

CITY OF CROWLEY  
REGULAR MEETING  
AUGUST 11<sup>TH</sup>, 2015

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 11<sup>th</sup> day of August, 2015 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Greg A. Jones presided with the following Aldermen present: J. Elliot Doré, Jeff Doré, Vernon Martin, Tim Monceaux, Steven Premeaux, Ezora J. Proctor and Kitty Valdetero. Aldermen Bryan Borill and Lyle Fogleman Jr. were absent.

Alderman Tim Monceaux led the Pledge of Allegiance to the flag. Mayor Greg A. Jones gave the invocation.

**PUBLIC HEARING:**

Mayor Greg A. Jones re-opened the public hearing on Rule to Show Cause for Condemnation of property situated on property situated on Lot 7 of Block 2 of the Conway Addition to the City of Crowley bearing a municipal address of 911 Ross Avenue, Crowley, Louisiana. There was no one present to represent the interest of the property. Mayor Greg A. Jones called the public hearing to a close.

**READING & APPROVAL OF MINUTES / BILLS:**

Alderman Elliot Doré moved to dispense with the reading of the minutes of the July 14<sup>th</sup>, 2015 regular council meeting and approve them as written and distributed. Seconded by Alderman Steven Premeaux and duly adopted.

Alderwoman Kitty Valdetero moved to approve all bills presented for payment. Seconded by Alderwoman Ezora J. Proctor and duly adopted.

**MAYOR'S REPORT:**

Mayor Jones presented the Sales Tax chart and User Fee chart that track the collection trend.

**STANDING COMMITTEE REPORTS:**

**PUBLIC WORKS COMMITTEE:**

Chairperson – Alderman Tim Monceaux  
Vice-Chairperson – Alderwoman Ezora Proctor  
Members – Aldermen Jeff Doré, Lyle Fogleman, Jr. and Vernon Martin

A motion was offered by Alderman Tim Monceaux and seconded by Alderman Elliot Doré to award the materials contracts for FY 2015-16 to the following lowest responsible bidder as per the recommendation of Mader Engineering, Inc., based upon the evaluation of the bids for responsiveness and compliance with specifications. Motion carried.

**Acadiana Shell and Limestone is awarded**

Proposal No. 1 - Surface Coarse Aggregates, Furnish Only

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
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37.90	32.00	1	Gray Limestone #610 (3000 lbs. per cu. yd.), per ton
39.90	33.00	2	Gray Limestone #57 (2600 lbs. per cu. yd.), per ton

No Bids Received

Proposal No. 2 – Asphalt Concrete Cold Mix, Furnish Only

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
N/A	N/A	1	Cold Mix, per ton

No Bids Received

Proposal No. 3 - Crack Routing, Cleaning, and Sealing Pavement Cracks

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
N/A	N/A	1	Mobilization for Routing, Cleaning and Sealing Pavement Cracks, per each
N/A	N/A	2	Routing Pavement Cracks, per ln. ft.
N/A	N/A	3	Cleaning and Sealing Pavement Cracks, per ln. ft.

Design Precast is awarded

Proposal No 4- Concrete Pipe and Arch Pipe, Furnish Only

(Prices shall include cost of Flexible watertight Gaskets), 8' Joints

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
10.50	10.35	1	15" Reinforced Concrete Pipe, per ln.ft.
15.00	14.88	2	18" Reinforced Concrete Pipe, per ln.ft.
22.71	22.30	3	24" Reinforced Concrete Pipe, per ln.ft.
33.00	32.75	4	30" Reinforced Concrete Pipe, per ln.ft.
43.00	42.50	5	36" Reinforced Concrete Pipe, per ln.ft.
53.00	52.40	6	42" Reinforced Concrete Pipe, per ln.ft.
67.19	67.00	7	48" Reinforced Concrete Pipe, per ln.ft.
82.77	82.00	8	54" Reinforced Concrete Pipe, per ln.ft.
101.00	100.00	9	60" Reinforced Concrete Pipe, per ln.ft.
141.00	140.00	10	72" Reinforced Concrete Pipe, per ln.ft.
273.88	273.00	11	84" Reinforced Concrete Pipe, per ln.ft.
17.39	16.92	12	11" X 18" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
19.22	18.64	13	13" X 22" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
27.00	26.83	14	18" X 28" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
32.34	32.00	15	23" X 36" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
44.20	44.00	16	27" X 44" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
57.42	57.00	17	31" X 51" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
73.50	73.00	18	36" X 58" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
90.00	89.50	19	40" X 65" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
110.90	109.97	20	45" X 73" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
N/A	N/A	21	54" X 88" (Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
N/A	N/A	22	62" X 102"(Nominally) Reinforced Concrete Arch Pipe, per ln.ft.
N/A	N/A	23	77" X 122"(Nominally) Reinforced Concrete Arch Pipe, per ln.ft.

Acadiana Shell and Limestone is awarded

Proposal No 5- Ribbed Polyvinyl Chloride Pipe, Furnish Only

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
8.30	8.20	1	15" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.
11.95	11.70	2	18" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.
20.45	19.95	3	21" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.
43.35	42.45	7	36" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.

Coastal Culvert and Supply is awarded

Proposal No 5- Ribbed Polyvinyl Chloride Pipe, Furnish Only

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
20.98	20.95	4	24" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.
35.00	35.00	5	27" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.
28.58	28.50	6	30" Ribbed Polyvinyl Chloride Culvert Pipe(RPVCCP), per ln.ft.

No Bids Received

Proposal No.6 - Portland Cement Concrete & Flowable Fill, Furnish Only

F.O.B. City of Crowley	Pick-Up by City Vehicle	Item No.	Description & Unit
N/A*	N/A*	1	Portland Cement Concrete, per cu. yd.
N/A	N/A	2	Flowable Fill, per cu. yd.

\*polypropelene fibers (1 pound bag) \$9.00 per yard extra charge

**UTILITY COMMITTEE:**

Chairperson – Alderman Vernon Martin  
Vice-Chairperson – Alderwoman Kitty Valdetero  
Members – Aldermen J. Elliot Doré, Jeff Doré, and Lyle Fogleman, Jr.

A motion was offered by Alderman Vernon Martin and seconded by Alderman Elliot Doré to approve Partial Payment No. 4 to Guinn Construction, LLC for “Repairs to the Facultative Pond Levee and Ultra-Violet Disinfection Systems at the Waste Water Treatment Facility” in the amount of \$144,073.98. Motion carried.

A motion was offered by Alderman Vernon Martin and seconded by Alderman Elliot Doré to approve Change Order No. 2 to the contract with Guinn Construction, LLC for “Repairs to the Facultative Pond Levee and Ultra-Violet Disinfection Systems at the Waste Water Treatment Facility” in the amount of \$9,724.62, for additional electrical work associated with raising the existing flow meter box and to furnish and install additional handrails, walkway supports, walkway and ladder for the Let Down Structure. Motion carried

A motion was offered by Alderman Vernon Martin and seconded by Alderman Elliot Doré to approve Partial Payment No. 3 to Trek, Inc. for “LCDBG FY 2012-13 Installation of Floating Aerators at the Crowley Waste Water Treatment Facility” project in the amount of \$25,584.39. Motion carried.

A motion was offered by Alderman Vernon Martin and seconded by Alderwoman Kitty Valdetero to approve the Administrative Change Order No. 1 in the amount of -\$35,280 for the contract with Trek Inc. for “LCDBG FY 2012-13 Installation of Floating Aerators at the Crowley Waste Water Treatment Facility” project, to adjust original contract quantities to constructed quantities. Motion carried.

