

CITY OF CROWLEY
REGULAR COUNCIL MEETING
JULY 8, 2003

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 8th day of July, 2003, at the regular meeting place of said Mayor and Board of Aldermen, the City Hall, 426 North Avenue F, Crowley, Louisiana.

Mayor de la Houssaye presided with the following Aldermen present: Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Laurita D. Pete, Steven C. Premeaux, Ira Thomas and Kitty Valdetero. Alderman James M. Buatt was absent.

Alderswoman Valdetero led the Pledge of Allegiance to the flag and Reverend Robert Perry, Sr. gave the invocation.

Alderman Premeaux moved to amend the agenda to consider the rental of a detective building. Seconded by Alderman Martin and duly adopted after a unanimous vote.

Alderswoman Melancon moved to amend the agenda to consider the resolutions for LCDBG. Seconded by Alderswoman Valdetero and duly adopted after a unanimous vote.

Alderswoman Valdetero moved to amend the agenda to consider the petition from Charlotte Arceneaux. Seconded by Alderswoman Melancon and duly adopted after a unanimous vote.

Alderswoman Melancon moved to amend the agenda to consider a request from Jackie Boddye for a variance. Seconded by Alderman Martin and duly adopted after a unanimous vote.

Alderman Thomas moved to amend the agenda to consider a generator for city hall. Seconded by Alderswoman Melancon and duly adopted after a unanimous vote.

PUBLIC HEARINGS:

Mayor de la Houssaye opened the public hearing on proposed ordinance no. 1268. The ordinance was read by title.

Mr. Regan asked for opponents to the proposed ordinance no. 1268. A third and final call was made with no one coming forward to speak.

Mr. Regan asked for proponents of the proposed ordinance no. 1268. There were no comments after the third and final call.

Mayor de la Houssaye called the public hearing on ordinance no. 1268 to a close.

PRESENTATION OR APPEARANCE:

Nominations for Crowley Pride awards are accepted at any time and are presented on a quarterly basis.

Miss Helen's Soup Kitchen, under the direction of Mr. Don Gauthreaux, was nominated by Mrs. Beverly Maloz to receive the Crowley Pride Award. With the help of volunteers, churches, civic clubs and organizations there have been over 9,000 hot meals provided this past year to the needy, homeless and less fortunate of this city. Miss Helen's Soup Kitchen is honored as a recipient of a Crowley Pride Certificate of Appreciation for its outstanding contributions.

Mr. Robert Perry, Sr., nominated by Mr. Bobby Foreman was honored as a recipient of a Crowley Pride Certificate of Appreciation for his outstanding contributions. He and his wife started a food pantry at his Church, Christ Amania Ministry, where they feed about two

hundred people monthly, give clothes to the needy, and help with medications in their service to the community.

The National Association of University Women Pacesetters presented a plaque in appreciation for the encouragement and help they received on a presentation that promoted Crowley. The performance was made at the National Association of University Women's 44th annual South Central Sectional Conference that was sponsored by the Crowley's Chapter of the NAUW.

Mrs. Roxie and Mr. Jody Viator came before the assembly to have an issue resolved concerning a building permit for 316 North Avenue L.

Alderman Martin moved that the Board adjourn and go into Executive Session based on the threat of litigation on the matter. Seconded by Alderman Istre and duly adopted.

The Board of Aldermen returned to the chamber from executive session.

Mayor de la Houssaye reconvened the meeting from Executive Session and the roll was called with the following members present: Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Laurita D. Pete, Steven C. Premeaux, Ira Thomas and Kitty Valdetero. Alderman James M. Buatt was absent.

Alderman Marceaux stated that in order to resolve the matter and get a definitive answer to the ordinances he moved to seek an injunction to enforce the building code ordinances. Seconded by Alderman Martin and not adopted after the following roll call vote:

YEAS: Woody Marceaux, Vernon Martin and Mary T. Melancon

NAYS: Tiger Istre, Laurita D. Pete, Steven C. Premeaux, Ira Thomas and Kitty Valdetero

ABSENT: James M. Buatt

Alderwoman Valdetero moved to empower Mr. Regan, city attorney, to do mediation between the neighbors in dispute. Seconded by Alderwoman Pete and duly adopted after the following roll call vote:

YEAS: Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Steven C. Premeaux, Laurita D. Pete, Ira Thomas and Kitty Valdetero

NAYS: None

ABSENT: James M. Buatt

READING & APPROVAL OF MINUTES / BILLS:

Alderwoman Melancon moved to dispense with the reading of the minutes of the June 10, 2003 regular council meeting; and approve them as written and distributed. Seconded by Alderman Martin and duly adopted.

