

CITY OF CROWLEY  
REGULAR MEETING  
MARCH 11<sup>TH</sup>, 2014

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 11<sup>th</sup> day of March, 2014 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Greg A. Jones presided with the following Aldermen present: Bryan Borill, J. Elliot Doré, Jeff Doré, Lyle Fogleman Jr., Vernon Martin, Mary Melancon, Steven Premeaux and Kitty Valdetero. Alderwoman Laurita Pete (illness) was absent.

Alderman Elliot Doré led the Pledge of Allegiance to the flag. Alderman Lyle Fogleman gave the invocation.

**AGENDA AMENDMENTS:**

Alderman Elliot Doré offered a motion to amend the agenda to include and consider an Easter Parade. Seconded by Alderman Bryan Borill and duly adopted after a unanimous vote.

Alderwoman Mary Melancon offered a motion to amend the agenda to include and consider the purchasing of Police Units. Seconded by Alderman Vernon Martin and duly adopted after a unanimous vote.

Alderman Bryan Borill offered a motion to amend the agenda to include and consider road closures and the use of the city's liquor license for the series of spring concert. Seconded by Alderman Lyle Fogleman and duly adopted after a unanimous vote.

Alderman Elliot Doré offered a motion to amend the agenda to include and consider a resolution to authorize a Standby Letter of Credit by First National Bank and a revolving line of credit in an amount not to exceed \$300,000.00 evidenced by a promissory note and pledge of an unencumbered certificate of deposit in favor of the Louisiana Office of Workers' Compensation. Seconded by Alderman Vernon Martin and duly adopted after a unanimous vote.

**READING & APPROVAL OF MINUTES / BILLS:**

Alderman Vernon Martin moved to dispense with the reading of the minutes of the February 11<sup>th</sup>, 2014 regular council meeting and approve them as written and distributed. Seconded by Alderman Jeff Doré and duly adopted.

Alderwoman Kitty Valdetero moved to approve all bills presented for payment. Seconded by Alderman Vernon Martin and duly adopted.

**MAYOR'S REPORT:**

Mayor Jones presented the Sales Tax chart and User Fee chart that track the collection trend.

**STANDING COMMITTEE REPORTS:**

**PUBLIC WORKS COMMITTEE:**

Chairperson – Alderwoman Mary Melancon  
Vice-Chairperson – Alderwoman Laurita Pete

Members – Aldermen Jeff Doré, Lyle Fogleman, Jr. and Vernon Martin

A motion was offered by Alderwoman Mary Melancon and seconded by Alderman Vernon Martin to approve Partial Payment No. 6 in the amount of \$106,150.76 to Coastal Bridge Co. for the FY 2012-2013 Street Improvements Project. The project is 56% complete by time and 52% complete by cost. Motion carried.

A motion was offered by Alderwoman Mary Melancon and seconded by Alderman Jeff Doré to approve Change Order No. 3 in the amount of \$372,231.10 and to add 40 calendar days to the contract with Coastal Bridge Company, Inc. for the FY 2013-14 Street Improvements project. Motion carried.

**PUBLIC SAFETY COMMITTEE:**

Chairperson – Alderman Lyle Fogleman, Jr.

Vice-Chairperson – Alderman Bryan Borill

Members – Aldermen Vernon Martin, Mary Melancon and Steven Premeaux

A motion was offered by Alderman Lyle Fogleman and seconded by Alderwoman Mary Melancon to renew a 2014 Class A – Retail Outlet Beer Permit and a 2014 Class A - Retail Outlet Liquor Permit for Jose Chavez, d/b/a El Paso located at 165 Oddfellows Road. Motion carried.

A motion was offered by Alderman Lyle Fogleman and seconded by Alderwoman Mary Melancon to approve the road closure of 3<sup>rd</sup> Street and 4<sup>th</sup> Street at the corners of Avenue I and Avenue J from 5:00 p.m. to 9:00 p.m. on March 20, April 10, May 1, and May 22 for a series of spring concerts in Levy Park. The City of Crowley will be co-sponsoring this event with Greetings from Levy Park, LLC and the use of the city's liquor license is authorized. Motion carried.