**PUBLIC SAFETY COMMITTEE:**

Chairperson – Alderman Lyle Fogleman, Jr.  
Vice-Chairperson – Alderman Bryan Borill  
Members – Aldermen Vernon Martin, Tim Monceaux and Steven Premeaux

A motion was offered by Alderman Vernon Martin and seconded by Alderman Tim Monceaux to grant the closure of three street locations; First Street between Avenue G and Avenue H, Avenue G between First Street and Front Street, and Front Street between Avenue G and Avenue H on September 26, 2015 from 7 a.m. to 4 p.m. for a car show as requested by Sam Hebert of Double L Customs located at 101 North Avenue H. Motion carried.

**ZONING & ANNEXATION COMMITTEE:**

Chairperson – Alderwoman Kitty Valdetero  
Vice-Chairperson – Alderman Vernon Martin  
Members – Aldermen Bryan Borill, J. Elliot Doré and Steven Premeaux

A motion was offered by Alderwoman Kitty Valdetero and seconded by Jeff Doré to approve the Planning Commission favourable recommendation for a zoning change from C-3 to C-4 of JACALAKA, LLC formally known as 13.68 AC UND 1/3 INT in 41.04 AC in SE SEC 28 T9-1E (MISC-AG) and 19.36 AC UND 1/3 INT in 58.07 AC in SEC 28 T9-1E (MISC-AG). Motion carried.

### **INSURANCE & PERSONNEL COMMITTEE:**

Chairperson – Alderwoman Ezora Proctor  
Vice-Chairperson – Alderman Jeff Doré  
Members – Aldermen Bryan Borill, Vernon Martin, and Kitty Valdetero

Alderwoman Ezora Proctor moved to adopt the following Policy & Procedure for payroll. Seconded by Alderman Vernon Martin and duly adopted.

#### **POLICY & PROCEDURE**

These policies are to be considered as guidelines and shall apply to existing as well as future employees with continued employment. No one other than the Mayor may alter or modify any of the policies without written notification. No statement or promise by a supervisor, or Department head may be interpreted as a change in policy nor will it constitute an agreement with an employee.

1. The task of handling personnel records and related personnel administrative functions at the City has been assigned to the personnel administrator. All personnel records are to be maintained and updated at all times by the administrator including salary, promotions, reprimands and any pertinent information regarding employment.
2. By law, we are obligated to keep accurate records of the time worked by “non-exempt” employees. This is done by time clock cards or other written documentation.

The time card/sheet is the only way the payroll department knows how many hours are worked. The time card/sheet indicates when arrived and when departed. All employees are required to keep the office advised of departures from and returns to the premises during the work day.

The employee is responsible for the accuracy of the time card/sheet. If a punch is forgotten or an error is made on the card, the supervisor must make the correction and the employee and the supervisor must initial the correction.

#### **3. Payroll Procedures**

By 9:00 a.m. or as early as possible thereafter, employee time sheets will be sent out to department heads for approval. Employees\* must either sign their time sheets or make the necessary changes on the sheet. The department head must email or fax only the time clock adjustments and leave forms for vacation, sick leave, personal or any other type of leave. After corrections are made a corrected time sheet will be emailed to the department head for the employees’ final approval and signature.

Once all time sheets are signed and approved by all employees or department heads the department head must send an email to the personnel

administrator to transfer payroll for processing no later than noon Monday.

By 2:00 p.m. on that same day or as early as possible thereafter, payroll summary sheets summarizing all final/corrected time sheets will be generated and sent to the department heads by email. The payroll summary must be signed by the department head & all employees approved time sheets, leave forms and other documentation must be attached to the sheet in the order of the names listed on the summary and turned in to the personnel administrator by 3:00 p.m. Monday of the payroll week.

No supplemental payrolls will be submitted for an employee or department head error in checking time sheets. Any employee or department head errors will be corrected and paid on the following payroll.

\*a department head may sign a time sheet if the employee is unable to be reached but must take full responsibility that the time sheet is correct.

4. From time to time, it may be necessary to perform overtime work in order to complete a job on time. All overtime must be approved in advance by the supervisor. When it is necessary to work overtime, all employees are expected to cooperate as a condition of employment.

A “non-exempt” employee with a working schedule of forty (40) hours per week will be paid at one and one-half (1-1/2) times the regular hourly wage for any time actually worked over forty (40) hours per week.

A “non-exempt” employee with a working schedule of thirty-five (35) hours per week will be paid at one and one-half (1-1/2) times the regular hourly wage for any time actually worked over thirty-five (35) hours per week.

Municipal Fire personnel work a twenty-one day cycle consisting of a fifty-six hour work week, which by federal labor law is three hours above the maximum required by law, which constitutes three hours of overtime a week. Those nine hours in a twenty-one day cycle are guaranteed to be paid at either overtime or straight time depending on hours worked.

The annual salary of a firefighter is based on an average of fifty-three hours per week and is paid every fourteen days. Once the twenty-one day cycle is complete and each employee has worked seven shifts or one hundred fifty nine hours they will be entitled to overtime compensated at a rate of one and one-half times their rate of pay.

If during that week an employee was away from the job, those hours not physically worked will be not be counted for the purpose of computing eligibility for overtime pay.

5. After one year of employment, non-civil service full time employees shall be entitled to ten (10) days sick leave during each calendar year, which leave may be accumulated for a three-year period for a term of thirty (30) full days if not used during the year which same accrues.

After one year of employment, non-civil service full time employees shall be granted not more than five (5) days personal leave annually which shall be subject to approval by the department head after written application requesting leave. Personal leave days may be used only during the calendar year earned and if not used during such year shall not accrue.

After one year of employment, non-civil service full time employee shall be entitled to two weeks annual vacation and for each year of employment thereafter. Annual vacation shall be earned upon the anniversary date of employment of each employee.

New hires start with 6.63 hours of sick leave, and 3.37 hours of vacation and special leave. After a month sick leave is prorated at 6.67 hours per month. Personal and vacation leave is prorated at 3.33 hours per month up until the first year of employment.

Annual vacation shall not be accumulated and shall be taken each year after being earned, except any employee upon retirement may accumulate one year of annual vacation, earned in the year prior to retirement.

Compensation in lieu of vacation shall not be paid, except upon the termination of an employee, any accumulated vacation time shall be paid together with any wages due as of the effective date of the employee's termination.

6. Employees that are required to work on a designated holiday shall receive in addition to the regular compensation to which the employee would be entitled, to extra compensation at one times the usual salary, to be determined by reducing the average monthly salary to an hourly scale; but which, in no event, shall be less than two (2) times the hourly rate payable to the employee for regular time under the law or pay plan in effect.

**RESOLUTION:**

The following resolution was offered by Alderman Tim Monceaux, duly seconded by Alderman Vernon Martin, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, CONTINUING AND RE-FIXING THE CONDEMNATION HEARING ON THE CONDEMNATION OF IMPROVEMENTS SITUATED ON LOT 7 OF BLOCK 2 OF CONWAY ADDITION TO THE CITY OF CROWLEY, BEARING A MUNICIPAL ADDRESS OF 911 ROSS AVENUE, CROWLEY, LOUISIANA; AND PROVIDING FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, a Condemnation Hearing was held regarding the above described property on the 11<sup>th</sup> day of August, 2015; and

WHEREAS, Notice of said Condemnation Hearing date was mailed to the property owner, Judy Ann Monroe Clement, which was received on the 15<sup>th</sup> day of May, 2015 as evidence by the United States Postal Return Receipt No. 70131710000077231765; and

WHEREAS, Marcia Clement Johnson, daughter to Judy Ann Monroe Clement, appeared at the public hearing; and

WHEREAS, due to an apparent miscommunication and to provide an opportunity for the family to receive assistance and labor from community groups, this matter shall be continued for thirty (30) days and shall be re-fixed for the 8<sup>th</sup> day of September, 2015;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that they DO HEREBY ORDER the Condemnation Hearing regarding the building and/or structure situated

on Lot 7 of Block 2 of Conway Addition to the City of Crowley, being the property of Judy Ann Monroe Clement, having a municipal address of 911 Ross Avenue, Crowley, Louisiana, be and the same is hereby continued and re-fixed for the 8<sup>th</sup> day of September, 2015.