Alderman Istre moved to approve all bills presented for payment. Seconded by Alderman Thomas and duly adopted.

MAYOR'S REPORT:

Mayor de la Houssaye presented the Sales Tax Report that compares current collections to collections from previous years.

Alderman Marceaux moved to take a five minutes recess at this time. Seconded by Alderman Istre and duly adopted.

Mayor de la Houssaye presented the User Fee Report that compares current collections to collections from previous years. The Recap of all Funds Report compares actual revenues and expenditures for the ten months of the fiscal year to the budgeted revenues and expenditures of the same period.

STANDING COMMITTEE REPORTS:

REVENUE & FINANCE:

Alderman Premeaux moved to refer the request for an adjustment of the fee on an occupational license for the carnival at the Rice Festival to the Revenue and Finance committee. Seconded by Alderwoman Pete and duly adopted.

Alderman Martin moved to provide the necessary material and labor to construct a slab for an existing kennel and provide drainage for the kennel at the home of Police Officer Louis Maloz, who is a K-9 handler for the police department. Seconded by Alderwoman Pete and duly adopted.

On motion of Alderwoman Valdetero and seconded by Alderman Martin, the following resolution was adopted.

A RESOLUTION OF THE MAYOR AND BOARD
OF ALDERMEN OF THE CITY OF CROWLEY,
ACADIA PARISH, LA, FIXING A DATE FOR A
PUBLIC HEARING TO BE HELD TO CONSIDER
THE ADOPTION OF THE ANNUAL BUDGET
FOR FISCAL YEAR 2004 AND AUTHORIZING
PUBLICATION OF NOTICE OF A PUBLIC
HEARING AND AVAILABILITY OF THE
PROPOSED ANNUAL BUDGET FOR FISCAL
YEAR 2004

WHEREAS, the Board of Aldermen of the City of Crowley have received a proposed budget for fiscal year 2004 for their consideration and adoption; and

WHEREAS, a public hearing must be held to receive public comment prior to adoption of the annual budget by the Board of Aldermen; and

WHEREAS, notice of the availability of the proposed annual budget and of the public hearing to receive public comment must be published once in the official journal of the City of Crowley, no less than ten (10) days prior to the date of the hearing, which notice shall provide for the date, time and place where the Board of Aldermen will consider their adoption;

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen of the City of Crowley, in regular session duly convened that a public hearing will be held by the Mayor and Board of Aldermen on the 29th day of July, 2003 at 10:00 a.m. in Council Chambers, City Hall, to receive public comment upon the adoption of the proposed annual budget for fiscal year 2004; and

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen, that the City Clerk shall publish the following notice in the Crowley Post Signal:

**NOTICE OF PUBLIC HEARING ON THE PROPOSED
ANNUAL BUDGET FOR FISCAL YEAR 2004, CITY OF CROWLEY**

Public notice is hereby given that the proposed annual budget of the City of Crowley for fiscal year 2004 is available for public inspection at the office of the City Clerk, City Hall, 426 N. Avenue F, Crowley, Louisiana, during the hours of 8:00 a.m. to 12:00 p.m. and 1:00 p.m. to 4:00 p.m.,

Monday through Friday. Copies of the budget are also available at a nominal cost.

Notice is hereby given that a public hearing will be held by the Mayor and Board of Aldermen concerning the adoption of the annual budget for the fiscal year 2004 as follows:

DATE : July 29, 2003
TIME: 10:00 a.m.
PLACE OF MEETING: COUNCIL CHAMBERS OF CITY HALL
426 NORTH AVENUE F
CROWLEY, LA 70526

The Board of Aldermen of the City of Crowley, shall hear any and all comments concerning the revenues and expenditures of the City of Crowley relative to the adoption of the annual budget for fiscal year 2004.

SIGNED on July 8, 2003 at Crowley, LA.

ISABELLA DE LA HOUSSAYE, MAYOR
CITY OF CROWLEY
P. O. BOX 1463, CROWLEY, LA 70527
PHONE: (337) 783-0824

In accordance with the Americans with Disabilities Act, if special assistance is needed, please contact Judy L. Istre at (337) 788-4103, to describe the assistance that is necessary.