**ZONING & ANNEXATION COMMITTEE:**

Chairperson – Alderwoman Kitty Valdetero

Vice-Chairperson – Alderman Vernon Martin

Members – Aldermen Bryan Borill, J. Elliot Doré and Steven Premeaux

A motion was offered by Alderwoman Kitty Valdetero and seconded Alderman Vernon Martin to approve the Planning Commission's recommendation to grant a Fence Variance for a height of 44" open metal and 48" stucco column in the front yard for Kirk Schexnider located at 722 West 14th Street described as 85' Ft Lot 1 & W 40' Lot 6 and E 85' of S 15' Lot 2, Block 5, Edmundson Addition. Motion carried.

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE:**

Chairperson – Alderman Jeff Doré

Vice-Chairperson – Alderwoman Mary Melancon

Members – Aldermen Bryan Borill, Laurita Pete and Kitty Valdetero

A motion was offered by Alderman Jeff Doré and seconded by Alderwoman Mary Melancon to co-sponsor with the Assist Agency the Summer Food Service Program and provide \$7,860 to fund the salary of a site director and a facilitator. Motion carried with an abstention from Alderman Vernon Martin

A motion was offered by Alderman Lyle Fogleman and seconded by Alderman Elliot Doré to co-sponsor with Crowley Professional Women Association an Easter Parade on Saturday April 12<sup>th</sup> to be held in conjunction with their annual Easter Eggs-travaganza event. Motion carried.

**REVENUE & FINANCES COMMITTEE:**

Chairperson – Alderman J. Elliot Doré  
Vice-Chairperson – Alderwoman Kitty Valdetero  
Members – Aldermen Jeff Doré, Laurita Pete, and Steven Premeaux

A motion was offered by Alderman Vernon Martin and seconded by Alderman Jeff Doré to authorize a 5 year lease agreement and expedite Bond approval for 18 new police vehicles, pending approval of City Attorney, Thomas Regan. Motion carried.

**RESOLUTION:**

Mayor Greg A. Jones stepped down as Chair and Mayor Pro-Tem Steven Premeaux presided.

The following resolution was offered by Alderwoman Kitty Valdetero, duly seconded by Alderman Vernon Martin, and adopted.

A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF CROWLEY AUTHORIZING A STANDBY LETTER OF CREDIT TO BE ISSUED BY THE FIRST NATIONAL BANK OF LOUISIANA ON BEHALF OF THE CITY OF CROWLEY FOR THE BENEFIT OF THE LOUISIANA OFFICE OF WORKERS' COMPENSATION IN AN AMOUNT NOT TO EXCEED \$300,000.00; AND TO AUTHORIZE A REVOLVING LINE OF CREDIT UP TO \$300,000.00 EVIDENCED BY A PROMISSORY NOTE IN THE AMOUNT OF THE LETTER OF CREDIT; TO AUTHORIZE THE PLEDGE OF AN UNENCUMBERED CERTIFICATE OF DEPOSIT AS SECURITY FOR THE STANDBY LETTER OF CREDIT; AND TO PROVIDE ALL MATTER RELATIVE THERETO AND IN CONNECTION THEREWITH.

WHEREAS, the City of Crowley has maintained and administered a self-insured workers' compensation plan approved by the Louisiana Office of Workers' Compensation and since 1994, the First National Bank has issued a Standby Letter of Credit on behalf of the City of Crowley in favor of the Louisiana Office of Workers' Compensation to secure the self-insured plan; and

WHEREAS, the City of Crowley was granted authority by the Louisiana State Bond Commission to pledge unencumbered excess funds up to \$300,000.00 in the form of Certificate of Deposit to secure a Standby Letter of Credit in the amount of \$300,000.00, as is more fully shown by reference to that certain Resolution of the Louisiana State Bond Commission No. L94-174 dated May 19, 1994; and