THUS DONE AND ADOPTED in regular session duly convened on the 11<sup>th</sup> day of August, 2015, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Elliot Doré, duly seconded by Alderman Tim Monceaux, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMAN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, REGARDING AN AGREEMENT BETWEEN THE CITY OF CROWLEY (CITY) AND THE LOUISIANA DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT (DEPARTMENT) TO IMPROVE STATE ROUTE LA 1111 (ODD FELLOWS ROAD) UNDER THE DEPARTMENT'S ROAD TRANSFER PROGRAM.

WHEREAS, The City desires to accept ownership of whatever rights the State of Louisiana, through the Department may own, with the exception of any and all mineral rights, in and to the following described property and agrees to accept all future rights, obligations and liabilities, including, but not limited to, all future operation, maintenance, and repairs associated therewith, for its operation and maintenance as a city street, subject to the conditions stated herein below:

The portion of state route LA 1111 (also known as Odd Fellows Road) from its junction with state route LA 13 (known as North Parkerson Avenue) proceeding east approximately 1.19 miles to its intersection with state route LA 1111-Spur ( also known as Tower Road).

AND WHEREAS, The City desires to accept ownership of whatever rights the Department may own in and to the aforesaid described property if and only when the Department completes the following:

Widening of the portion of state route LA 1111 (known as Odd Fellows Road) to be transferred to the City to a 3 lane section as mutually agreed to by the Department and the City.

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana in regular session duly convened, at which a quorum was present and acting throughout, that City shall accept ownership of whatever rights the Department may own in and to the aforesaid described property as a binding agreement between the Department and City, provided the Department complies with the all conditions stated herein.

BE IT FURTHER RESOLVED that said Board of Alderman hereby authorizes its presiding Mayor to execute any and all documents necessary to effect the transfer of the aforesaid described property upon the satisfaction of the above stated conditions.

BE IT FURTHER RESOLVED that the City hereby represents that it has received approval from a majority of the state legislative delegation from Acadia Parish, representing the City of Crowley, of the actions contemplated herein.

The foregoing resolution was submitted to a roll call vote and the vote thereon was as follows:

YEAS: Elliot Doré, Jeff Doré, Vernon Martin, Tim Monceaux, Steven Premeaux, Ezora J. Proctor and Kitty Valdetero

NAYS: None

ABSTAIN: None

ABSENT: Bryan Borill and Lyle Fogleman

The resolution was declared adopted on this the 11<sup>th</sup> day of August, 2015, at Crowley, Acadia Parish, Louisiana, in regular session duly convened at which a quorum was present and acting throughout.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Vernon Martin, duly seconded by Alderman Jeff Doré and adopted.

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE FOR AND ON BEHALF OF THE CITY OF CROWLEY, A NOTICE OF TERMINATION FOR TREK, INC., CONTRACTOR, PERTAINING TO THE COMPLETION OF THE CONTRACT FOR "INSTALLATION OF FLOATING AERATORS AT THE WASTEWATER TREATMENT FACILITY" IN ACCORDANCE WITH THE PLANS AND SPECIFICATIONS CONTAINED IN THE CONTRACT DOCUMENTS PERTAINING THERETO.

WHEREAS, a final inspection on the above referenced project was performed on July 22, 2015 and incomplete miscellaneous work items were identified in the attached Punch List; and

WHEREAS, Trek, Inc., as Contractor, has substantially completed the " Installation of Floating Aerators at the Wastewater Treatment Facility" project in accordance with the plans and specifications contained in the contract documents pertaining thereto; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley that the Mayor of said City be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Crowley accepting the work as being substantially completed, and that he be authorized and directed to have a copy of said Notice recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

ADOPTED: August 11, 2015

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK



The following resolution was offered by Alderman Elliot Doré, duly seconded by Alderman Vernon Martin, and adopted.

A RESOLUTION COMMITTING THE CITY OF CROWLEY TO THE ADMINISTRATIVE AND ENGINEERING COSTS AND AUTHORIZING THE MAYOR TO ENTER INTO CONTRACTS FOR PROFESSIONAL SERVICES IN CONNECTION WITH THE FY 2016-2017 LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT – PUBLIC FACILITIES

WHEREAS, the City of Crowley deems it necessary and proper to submit an application for funding under the Fiscal Year 2016-2017 Louisiana Community Development Block Grant - Public Facilities; and

WHEREAS, this federal grant program is very competitive with a detailed numerical rating and ranking system; and

WHEREAS, in addition to the base rating factors and points, one bonus point will be assigned to those applicants who commit local funds to pay the administrative costs associated with the project, should the project be funded; and

WHEREAS, in addition to the base rating factors and points, one bonus point will be assigned to those applicants who commit local funds to pay for engineering costs associated with the project, should the project be funded; and

WHEREAS, this federal grant program is very competitive and involves a significant amount of documentation and reporting; and

WHEREAS, professional administrative consulting services are necessary for the application preparation and implementation of the grant, should the project be funded; and

WHEREAS, professional engineering consulting services are necessary for the design, surveying and inspection, should the project be funded.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Crowley that the City hereby commits local funds in the approximate amount of \$110,000 - \$120,000 to pay for the administrative consulting services fees as well as other administrative costs associated with the project and to pay for engineering costs for a Sewerage Treatment Improvements project under the FY 2016 - 2017 Louisiana Community Development Block Grant Program.

BE IT FURTHER RESOLVED that the Honorable Greg A. Jones, Mayor, is hereby authorized to enter into a contract with Mader Engineering, Inc., for the administrative consulting services necessary to prepare a Louisiana Community Development Block Grant application and to implement/administer the project, contingent upon the project being funded and contingent upon said firm being approved by the Division of Administration.

BE IT FURTHER RESOLVED, that the Honorable Greg A. Jones, Mayor, is hereby authorized to enter into a contract with Mader Engineering, Inc., for the professional engineering services necessary for the project contingent upon the project being funded and contingent upon said firm being approved by the Division of Administration.

THUS DONE AND ADOPTED in regular session duly convened on this the 11<sup>th</sup> day of August, 2015, at Crowley, Acadia Parish, Louisiana.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Elliot Doré, duly seconded by Alderman Steven Premeaux, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING A LEASE TO THE ASSIST AGENCY FOR OFFICE SPACE IN THE CROWLEY ENTERPRISE CENTER LOCATED AT 11 NORTH PARKERSON AVENUE, CROWLEY, LOUISIANA; TO PROVIDE FOR THE TERMS AND CONDITIONS THEREOF; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the “Assist Agency” is a participant in the Local Work Force Investment program known as the “Louisiana One Stop Program” and has been a lessee in the Crowley Enterprise Center located at 11 North Parkerson Avenue, Crowley, Louisiana; and

WHEREAS, the “Assist Agency” is funded by annual appropriations from the State of Louisiana and the United States of America to provide assistance to low and moderate income individuals and to improve employment opportunities, education and other public services; and

WHEREAS, the “Assist Agency” has requested a reduction of 25% of the rental rate for the annual lease on the same terms and conditions of approximately 3,121 square feet office space with 50 parking places; and

WHEREAS, in consideration of those services and the continuing needs for those services and prior leases granted to the Assist Lease, the Mayor and Board of Aldermen find it appropriate to grant the request and authorize the lease on the terms as requested.