THE ABOVE RESOLUTION WAS DULY ADOPTED on this the 8th day of July, 2003 at Crowley, Acadia Parish, Louisiana.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderman Valdetero offered a motion to amend the Fiscal 2003 General Fund Budget for Repair & Supplies in the Police Department (account # 100-44-214) for an increase of \$2,600. Seconded by Alderman Premeaux and duly adopted.

Alderman Valdetero offered a motion to authorize the Mayor to engage services for an appraisal of the building and property in the Industrial Park. Seconded by Alderman Melancon and duly adopted.

Alderman Valdetero offered a motion to amend the Fiscal 2003 Budget as follows. Seconded by Alderman Premeaux and duly adopted.

General Fund Budget		
	Amendment Fy' 02-03	Increase
Revenue		
FEMA/State/Parish	1,154,575	179,575
Federal Grant	25,520	25,520
Insurance - Claims	375,000	375,000
Miscellaneous Income	48,100	43,100

Police Expenditure		
General Insurance	81,585	43,435
Fire Expenditure		
Fire Overtime	15,000	5,000
Appropriation To Firemen's Association	12,000	12,000
Capital Outlays - Firemen's Association	0	-12,000
Fire Grant	14,500	14,500
Code Enforcement Expenditure		
Contract Labor	40,000	5,000
Street Expenditure		
Overtime	7,575	6,075
Capital Outlays	175,000	140,000
Downtown Street Imp.	40,000	15,000
Mosquito Abatement	30,000	15,000
Plants - Tree Care	17,500	7,500
Public Building & Drainage Expenditure		
Overtime	5,500	2,500
Capital Outlays	75,000	50,000
Non Departmental Expenditure		
Engineer Fees	175,000	50,000
Disaster Expense	1,715,000	30,000
Mardi Gras	28,625	3,625
1 & 1/2 Cent Sales Tax Budget		
Other Financing Uses - Operating Transfers Out		
Youth Rec. Operation - General Operation	300,000	50,000
Collision & Loss - General Operation	40,000	5,000
Rice City Civic Center - General Operation	168,000	7,000
Youth Recreation Operation Budget		
General Division Expenditure		
Landscape Architects	35,000	35,000
General Insurance	16,250	7,250
Youth Division Expenditure		
Sporting Goods	31,250	11,250
Tee Shirts	30,000	22,500
Other Financing Sources (Uses) Detail		
Gen. Oper. Approp. From Sales Tax	300,000	50,000
Rice City Civic Center Budget		
Revenue		
Theater Rentals	9,000	2,000
Expenditure		
Wages	6,000	2,000
Concession Salary	3,500	3,500
Other Financing Sources - Operating Transfers In		
General Operations Approp. from Sales Tax	168,000	7,000

Utility Fund - Sewage Budget		
Disposal Expenditure		
General Insurance	13,500	9,000
Sewer Expenditure		
Equipment Repairs	80,000	15,000
City Wide Lift Station Repair	160,000	15,000
Collision & Loss Budget		
Other Financing Sources - Operating Transfers In		
Gen. Oper. Approp. From Sales Tax	40,000	5,000
Workmen's Compensation Budget		
Expenditures		
Workers Compensation Binder	69,075	5,575

ZONING & ANNEXATION:

On motion of Alderman Marceaux and seconded by Alderman Istre, the following resolution was adopted.

RESOLUTION

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LA, INTRODUCING A PROPOSED ORDINANCE AND CALLING FOR A PUBLIC HEARING CONCERNING SAME

WHEREAS, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

WHEREAS, the proposed ordinance must be introduced by its title; and

WHEREAS, a public hearing must be held prior to its adoption; and

WHEREAS, the title of the proposed ordinance must be published in the official journal and the notice shall provide for the time and place where the Board will consider its adoption.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Board of Aldermen, that the following ordinance be and it is hereby introduced for consideration at the next regular meeting of the Mayor and Board of Aldermen, to-wit;