WHEREAS, it is necessary the City reauthorize a revolving line of credit, the issuance of a Standby Letter of Credit and the pledge a Certificate of Deposit to secure the Standby Letter of Credit as required by the Louisiana Office of Workers' Compensation; and

WHEREAS, the Board of Aldermen of the City of Crowley, find that it is appropriate to continue the self-insured plan and to authorize the Mayor Pro-Tem to execute the promissory note and the pledge of funds as security;

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Parish of Acadia, in regular session duly convened, that they do hereby authorize, empower and direct the Honorable Steven Premeaux, Mayor Pro-Tem of the City of Crowley, to execute an application for a line of credit in an amount not to exceed \$300,000.00 from First National Bank of Louisiana, to approve the form and substance of the irrevocable Standby Letter of Credit, to execute a promissory note or notes in favor of the First National Bank of Louisiana in an amount not to exceed \$300,000.00 payable on demand, said note or notes bearing simple interest at a variable rate per annum equal to three (3) percentage points over the six month CD rate, to pledge an unencumbered Certificate(s) of Deposit in an equivalent amount of the promissory note or notes to the First National Bank of Louisiana as security for the said Standby Letter of Credit and to authorize the assignment of the deposit account as

required by the Bank; to pay an annual fee not to exceed one (1%) percent of the amount of the Standby Letter of Credit, to pay all costs and fees in connection with this transaction, to provide a governmental certificate of existence and authority, to pledge the irrevocable Standby Letter of Credit by the First National Bank of Louisiana on behalf of the City of Crowley to the Louisiana Office of Workers' Compensation up to \$300,000.00 as security for the City's self-insured workers' compensation program; and

BE IT FURTHER RESOLVED by the Board of Aldermen of the City of Crowley, Parish of Acadia, that the Honorable Steven Premeaux, Mayor Pro-Tem of the City of Crowley, be and he is hereby authorized, empowered and directed to execute any and all necessary forms, documents, assurances and provisions as may be meet and proper in the premises necessary to conclude said transaction.

THUS DONE AND ADOPTED in regular session at Crowley, Acadia Parish, Louisiana, on this the 11<sup>th</sup> day of March, 2014, at which a quorum was present and acting throughout.

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STEVEN PREMEAUX, MAYOR-PRO-TEM

ATTEST:

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JUDY L. ISTRE, CLERK

Mayor Pro-Tem Steven Premeaux stepped down as Chair and Mayor Greg A. Jones presided.

**OTHER BUSINESS:**

Ms. Betty Johnson addressed the council on the conditions of property, littering, loitering and traffic problems on the 1200 block of West 7<sup>th</sup> Street. City Inspector, Danny Hebert will be made aware of the complaint and take the necessary steps to resolve the issues.

Alderman Elliot Doré offered a motion to amend the agenda to include the consideration of the Affordable Care Act Mandate seminar of March 29. Seconded by Alderman Vernon Martin and duly adopted after a unanimous vote.

A motion was offered by Alderman Elliot Doré and seconded by Alderwoman Mary Melancon for the City of Crowley to co-sponsor with the St. Joseph Baptist Church along with Blue Cross Blue Shield representatives for the Affordable Care Act Mandate seminar at the Martin Luther King Building from 9:30 a.m. to 4:00 p.m. on March 29, 2014. Motion carried.

There being no further business to come before the Council upon motion duly made by Alderwoman Mary Melancon and seconded by Alderman Steven Premeaux was adjourned at 6:50 p.m.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CLERK

Presented rough draft to Mayor on March 12<sup>th</sup>, 2014 at 2:30 p.m.  
Presented for Mayor's signature on March 12<sup>th</sup>, 2014 at 2:30 p.m.  
Mayor signed & returned to City Clerk on March 12<sup>th</sup>, 2014 at 2:45 p.m.

Publish in newspaper on March 19<sup>th</sup>, 2014