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that they do hereby authorize, empower and direct the Honorable Greg A. Jones, Mayor of the City of Crowley, to execute a lease to the Assist Agency of approximately 3,121 square feet office space in the Crowley Enterprise Center with 50 parking spaces provided, located at 11 North Parkerson Avenue, Crowley, Louisiana, for use as office space by the Assist Agency at the rate of \$8.6463 per square foot per annum the said lease to include the following terms and conditions, to-wit:

1. A term of one year effective on the 1<sup>st</sup> day of September, 2015 and ending on the 31<sup>st</sup> day of August, 2016;
2. Monthly payments in the amount of \$2,248.76;
3. A non-appropriation clause in favor of the lessee;
4. All other terms and conditions of the said lease shall remain the same as the prior lease of the facility;

BE IT FURTHER RESOLVED that the Honorable Greg A. Jones, Mayor, be and he is hereby authorized, empowered and directed to execute any and all necessary documents and certifications in connection with the said transaction as may be meet and proper in the premises.

THUS DONE AND ADOPTED in regular session duly convened on the 11<sup>th</sup> day of August, 2015, in Crowley, Acadia Parish, Louisiana.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Steven Premeaux, duly seconded by Alderman Elliot Doré, and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, ORDERING AND CALLING A SPECIAL ELECTION TO BE HELD IN THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, FOR THE SUBMISSION OF A PROPOSITION FOR THE REDEDICATION OF AND TO AUTHORIZE THE CITY OF CROWLEY TO CONTINUE TO LEVY AND COLLECT THE CURRENT ONE-HALF (1/2) OF ONE (1%) PERCENT SALES AND USE TAX IN PERPETUITY UPON THE SALE AT RETAIL, THE USE, THE LEASE OR RENTAL, THE CONSUMPTION AND THE STORAGE FOR USE OR CONSUMPTION, OF TANGIBLE PERSONAL PROPERTY AND ON SALES OF SERVICES IN THE SAID CITY BEGINNING APRIL 1, 2016, FOR THE PURPOSE OF PAYMENT OF RAISES FOR FULL-TIME CITY EMPLOYEES, INCLUDING ALL INCREASED COSTS OF FRINGE EXPENSES IN CONNECTION WITH SAID RAISES; AND MAKING APPLICATION TO THE STATE BOND COMMISSION; AND PROVIDING FOR ALL MATTERS IN CONNECTION THEREWITH

WHEREAS, the City of Crowley currently levies and collects a One-Half (1/2) of One (1%) Percent Sales and Use Tax upon the sale at retail, the use, the lease or rental, the consumption, of tangible personal property and on sales of services in said City for the purpose of raises of full-time City employees which was authorized by election held on the 28<sup>th</sup> day of November, 1981; and

WHEREAS, the current dedications provides for the distribution of proceeds equally one-third (1/3) to fire personnel, one-third (1/3) to police personnel and one-third (1/3) to all remaining City employees but does not include the authority to pay the increased costs of fringe expenses incurred by the City resulting from the said salary raises of City employees; and

WHEREAS, the associated costs of fringe benefits for raises for City employees results in significant disparity in the amount of revenue available for increasing salary among the different personnel groups of the City of Crowley, and;

WHEREAS, the costs of the fringe expenses adversely affect other areas of the City Budget which requires funds be diverted from other needs and services to pay the additional costs of salary raises; and

WHEREAS, the Mayor and Board of Aldermen find it is in the best interest of the City of Crowley that use of the Sales and Use Tax proceeds be rededication to include the use of payment of the increased costs of fringe expenses associated with raises for all City employees in equitable fashion; and

WHEREAS, it is necessary to call an election for the submission of the proposition to the electors of the City of Crowley to determine the question of rededication of the One-Half (1/2) of One (1%) Percent Sales and Use Tax presently levy and collected for said purposes;

NOW THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened, that:

SECTION 1: Under the authority conferred by Article VI, Sections 22, 29 and 30(A) of the Constitution of the State of Louisiana of 1974, Sections 337.3, 337.4, 337.5 and 338.1 of Title 47 of the Louisiana Revised Statutes of 1950, as amended, the applicable provisions of Chapter 5, Chapter 6-A and Chapter 6-B of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority supplemental thereto, (the "Act"), a special election, be and the same is hereby called and ordered to be held in the City of Crowley, Louisiana, on 21<sup>st</sup> day of November, 2015, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in compliance with the provisions of the General Election Code of the State of Louisiana, at which election there shall be submitted to all registered voters of the City of Crowley, qualified and entitled to vote at said election under the Constitution and laws of this State and the Constitution and laws of the United States, the following proposition, to-wit:

SALES TAX PROPOSITION REDEDICATION AND CONTINUATION

Shall the proceeds of the One-Half (1/2¢) Cent Sales and Use Tax authorized by election held on November 28, 1981, be rededicated and continued under the applicable provisions of Article VI of the Louisiana Constitution of 1974, as amended, the applicable provisions of Title 47 and Title 18 of the Louisiana Revised Statutes of 1950, as amended, ("Act"), and the City of Crowley, State of Louisiana, ("City") be authorized to adopt an ordinance to levy and collect a One-Half (1/2) of One (1%) Percent Tax ("Tax") in perpetuity upon the sale at retail, use, lease or rental, consumption and storage for use or consumption, of tangible personal property and on sales of services in the City, as hereafter defined in Title 47, beginning April 1, 2016 (estimated first year revenue of \$1,550,000.00), with the proceeds of the Tax (after payment of costs of collection/administration) dedicated to raises for full-time City personnel; distributed one-third (1/3) to fire personnel, one-third (1/3) to police personnel and one-third (1/3) to remaining City employees, including the payment of increased fringe expenses incurred by the City including but not limited to taxes, FICA, Medicare, retirement, workers' compensation and unemployment compensation necessary to implement said raises?

SECTION 2: Publication of Notices. There shall be published in the Crowley Post Signal, newspaper published in the City of Crowley, Louisiana, having general circulation throughout the City, and being the official journal of the Mayor and Board of Aldermen of the City of Crowley once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date fixed for the election, Notice of Special Election and which notice shall be substantially in the form attached hereto as Exhibit "A" and incorporated herein by reference as if it were set forth herein in full.

SECTION 3: Canvas. The Mayor and Board of Aldermen of the City of Crowley, the governing authority thereof (the "Governing Authority") shall meet in regular session at its regular meeting place, City Hall, Council Chambers, 425 North Parkerson Avenue, Crowley, Louisiana, on Tuesday, December 8, 2015, at 6:00 o'clock p.m. and shall then and there in open and public session proceed to examine and canvass the returns and declare the results of said special election.

SECTION 4: Polling Places. Said election on each said date shall be held between the hours of 7:00 a.m. and 8:00 p.m. in compliance with the provisions of the General Election Code at the following designated polling places in the City of Crowley, to-wit:

- Ward 6, Precinct 1(P) - North Crowley Middle School
- Ward 6, Precinct 2(P) - Notre Dame High School
- Ward 6, Precinct 3A(P) - North Crowley Kindergarten
- Ward 6, Precinct 3B(P) - North Crowley Kindergarten
- Ward 6, Precinct 4(P) – St. Michael's Church Hall
- Ward 6, Precinct 6 - Old Ross High School

Ward 6, Precinct 7(P) - Rice Festival Building  
Ward 6, Precinct 8(P) - Immaculate Heart of Mary Church Hall  
Ward 6, Precinct 9 - South Crowley Elementary School  
Ward 6, Precinct 11(P) - Martin Luther King, Jr. Center  
Ward 6, Precinct 12(P) - School Board Media Center  
Ward 6, Precinct 13(P) - School Board Media Center  
Ward 6, Precinct 14(P) - Acadia Animal Clinic  
Ward 6, Precinct 15(P) - South Crowley Elementary School  
Ward 6, Precinct 16(P) - LSU Rice Experiment Station

and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5: Election Commissioners and Voting Machines. The officers shall be designated to serve as Commissioner in Charge and Commissioners pursuant to Louisiana Revised Statute 18:434 and the compensation of said officers shall be fixed in accordance with Louisiana Revised Statute 18:424 and 18:425. The Parish Board of Election Supervisors shall appoint Commissioners of Election and alternate Commissioners for each precinct, all of whom shall meet the qualifications set forth in Part II of Chapter V of Title 18 of the Louisiana Revised Statutes of 1950. The Commissioner-in-Charge for each precinct shall be the Commissioner-in-Charge selected or appointed for such precinct under the provisions of Part II of Chapter V of Title 18 of the Louisiana Revised Statutes of 1950. All registered voters of the City are entitled to vote at the said election and voting machines shall be used in the conduct of said election. A compiled statement of qualified voters shall be provided to all polling places in the conduct of the election.

