notification as well as requested agencies;

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in special session duly convened, that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor of the City of Crowley, and/or Steven Premeaux, Mayor Pro Tem of the City of Crowley, to execute a grant agreement between FEMA and the City of Crowley for Fiscal Year 2017/2018 for FEMA Fire Act Grant funds in the amount of One Million & No/100 (\$1,000,000.00) Dollars; and

BE IT FURTHER RESOLVED the City of Crowley does hereby agree all the terms and conditions expressed in the grant agreement will be complied with by the City of Crowley and the City of Crowley Fire Department and all fund recipients shall agree to the same conditions and that all expenses and charges shall be paid for out of grant funds and matching funds which expenses and charge shall not be incurred unless approved with required documentation in accordance with the grant agreement and upon authorization to draw funds from FEMA; and

BE IT FURTHER RESOLVED that the City of Crowley agrees to be responsible for its pro rata share of the match contribution and that the City of Crowley shall administer all matching funds and utilize said matching funds from the recipient agencies applicable to their pro rata share as set forth in the grant agreement; and

BE IT FURTHER RESOLVED that the City Clerk of the City of Crowley be and she is hereby authorized to prepare an amendment to the City of Crowley Fire Department's capital outlay budget for a revenue of One Million One Hundred Fifteen Thousand & No/100 (\$1,115,000.00) Dollars to be funded by the FEMA Fire Act Grant, appropriation and revenues contributed by the participating recipient agencies of Acadia Parish and does hereby authorize an appropriation of funds from the City of Crowley's unrestricted general fund revenue to create a matching fund; and

BE IT FURTHER RESOLVED that the purchase of radio and communication equipment, including hardware, software, network and accessories, shall be done utilizing the bid of the Ascension Parish Sheriff pursuant to LA R.S. 39:1702 or under state contract, whichever is less; and

BE IT FURTHER RESOLVED that the Board of Aldermen of the City of Crowley do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor, and/or Steven Premeaux, Mayor Pro Tem, to execute any and all documents as may be necessary and meet and proper in connection with the grant agreement.

THUS DONE AND ADOPTED in special session duly convened on the 19th day of September, 2017, pursuant to notice thereof duly published and called in accordance with law and notice thereof having been properly posted, in Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

STEVEN PREMEAUX, Mayor Pro Tem

ATTEST:

ERIN S. CRADEUR, City Clerk

OTHER BUSINESS:

There being no further business to come before the Council upon motion duly made by Alderman Bryan Borill and seconded by Alderwoman Kitty Valdetero the meeting was adjourned at 11:15 a.m.

Presented rough draft to Mayor Pro Tem on September 19th, 2017 at 1:30 p.m.
Presented for Mayor Pro Tem's signature on September 19th, 2017 at 1:30 p.m.
Mayor signed & returned to City Clerk on September , 2017 at .m.

Publish in newspaper on September 28th, 2017