AN ORDINANCE AMENDING AND ENLARGING THE CORPORATE BOUNDARIES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, DEFINING THE BOUNDARY OF A TRACT OF LAND BOUNDED ON THE WEST BY LOUISIANA HIGHWAY 13 (ALSO SOUTH PARKERSON AVENUE); ON THE SOUTH BY LOVELL STREET AND HUNTER DRIVE; ON THE EAST BY HUNTER DRIVE, KINGS ADDITION AND PROPERTY OF JOE BARONET; ON THE NORTH BY THE CENTER LINE OF BAYOU BLANC, SAID LINE ALSO BEING A PART OF THE SOUTH CORPORATE LIMITS OF THE

CITY OF CROWLEY, TO THE POINT OF BEGINNING WHICH IS PROPOSED TO BE INCLUDED WITHIN THE CORPORATE LIMITS OF THE SAID CITY; TO PROVIDE THAT THE PROPERTY SO ANNEXED BE ZONED C-3 HIGHWAY COMMERCIAL DISTRICT; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCE INCONSISTENT OR IN CONFLICT THEREWITH.

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen, that the City Clerk shall publish the following notice into the Crowley Post Signal;

NOTICE OF PROPOSED ADOPTION OF ORDINANCE

The Board of Aldermen of the City of Crowley, shall meet on the 12th day of August, 2003 at 6:00 o'clock p.m. in the Council Chambers, City Hall, Crowley, LA, to consider the adoption of the following ordinance.

AN ORDINANCE AMENDING AND ENLARGING THE CORPORATE BOUNDARIES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, DEFINING THE BOUNDARY OF A TRACT OF LAND BOUNDED ON THE WEST BY LOUISIANA HIGHWAY 13 (ALSO SOUTH PARKERSON AVENUE); ON THE SOUTH BY LOVELL STREET AND HUNTER DRIVE; ON THE EAST BY HUNTER DRIVE, KINGS ADDITION AND PROPERTY OF JOE BARONET; ON THE NORTH BY THE CENTER LINE OF BAYOU BLANC, SAID LINE ALSO BEING A PART OF THE SOUTH CORPORATE LIMITS OF THE CITY OF CROWLEY, TO THE POINT OF BEGINNING WHICH IS PROPOSED TO BE INCLUDED WITHIN THE CORPORATE LIMITS OF THE SAID CITY; TO PROVIDE THAT THE PROPERTY SO ANNEXED BE ZONED C-3 HIGHWAY COMMERCIAL DISTRICT; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO; AND TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCE INCONSISTENT OR IN CONFLICT THEREWITH.

Copies of the proposed Ordinance are available for a nominal fee in the Office of the City Clerk, City Hall, Crowley, LA.

THUS DONE AND SIGNED on this the 8th day of July, 2003.

JUDY L. ISTRE, CITY CLERK

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderman Marceaux moved to authorize the Mayor to obtain an appraisal of the property located at Lots 4, 5, 6, 7, 8, Block 3, Walker Addition on the corner of Spann and 4th Street. Seconded by Alderman Martin and duly adopted.

Alderman Martin moved to approve the request from Acadia Parish Communication District to erect a “wind” wall on the City of Crowley’s right of way in front of the Acadia Parish Emergency Management Center located at 568 NE Court Circle, with a request that the wall be similar to the surrounding area. Seconded by Alderman Premeaux and duly adopted with Alderman Marceaux voting nay.

Alderman Martin moved to approve a petition from Rosa Lee Scott to allow a trailer on the property located at 115 Dronet Street, Lot 5 Block 2 Standard Subdivision. Seconded by Alderwoman Pete and duly adopted.

Alderwoman Pete moved to allow Charlotte Arceneaux to operate a computer repair and service business at 418 East Walnut Street. Seconded by Alderwoman Valdetero. Alderman Marceaux moved to amend by substituting for the pending motion the following: to refer the request to operate a computer repair and service business at 418 East Walnut Street to the Crowley Planning Commission. Seconded by Alderwoman Melancon and the substitute motion was adopted.

Alderman Marceaux moved to refer to the Crowley Planning Commission the request from Jackie Boddye for a variance at 525 East 10th Street. Seconded by Alderman Martin and duly adopted.

PUBLIC WORKS:

Alderwoman Melancon offered a motion to approve Partial Payment No. 3 to Emulsified Asphalt Products for Patching, Leveling, etc. under their 2002-03 Annual Materials and Street Repair Contract in the amount of \$7,195.50. Seconded by Alderwoman Valdetero and duly adopted.