SECTION 6. Officers. The officers confirmed or designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in compliance with Section 1287 of Title 18 of the Louisiana Revised Statutes of 1950, as amended (R.S. 18:1287) shall hold the said special election as herein provided, and make due returns of said special election to the Honorable Secretary of State, the Honorable Mayor and Board of Aldermen of the City of Crowley, Louisiana, and the Honorable Clerk of Court of Acadia Parish, Louisiana; and the Mayor and Board of Aldermen shall promulgate the results of said election as provided in Section 3 hereof. The compensation of said officers be and the same is hereby fixed at the sum prescribed by R.S. 18:424 and R.S. 18:425.

SECTION 7: Authorization of Officer. The Clerk of the governing authority be and she is hereby empowered, authorized and directed to arrange for the said special election, and to furnish to the said election officers in ample time for the holding of said election the necessary equipment, forms and other paraphernalia essential to the proper holding of said election as provided by State and Federal Law.

SECTION 8: Furnish Call to Election Officials. Certified copies of this Resolution shall be forwarded to the Secretary of State and Commissioner of Elections of the State of Louisiana, the Clerk of Court and Ex-Officio Parish Custodian of Voting Machines in and for the Parish of Acadia, Chairman of the Board of Supervisor for the Parish of Acadia and to the Registrar of Voters in and for the Parish of Acadia, as notification of the special election herein called in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 9: Application to State Bond Commission. Application be and the same is hereby formally made to the State Bond Commission for consent and authority to hold the aforesaid special election as herein provided and in the event the Propositions carry, for the Commission's consent and authority to levy said taxes, as provided for in the Propositions above. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of the City, together with a letter requesting the prompt consideration and approval of this application.

SECTION 10: Effective Date. This resolution shall take effect immediately upon its adoption. All orders, resolutions and ordinances in conflict herewith to the extent of such conflict be and the same are hereby repealed.

The foregoing resolution was submitted to a vote and the vote thereon was as follows:

YEAS: Elliot Doré, Jeff Doré, Vernon Martin, Tim Monceaux, Steven Premeaux, Ezora J. Proctor and Kitty Valdetero

NAYS: None

ABSTAIN: None

ABSENT: Bryan Borill and Lyle Fogleman

The Resolution was declared adopted on this the 11<sup>th</sup> day of August, 2015, at Crowley, Acadia Parish, Louisiana.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

**ORDINANCE:**

A motion to table the following ordinance no. 1470, as described by title, until the next regular scheduled council meeting was offered by Alderman Tim Monceaux, seconded by Alderman Jeff Doré and duly adopted.

ORDINANCE NO. 1470

AN ORDINANCE TO AMEND AND RE-ENACT CHAPTER 4 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY TO AMEND CERTAIN SECTIONS AND SUBSECTIONS AND TO ADD THERETO CERTAIN SECTIONS AND SUBSECTIONS; TO PROVIDE FOR THE PROVISIONS HEREOF TO BE SEVERABLE; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES INCONSISTENT THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL OTHER MATTERS RELATIVE OR PERTAINING THERETO.

The following ordinance no. 1471 has been previously introduced at a regular meeting convened on July 14<sup>th</sup>, 2015, published by title in the official journal of the City, and a public hearing held thereon on August 5<sup>th</sup>, 2015. It was offered for final adoption by Alderman Vernon Martin, seconded by Alderman Elliot Doré and duly adopted.

ORDINANCE NO. 1471

AN ORDINANCE ADOPTING, FINALIZING AND IMPLEMENTING THE ANNUAL OPERATING BUDGETS OF REVENUES AND EXPENDITURES FOR THE CITY OF CROWLEY FOR THE FISCAL YEAR, BEGINNING SEPTEMBER 1, 2015 AND ENDING AUGUST 31, 2016; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO; AND TO REPEAL ALL ORDINANCES OR PARTS OF

ORDINANCES INCONSISTENT OR IN CONFLICT  
THEREWITH.

WHEREAS, Greg A. Jones, in his capacity as Mayor of the City of Crowley prepared the proposed Operating Budgets for the fiscal year beginning September 1, 2015 and ending August 31, 2016, which was accompanied by a budget message and summary description of the budget and a budget adoption ordinance; and

WHEREAS, the proposed Operating Budgets and the accompanying budget ordinance have been submitted to this Board of Aldermen for review and consideration; and

WHEREAS, this ordinance has been duly introduced and notice of this ordinance and notice of public hearing having been published; and

WHEREAS, notice of a public hearing by the City of Crowley on the proposed Operating Budgets and notice of the availability of the proposed budgets for review have been timely published in the official journal, the Crowley Post Signal; and

WHEREAS, the public hearing been held in accordance with the law on the 5<sup>th</sup> day of August, 2015 at 4:00 o'clock p.m. at Council Chambers on the proposed Operating Budgets have now been reviewed and considered; now.

THEREFORE BE IT ORDAINED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in Regular Session, duly convened on the 11<sup>th</sup> day of August, 2015 that the following Annual Operating Budgets are hereby approved, adopted and finalized.

CITY OF CROWLEY  
2016 ANNUAL BUDGET

	Budget Fiscal 2016	Increase (Decrease)	Percent Change
<u>GENERAL FUND</u>			
<u>Revenues</u>			
Ad Valorem Tax	1,542,090	36,300	2.41%
Franchise Taxes	936,000	1,000	0.11%
Licenses & Permits	572,825	3,200	0.56%
Grants	45,000	0	0.00%
Intergovernmental	475,000	(5,500)	-1.14%
Charges for Services	38,380	230	0.60%
Fines and Fees	100,000	(30,000)	-23.08%
Investment Income	50,000	0	0.00%
Rentals	63,675	0	0.00%
Other Revenues	<u>79,835</u>	<u>(2,590)</u>	<u>-3.14%</u>
Total Revenues	3,902,805	2,640	0.07%
 <u>Expenditures</u>			
<u>General Government</u>			
<u>General Administration</u>			
Salary & Fringe	719,467	5,612	0.79%
Repairs and Supplies	44,750	(8,750)	-16.36%
Operational Expense	271,900	4,850	1.82%
Telephone & Utilities	36,000	1,500	4.35%
Capital Outlay	0	0	0.00%
Other Expense	<u>58,477</u>	<u>2,689</u>	<u>4.82%</u>
Total General Administration	1,130,594	5,901	0.52%
 <u>Court Department</u>			
Salary & Fringe	240,515	3,335	1.41%
Repairs and Supplies	6,500	0	0.00%

Operational Expense	12,550	(3,200)	-20.32%
Transfers & Appropriations	40,000	0	0.00%
Telephone & Utilities	4,175	(100)	-2.34%
Other Expense	<u>2,100</u>	<u>0</u>	<u>0.00%</u>
Total Court Department	305,840	35	0.01%
<u>Public Safety</u>			
<u>Police Department</u>			
Salary & Fringe	2,272,587	(10,723)	- 0.47%
Repairs and Supplies	186,500	2,000	1.08%
Operational Expense	371,300	17,800	5.04%
Telephone & Utilities	49,000	1,000	2.08%
Capital Outlay	2,500	(2,000)	-44.44%
Other Expense	<u>74,350</u>	<u>3,000</u>	<u>4.20%</u>
Total Police Department	2,956,237	11,077	0.38%
<u>Fire Department</u>			
Salary & Fringe	2,063,515	(1,250)	-0.06%
Repairs and Supplies	100,500	300	0.30%
Operational Expense	86,750	(9,750)	-10.10%
Transfers & Appropriations	6,000	0	0.00%
Telephone & Utilities	42,000	0	0.00%
Capital Outlay	0	0	0.00%
Other Expense	<u>12,150</u>	<u>0</u>	<u>0.00%</u>
Total Fire Department	2,310,915	(10,700)	-0.46%
<u>Code Enforcement</u>			
Salary & Fringe	264,250	9,405	3.69%
Repairs and Supplies	36,500	0	0.00%
Operational Expense	31,000	(1,500)	-4.62%
Telephone & Utilities	10,000	0	0.00%
Other Expense	<u>36,650</u>	<u>0</u>	<u>0.00%</u>
Total Code Enforcement	378,400	7,905	2.13%
<u>Public Works</u>			
<u>Street Department</u>			
Salary & Fringe	535,085	19,410	3.76%
Repairs and Supplies	189,100	(12,400)	-6.15%
Operational Expense	61,100	(2,750)	-4.31%
Telephone & Utilities	260,000	10,000	4.00%
Capital Outlay	321,000	(1,179,000)	-78.60%
Other Expense	<u>20,500</u>	<u>0</u>	<u>0.00%</u>
Total Street Department	1,386,785	(1,164,740)	-45.65%
<u>Public Building &amp; Drainage</u>			
Salary & Fringe	384,200	(10,285)	-2.61%
Repairs and Supplies	65,250	(4,000)	-5.78%
Operational Expense	31,400	(2,600)	-7.65%
Telephone & Utilities	41,800	50	0.12%
Capital Outlay	15,000	0	0.00%
Other Expense	<u>14,775</u>	<u>0</u>	<u>0.00%</u>
Total Public Bldg. & Drainage	552,425	(16,835)	-2.96%
<u>Non Departmental</u>			
Operational Expense	5,000	0	0.00%
Economic Development	106,000	0	0.00%
Debt Service	<u>194,990</u>	<u>57,583</u>	<u>41.91%</u>
Total Non Departmental	305,990	57,583	23.18%
Total General Fund Exp.	9,327,186	(1,109,774)	-10.63%



Excess (Deficiency) of revenues Over expenditures	(5,424,381)	1,112,414	-17.02%
<u>Other Financing Sources (Uses)</u>			
Transfers In	5,734,126	(1,116,354)	-16.30%
Transfers Out	<u>309,745</u>	<u>(3,940)</u>	<u>-1.26%</u>
Total Other Financing Sources	5,424,381	(1,112,414)	-17.02%
Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
Fund Balance Fiscal 2014	1,581,988		
Estimated Fund Balance Fiscal 2015	1,014,576		
Proposed Fund Balance Fiscal 2016	1,014,576		

#### 1 & ½ CENT SALES TAX

##### Revenues

Sales Tax	4,650,000	162,000	3.61%
Investment Income	<u>1,250</u>	<u>(250)</u>	<u>-16.67%</u>
Total Revenues	4,651,250	161,750	3.60%

##### Expenditures

Operational Expense	72,750	2,430	3.46%
Debt Service	150,000	(75,000)	-33.33%
Other Expense	<u>50</u>	<u>(5)</u>	<u>-9.09%</u>
Total Expenditures	222,800	(72,575)	-24.57%

Excess (Deficiency) of revenues Over expenditures	4,428,450	234,325	5.59%
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##### Other Financing Sources (Uses)

Transfers Out	<u>4,428,450</u>	<u>234,325</u>	<u>5.59%</u>
Total Other Financing Sources	4,428,450	234,325	5.59%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	961,825		
Estimated Fund Balance Fiscal 2015	1,055,035		
Proposed Fund Balance Fiscal 2016	1,055,035		

#### ½ CENT SALES TAX – SALARY

##### Revenues

Sales Tax	1,550,000	54,000	3.61%
Investment Income	<u>2,000</u>	<u>250</u>	<u>14.29%</u>
Total Revenues	1,552,000	54,250	3.62%

##### Expenditures

Operational Expense	27,250	810	3.06%
Other Expense	<u>50</u>	<u>10</u>	<u>25.00%</u>
Total Expenditures	27,300	820	3.10%

Excess (Deficiency) of revenues Over expenditures	1,524,700	53,430	3.63%
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<u>Other Financing Sources (Uses)</u>			
Transfers Out	<u>1,276,150</u>	<u>125,580</u>	<u>10.91%</u>
Total Other Financing Sources	1,276,150	125,580	10.91%
Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses			
	248,550	(72,150)	-22.50%
Fund Balance Fiscal 2014	1,069,982		
Estimated Fund Balance Fiscal 2015	1,425,012		
Proposed Fund Balance Fiscal 2016	1,673,562		

½ CENT SALES TAX – STREET IMPROVEMENT – 1997

<u>Revenues</u>			
Sales Tax	0	0	0.00%
Investment Income	<u>0</u>	<u>(1,500)</u>	<u>-100.00%</u>
Total Revenues	0	(1,500)	-100.00%
<u>Expenditures</u>			
Operational Expense	<u>0</u>	<u>(1,500)</u>	<u>-100.00%</u>
Total Expenditures	0	(1,500)	-100.00%
Excess (Deficiency) of revenues Over expenditures			
	0	0	0.00%
<u>Other Financing Sources (Uses)</u>			
Transfers Out	<u>0</u>	<u>(1,000,000)</u>	<u>-100.00%</u>
Total Other Financing Sources	0	(1,000,000)	-100.00%
Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses			
	0	1,000,000	-100.00%
Fund Balance Fiscal 2014	1,743,462		
Estimated Fund Balance Fiscal 2015	0		
Proposed Fund Balance Fiscal 2016	0		

½ CENT SALES TAX – STREET IMPROVEMENT – 2012

<u>Revenues</u>			
Sales Tax	1,550,000	54,000	3.61%
Investment Income	<u>75,000</u>	<u>35,000</u>	<u>87.50%</u>
Total Revenues	1,625,000	89,000	5.79%
<u>Expenditures</u>			
Operational Expense	26,250	810	3.18%
Other Expense	<u>50</u>	<u>(10)</u>	<u>- 16.67%</u>
Total Expenditures	26,300	800	3.14%
Excess (Deficiency) of revenues Over expenditures			
	1,598,700	88,200	5.84%
<u>Other Financing Sources (Uses)</u>			
Transfers Out	<u>600,000</u>	<u>(500,000)</u>	<u>-45.45%</u>
Total Other Financing Sources	600,000	(500,000)	-45.45%
Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses			
	998,700	588,200	143.29%

Fund Balance Fiscal 2014	2,975,609
Estimated Fund Balance Fiscal 2015	3,457,083
Proposed Fund Balance Fiscal 2016	4,455,783

**MOTOR VEHICLE FACILITY**

Revenues

Charges for Services	63,500	500	0.79%
Investment Income	<u>100</u>	<u>0</u>	<u>0.00%</u>
Total Revenues	63,600	500	0.79%

Expenditures

Repairs & Supplies	7,500	0	0.00%
Operational Expense	11,325	(425)	-3.62%
Telephone & Utilities	7,000	500	7.69%
Other Expense	<u>2,775</u>	<u>425</u>	<u>18.09%</u>
Total Expenditures	28,600	500	1.78%