Alderwoman Melancon offered a motion to approve Partial Payment No. 2 to Quality Construction Specialists for Crack Routing, Cleaning and Sealing under their 2002-03 Annual Materials and Street Repair Contract in the amount of \$4,869.09. Seconded by Alderman Marceaux and duly adopted.

Alderwoman Melancon offered a motion to consider the adoption of three resolutions to begin the application process for an LCDBG Fy 04-05 grant for the East Andrus Street and West Andrus Street Improvements. Seconded by Alderman Marceaux and duly adopted.

The following resolution was offered by Alderman Martin, duly seconded by Alderwoman Pete, and duly resolved and adopted.

RESOLUTION

**A RESOLUTION ADOPTING A CITIZEN PARTICIPATION PLAN
RELATIVE TO THE
LOUISIANA COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the City of Crowley intends to submit an application for funding under the Fiscal Year 2004-2005 Louisiana Community Development Block Grant; and

WHEREAS, the City is committed toward encouraging citizen participation in the planning, implementation and assessment of the Louisiana Community Development Block Grant Program; and

WHEREAS, the City desires to adopt a written procedure in order to be in compliance with Section 508 of the Housing and Community Development Act of 1974, as amended; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the City of Crowley do hereby approve and adopt the Citizen Participation Plan attached hereto and made part of this resolution in connection with the Fiscal Year 2004-2005 Louisiana Community Development Block Grant Program.

THEREUPON, the above resolution was duly adopted.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Thomas, and duly resolved and adopted.

RESOLUTION

A RESOLUTION AUTHORIZING THE PUBLICIZING FOR
AND CONDUCTING OF A PUBLIC HEARING AND THE
UNDERTAKING OF A HOUSEHOLD SURVEY IN THE
TARGET AREA PRESCRIBED AT THE PUBLIC
HEARING FOR THE CITY OF CROWLEY'S FY' 2004-2005
COMMUNITY DEVELOPMENT BLOCK GRANT
APPLICATION

WHEREAS, the City of Crowley deems it necessary and proper to submit an application for funding under the Fiscal Year 2004-2005 Louisiana Community Development Block Grant Program; and

WHEREAS, the initial step in the grant application process is to publicize for and conduct a public hearing in order to establish the type of project to be applied for and to identify an area of low-to-moderate income citizens which will be targeted as beneficiaries of the project; and

WHEREAS, a household survey must be undertaken in the prescribed target area in order to determine the exact percentage of low-to-moderate income citizens for that area.

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Isabella de la Houssaye, Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to publicize for and conduct a public hearing.

BE IT FURTHER RESOLVED that he is authorized to undertake a household survey in the prescribed target area, for the City of Crowley's FY 2004-2005 Community Development Block Grant Application.

THEREUPON, the above resolution was duly adopted.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Martin, and duly resolved and adopted.

RESOLUTION

A RESOLUTION AUTHORIZING THE CITY OF
CROWLEY TO BEGIN THE PROCUREMENT PROCESS
FOR ADMINISTRATIVE AND ENGINEERING SERVICES
FOR THE CITY OF CROWLEY'S FISCAL YEAR 2004-2005

LOUISIANA COMMUNITY DEVELOPMENT BLOCK
GRANT PROGRAM AFTER A PUBLIC HEARING FOR
SAID PROGRAM HAS BEEN CONDUCTED

WHEREAS, the City of Crowley is interested in applying for a FY 2004-2005 Louisiana Community Development Block Grant; and

WHEREAS, the Office of Community Development makes it necessary to procure and enter into contract with administrative consultants and engineers prior to the filing of the LCDBG application;

NOW, THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley that Isabella de la Houssaye, Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to proceed with the procurement of administrative and engineering services for the City of Crowley's FY 2004-2005 LCDBG program after a public hearing for said program has been conducted.

THEREUPON, the above resolution was duly adopted.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderwoman Melancon offered a motion to approve Partial Payment No. 1 in the amount of \$6,879.86 to Morvant Construction for "Drainage Problem in the Alley between Avenue G and Avenue H from Jeanette Street to Spruce Street" (Rose Menou); and approve the administrative Change Order No. 1 in the final construction cost amount of \$8,199.84 to adjust contract quantities to final quantities. Seconded by Alderman Martin and duly adopted.

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Martin, and duly resolved and adopted on.