Excess (Deficiency) of revenues Over expenditures	35,000	0	0.00%
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Other Financing Sources (Uses)

Transfers Out	<u>35,000</u>	<u>0</u>	<u>0.00%</u>
Total Other Financing Sources	35,000	0	0.00%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	67,583
Estimated Fund Balance Fiscal 2015	66,808
Proposed Fund Balance Fiscal 2016	66,808

**YOUTH RECREATION OPERATIONS**

Revenues

Ad Valorem Tax	210,285	4,950	2.41%
Grants	0	0	0.00%
Charges for Services	208,900	7,800	3.88%
Investment Income	50	(25)	-33.33%
Rentals	50,000	4,000	8.70%
Other Revenues	<u>1,000</u>	<u>(100)</u>	<u>-9.09%</u>
Total Revenues	470,235	16,625	3.67%

Expenditures

Salary & Fringe	385,600	3,410	0.89%
Repairs and Supplies	199,000	(3,000)	-1.49%
Operational Expense	99,850	1,250	1.27%
Telephone & Utilities	101,000	7,000	7.45%
Capital Outlay	4,000	4,000	0.00%
Debt Service	3,438	0	0.00%
Other Expense	<u>26,024</u>	<u>4,881</u>	<u>23.09%</u>
Total Expenditures	818,912	17,541	2.19%

Excess (Deficiency) of revenues Over expenditures	(348,677)	(916)	0.26%
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Other Financing Sources (Uses)

Transfers In	391,810	360	0.09%
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Transfers Out	<u>43,133</u>	<u>(556)</u>	<u>-1.27%</u>
Total Other Financing Sources	348,677	916	0.26%
Excess (Deficiency) of revenue and other financing sources over expenditures and other Financing uses	0	0	0.00%
Fund Balance Fiscal 2014	126,434		
Estimated Fund Balance Fiscal 2015	125,337		
Proposed Fund Balance Fiscal 2016	125,337		

#### YOUTH RECREATION BLDG. MAINTENANCE

##### Revenues

Ad Valorem Tax	70,095	1,650	2.41%
Investment Income	30	15	100.00%
Other Revenues	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Revenues	70,125	1,665	2.43%

##### Expenditures

Salary & Fringe	66,625	1,220	1.87%
Repairs and Supplies	87,500	0	0.00%
Operational Expense	3,650	(850)	-18.89%
Capital Outlay	0	0	0.00%
Other Expense	<u>9,953</u>	<u>307</u>	<u>3.18%</u>
Total Expenditures	167,728	677	0.41%

Excess (Deficiency) of revenues Over expenditures	(97,603)	988	-1.00%
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##### Other Financing Sources (Uses)

Transfers In	112,090	( 1,175)	-1.04%
Transfers Out	<u>14,487</u>	<u>(187)</u>	<u>-1.27%</u>
Total Other Financing Sources	97,603	(988)	-1.00%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	115,585		
Estimated Fund Balance Fiscal 2015	124,631		
Proposed Fund Balance Fiscal 2016	124,631		

#### CEMETERY

##### Revenues

Ad Valorem Tax	52,570	1,220	2.38%
Investment Income	<u>300</u>	<u>(375)</u>	<u>-55.56%</u>
Total Revenues	52,870	845	1.62%

##### Expenditures

Salary & Fringe	45,720	540	1.20%
Repairs and Supplies	1,700	1,000	142.86%
Operational Expense	5,200	(750)	-12.61%
Telephone & Utilities	100	0	0.00%
Other Expense	<u>150</u>	<u>55</u>	<u>57.89%</u>
Total Expenditures	52,870	845	1.62%

Excess (Deficiency) of revenues Over expenditures	0	0	0.00%
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Fund Balance Fiscal 2014	214,212
Estimated Fund Balance Fiscal 2015	227,002
Proposed Fund Balance Fiscal 2016	227,002

CEMETERY DEVELOPMENT

Revenues

Charges for Services	4,400	0	0.00%
Total Revenues	4,400	0	0.00%

Expenditures

Repairs and Supplies	3,000	0	0.00%
Operational Expense	1,325	0	0.00%
Other Expense	75	0	0.00%
Total Expenditures	4,400	0	0.00%

Excess (Deficiency) of revenues Over expenditures	0	0	0.00%
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Fund Balance Fiscal 2014	30,665
Estimated Fund Balance Fiscal 2015	34,713
Proposed Fund Balance Fiscal 2016	34,713

RICE CITY CIVIC CENTER

Revenues

Charges for Services	5,000	0	0.00%
Rental	11,500	0	0.00%
Total Revenues	16,500	0	0.00%

Expenditures

Salary & Fringe	25,685	7,750	43.21%
Repairs and Supplies	11,500	0	0.00%
Operational Expense	2,125	(427)	-16.73%
Telephone & Utilities	18,675	2,525	15.63%
Other Expense	6,368	23	0.36%
Total Expenditures	64,353	9,871	18.12%

Excess (Deficiency) of revenues Over expenditures	(47,853)	(9,871)	25.99%
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Other Financing Sources (Uses)

Transfers In	57,250	9,750	20.53%
Transfers Out	9,397	(121)	-1.27%
Total Other Financing Sources	47,853	9,871	25.99%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	22,424
Estimated Fund Balance Fiscal 2015	21,171
Proposed Fund Balance Fiscal 2016	21,171

MAIN STREET

Revenues

Total Revenues	0	0	0.00%
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<u>Expenditures</u>			
Total Expenditures	0	0	0.00%
Excess (Deficiency) of revenues Over expenditures	0	0	0.00%
<u>Other Financing Sources (Uses)</u>			
Transfers Out	0	(10,000)	-100.00%
Total Other Financing Sources	0	(10,000)	-100.00%
Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	(10,000)	-100.00%
Fund Balance Fiscal 2014	11,642		
Estimated Fund Balance Fiscal 2015	1,642		
Proposed Fund Balance Fiscal 2016	1,642		

#### INDUSTRIAL INDUCEMENT

<u>Revenues</u>			
Investment Income	2,000	(1,750)	-46.67%
Total Revenues	2,000	(1,750)	-46.67%
<u>Expenditures</u>			
Operational Expense	500	0	0.00%
Total Expenditures	500	0	0.00%
Excess (Deficiency) of revenues Over expenditures	1,500	(1,750)	-53.85%
Fund Balance Fiscal 2014	555,868		
Estimated Fund Balance Fiscal 2015	557,443		
Proposed Fund Balance Fiscal 2016	558,943		

#### UTILITY FUND - SEWAGE

<u>Revenues</u>			
Ad Valorem Taxes	245,335	5,755	2.40%
Charges for Services	1,630,000	(25,000)	-1.51%
Investment Income	2,000	775	63.27%
Other Revenues	4,000	0	0.00%
Total Revenues	1,881,335	(18,470)	-0.97%
<u>Expenditures</u>			
<u>Sewage Utility Administration</u>			
Salary & Fringe	112,700	3,195	2.92%
Repairs and Supplies	8,750	0	0.00%
Operational Expense	108,650	125	0.12%
Telephone & Utilities	117,500	10,250	9.56%
Debt Service	89,952	(5,350)	-5.61%
Depreciation	1,044,136	(5,431)	-0.52%
Other Expense	25,932	0	0.00%
Total Sewage Administration	1,507,620	2,789	0.19%
<u>Disposal Department</u>			
Salary & Fringe	35,440	490	1.40%
Repairs and Supplies	104,000	0	0.00%
Operational Expense	53,700	(300)	-0.56%
Other Expense	2,360	10	0.43%
Total Disposal Department	195,500	200	0.10%

<u>Sewer Department</u>			
Salary & Fringe	118,685	(4,730)	-3.83%
Repairs and Supplies	181,000	0	0.00%
Operational Expense	20,800	(700)	-3.26%
Other Expense	<u>250</u>	<u>0</u>	<u>0.00%</u>
Total Sewer Department	320,735	(5,430)	-1.66%

<u>Inflow/Infiltration</u>			
Salary & Fringe	168,925	7,510	4.65%
Repairs and Supplies	14,000	0	0.00%
Operational Expense	7,125	(1,125)	-13.64%
Other Expense	<u>250</u>	<u>0</u>	<u>0.00%</u>
Total Inflow/Infiltration	190,300	6,385	3.47%

<u>Sewer Cleaner Department</u>			
Salary & Fringe	35,915	2,175	6.45%
Repairs and Supplies	7,500	0	0.00%
Operational Expense	3,200	(300)	-8.57%
Other Expense	<u>100</u>	<u>0</u>	<u>0.00%</u>
Total Sewer Cleaner	46,715	1,875	4.18%

Current Assets	243,000	(30,000)	-10.99%
Current Liabilities	273,000	(41,030)	-13.07%

Total Utilities Expenditures	2,776,870	(65,211)	-2.29%
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Excess (Deficiency) of revenues Over expenditures	(895,535)	46,741	-4.96%
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<u>Other Financing Sources (Uses)</u>			
Transfers In	362,952	(5,351)	-1.45%
Transfers Out	<u>511,553</u>	<u>35,959</u>	<u>7.56%</u>
Total Other Financing Sources	(148,601)	(41,310)	38.50%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses – With Depreciation	(1,044,136)	5,431	-0.52%
Depreciation	<u>1,044,136</u>	<u>(5,431)</u>	<u>-0.52%</u>
Excess (Deficiency) – Without Depreciation	0	0	0.00%

Net Assets Fiscal 2014	9,980,857
Estimated Net Assets Fiscal 2015	8,983,090
Proposed Net Assets Fiscal 2016	7,938,954

LCDGB

<u>Revenues</u>			
Grants and Loans	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Revenues	0	0	0.00%

<u>Expenditures</u>			
Capital Outlay	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Expenditures	0	0	0.00%

Excess (Deficiency) of revenues Over expenditures	0	0	0.00%
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Fund Balance Fiscal 2014	0
Estimated Fund Balance Fiscal 2015	0
Proposed Fund Balance Fiscal 2016	0

**COLLISION & LOSS**

Revenues

Investment Income	<u>500</u>	<u>(250)</u>	<u>-33.33%</u>
Total Revenues	500	(250)	-33.33%

Expenditures

Operational Expense	10,500	500	5.00%
Insurance Claims	80,000	0	0.00%
Other Expense	<u>0</u>	<u>(750)</u>	<u>-100.00%</u>
Total Expenditures	90,500	(250)	-0.28%

Excess (Deficiency) of revenues Over expenditures	<u>(90,000)</u>	<u>0</u>	<u>0.00%</u>
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Other Financing Sources (Uses)

Transfers Out	<u>90,000</u>	<u>0</u>	<u>0.00%</u>
Total Other Financing Sources	90,000	0	0.00%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	0
Estimated Fund Balance Fiscal 2015	0
Proposed Fund Balance Fiscal 2016	0

**EMPLOYEE BENEFIT PLAN**

Revenues

Charge for Services	1,249,425	4,065	0.33%
Investment Income	0	(50)	-100.00%
Other Revenues	<u>135,000</u>	<u>10,000</u>	<u>8.00%</u>
Total Revenues	1,384,425	14,015	1.02%

Expenditures

Operational Expense	380,250	19,750	5.48%
Insurance Claims	<u>1,004,175</u>	<u>(5735)</u>	<u>-0.57%</u>
Total Expenditures	1,384,425	14,015	1.02%

Excess (Deficiency) of revenues Over expenditures	<u>0</u>	<u>0</u>	<u>0.00%</u>
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Fund Balance Fiscal 2014	186,931
Estimated Fund Balance Fiscal 2015	300,181
Proposed Fund Balance Fiscal 2016	300,181

**WORKMEN'S COMPENSATION**

Revenues

Charge for Services	51,065	(187,730)	-78.62%
Investment Income	<u>750</u>	<u>150</u>	<u>25.00%</u>
Total Revenues	51,815	(187,580)	-78.36%

Expenditures

Operational Expense	133,000	(100)	-0.08%
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Insurance Claims	90,670	(15,580)	-14.66%
Other Expense	<u>15</u>	<u>(30)</u>	<u>-66.67%</u>
Total Expenditures	223,685	(15,710)	-6.56%
Excess (Deficiency) of revenues Over expenditures	(171,870)	(171,870)	0.00%
Fund Balance Fiscal 2014	609,330		
Estimated Fund Balance Fiscal 2015	618,208		
Proposed Fund Balance Fiscal 2016	446,338		

REFUNDING BONDS SERIES 2011

Revenues

Investment Income	<u>0</u>	<u>0</u>	<u>0.00%</u>
Total Revenues	0	0	0.00%

Expenditures

Operational Expense	484	(24)	-4.72%
Debt Service	<u>479,203</u>	<u>(6,146)</u>	<u>-1.27%</u>
Total Expenditures	479,687	(6,170)	-1.27%

Excess (Deficiency) of revenues Over expenditures	(479,687)	6,170	-1.27%
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Other Financing Sources (Uses)

Transfers In	<u>479,687</u>	<u>(6,170)</u>	<u>-1.27%</u>
Total Other Financing Sources	479,687	(6,170)	-1.27%

Excess (Deficiency) of revenue and other financing sources over expenditures and other financing uses	0	0	0.00%
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Fund Balance Fiscal 2014	380,471		
Estimated Fund Balance Fiscal 2015	380,129		
Proposed Fund Balance Fiscal 2016	380,129		

BE IT FURTHER ORDAINED, the amounts shall be available for expenditures only to the extent and only as included within the 2015-2016 fiscal budget, however nothing shall be construed to prohibit the Governing Authority from making amendments to the budget.

BE IT FURTHER ORDAINED, the Mayor of the City of Crowley, Greg A. Jones, is hereby authorized and in his sole discretion, to make such changes within the various budget classifications as he may deem necessary.

BE IT FURTHER ORDAINED, if any provision, part, word, section, subsection, sentence, clause, or phrase of this ordinance should be held invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance and do hereby declare the provisions hereof, to be severable, then in that event, only that particular provision, part, word, section, subsection, sentence, clause or phrase shall be deemed unconstitutional or invalid and the remaining provisions, parts, words, sections, subsections, sentences, clauses or phrases will not be affected and shall continue in full force and effect.

BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with or in conflict herewith be and the same are hereby repealed.

THUS APPROVED, ADOPTED AND FINALIZED on this the 11<sup>th</sup> day of August, 2015 at Crowley, Acadia Parish, Louisiana, after a roll call vote as follows:

YEAS: Elliot Doré, Jeff Doré, Vernon Martin, Tim Monceaux, Steven Premeaux,  
Ezora J. Proctor and Kitty Valdetero

NAYS: None

ABSTAIN: None

ABSENT: Bryan Borill and Lyle Fogleman

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CITY CLERK

**OTHER BUSINESS:**

There being no further business to come before the Council upon motion duly made by Alderman Jeff Doré and seconded by Alderman Elliot Doré the meeting was adjourned at 6:35 p.m.

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GREG A. JONES, MAYOR

ATTEST:

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JUDY L. ISTRE, CLERK

Presented rough draft to Mayor on August 12<sup>th</sup>, 2015 at 4:00 p.m.  
Presented for Mayor's signature on August 12<sup>th</sup>, 2015 at 4:00 p.m.  
Mayor signed & returned to City Clerk on August 14<sup>th</sup>, 2015 at 9:25 a.m.

Publish in newspaper on August 21<sup>st</sup>, 2015