RESOLUTION OF TERMINATION

A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Crowley, a Notice of Termination for Morvant Construction, Contractor, pertaining to the substantial completion of the contract subject to a punch list attached hereto and made a part of this Resolution, for "Drainage Improvements to the Alley Between Avenues G & H" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto.

WHEREAS, Morvant Construction, as Contractor, has substantially completed "Drainage Improvements to the Alley Between Avenues G & H" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto; and

WHEREAS, a final inspection on the above referenced project has been performed and the attached punchlist is made part of this resolution; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley Board of Aldermen that the Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Crowley accepting the work as being substantially completed, and that the Mayor be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

ADOPTED: July 8, 2003

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderwoman Melancon offered a motion to approve Partial Payment No. 2 to E. B. Feucht for the "Northview Lane, Eastern Avenue (7th to 8th Streets), Third Street (Avenue G to Avenue H – Frosto), and Third Street (Avenue K to Avenue L)" project in the amount of \$26,920.34; and to approve the administrative Change Order in the final construction cost amount of \$92,150.40. Seconded by Alderman Martin and duly adopted.

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Martin, and duly resolved and adopted.

RESOLUTION OF TERMINATION

A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Crowley, a Notice of Termination for E.B. Feucht & Sons, Inc., Contractor, pertaining to the substantial completion of the contract subject to a punch list attached hereto and made a part of this Resolution, for "Street Drainage Improvements on Northview Lane, East Third Street and Eastern Avenue Between 7th and 8th Streets" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto.

WHEREAS, E.B. Feucht & Sons, Inc., as Contractor, has substantially completed "Street Drainage Improvements on Northview Lane, East Third Street and Eastern Avenue Between 7th and 8th Streets" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley Board of Aldermen that the Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Crowley accepting the work as being substantially completed, and that the Mayor be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

ADOPTED: July 8, 2003

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderwoman Melancon offered a motion to authorize the Mayor to engage the services of a contractor for Drainage Improvements at Bicentennial Park. Seconded by Alderwoman Valdetero and duly adopted.

Alderwoman Valdetero offered a motion to authorize Mader Engineering, Inc. to investigate the drainage problem on Avenue D near 16th Street (Don Earles); and on Hockaday Street from Highway 90 to Eastern Avenue. Seconded by Alderwoman Melancon and duly adopted.

UTILITY:

Alderman Martin moved to authorize the Mayor to amend the agreement with Auto-Sol for Refurbishing of the SCADA system to include additional services at the following pump stations: Hockady Heights, Little Golf Course, Standard Mill, Greylawn, Industrial and Capitol; additional services at the Master Radio Tower; and two additional radios in the amount of \$11,875.00. Seconded by Alderman Istre and duly adopted.

Alderman Martin moved to approve Partial Payment No. 13 to B & K Construction Company for the "North Crowley Pump Station and Collection Line Upgrade" in the amount of \$40,716.51; and to approve an administrative Change Order No. 5 in a reduced amount of (\$58,225.72) to adjust the contract for final constructed quantities and add 66 days to completion time. Seconded by Alderwoman Melancon and duly adopted.

The following resolution was offered by Alderman Martin, duly seconded by Alderwoman Melancon, and duly resolved and adopted.

RESOLUTION OF TERMINATION

A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Crowley, a Notice of Termination for B & K Construction Co., Inc., Contractor, pertaining to the substantial completion of the contract subject to a punch list attached hereto and made a part of this Resolution, for "North Crowley Pump Station Collection Line Upgrade" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto.

WHEREAS, B & K Construction Co., Inc., as Contractor, has substantially completed "North Crowley Pump Station Collection Line Upgrade" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley Board of Aldermen that the Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Crowley accepting the work as being substantially completed, and that the Mayor be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

ADOPTED: July 8, 2003

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderman Martin moved to approve Partial Payment Estimate No. 4 to Stelly Construction for the "West Crowley Sewerage Improvements (LCDBG FY 2001 Program)" in the estimated amount of \$28,676.70. Seconded by Alderwoman Melancon and duly adopted.

Alderman Martin moved to approve Change Order No. 2 for the "West Crowley Sewerage Improvements" (LCDBG Fy 2001 Program) in the amount of \$5,621.25 and for 2 additional contract days for additional work and expenses related to unforeseen poor soil conditions encountered during installation of one pump station wet well. Seconded by Alderman Premeaux and duly adopted.

Alderman Martin moved to approve Partial Payment No. 1 to H & S Construction for the "Wastewater Treatment Facility Driveway and Parking Lot Repairs" in the amount of \$40,359.61; and to approve Change Order No. 1 to adjust original contract quantities to final quantities. Seconded by Alderwoman Melancon and duly adopted.

The following resolution was offered by Alderman Martin, duly seconded by Alderwoman Melancon, and duly resolved and adopted on July 8, 2003.

RESOLUTION OF TERMINATION

A resolution authorizing and directing the Mayor to execute for and on behalf of the City of Crowley, a Notice of Termination for H & S Construction Co., Inc., Contractor, pertaining to the substantial completion of the contract subject to a punch list attached hereto and made a part of this Resolution, for "Wastewater Treatment Facility Parking and Access Road Repair" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto.

WHEREAS, H & S Construction Co., Inc., as Contractor, has substantially completed "Wastewater Treatment Facility Parking and Access Road Repair" for the City of Crowley in accordance with the plans and specifications contained in the contract documents pertaining thereto; and

WHEREAS, the City of Crowley desires to accept the completed work;

NOW, THEREFORE, BE IT RESOLVED by the City of Crowley Board of Aldermen that the Mayor of said City of Crowley be, and is hereby empowered, authorized and directed to execute a Notice of Termination for and on behalf of the City of Crowley accepting the work as being substantially completed, and that the Mayor be authorized and directed to have a copy of said acceptance recorded in the Conveyance Records of the Parish of Acadia, State of Louisiana.

ADOPTED: July 8, 2003

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderman Martin moved to authorize the Mayor to obtain quotations from electrical supply companies for the purchase of a new motor control center for the Main Pump Station and to engage an electrician to install the new system all under the direction of Poche' – Pruett Associates; and authorize Brian Mallett to engage a contractor to demolish the building. Seconded by Alderwoman Melancon and duly adopted.

PUBLIC SAFETY:

Alderman Martin offered a motion to allow the Animal Control Officer, Tommy Premeaux to travel in the city truck to attend a school to receive his certification. Seconded by Alderman Thomas and duly adopted.

On motion of Alderman Martin and seconded by Alderman Premeaux, the following resolution was adopted.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, AUTHORIZING A LEASE OF AN OFFICE BUILDING FROM THE AMERICAN LEGION HOSPITAL.

WHEREAS, the Detective Division of the Crowley Police Department is in need of additional space to house the division in one office; and

WHEREAS, the American Legion Hospital has appropriate office space available which is suitable for occupancy; and

WHEREAS, it is desirable to authorize the execution of a lease of the premises;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened, they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor to execute a lease of the buildings and improvements situated on Lots 5 and 6 of Block 93 of Original City of Crowley, bearing municipal address of 576 North Avenue G, Crowley, Louisiana, and containing approximately TWO THOUSAND FIVE HUNDRED (2,500) SQUIRE FEET; and

BE IT FURTHER RESOLVED, that said lease shall contain in addition to all the usual terms and conditions as may be proper the following conditions, to-wit:

- A) The term of the lease shall be for ONE (1) year commencing August 1, 2003 to July 31, 2004, the rent shall be prorated for occupancy during any month.
- B) Either party shall have the right to cancel the lease upon ONE HUNDRED EIGHTY (180) days prior written notice to the other party during the first year and if renewed for an additional term, either party may terminate the lease upon THIRTY (30) day prior written notice to the other party.
- C) Lessee shall remain the owner of any equipment, including but not limited to, radio, telephone, cable communication and other communication equipment, and other office equipment, whether attached to the premises or not and may remove same; however, if removed, any damage shall be restored.
- D) The rental shall be NINE HUNDRED AND NO/100 (\$900.00) DOLLARS per month, payable on the first day of each month.
- E) Lessee will be obligated to perform housekeeping and janitorial services, upkeep of the yard and parking lot, changing the air conditioning and heating filters, replacement of fluorescent lighting and light bulbs, and payment of all utilities.
- F) Lessor shall pay all taxes, assessments, levies and fees, and governmental charges.
- G) Lessor shall be responsible for the maintenance of the interior and the exterior of the property, replacement of glass broken by lessee guest, agents, or employees, maintenance of the roof, foundation, exterior walls, plumbing, water, sewage system, air conditioning and heating systems, and electrical wiring and gas systems.

BE IT FURTHER RESOLVED, the said Isabella L. de la Houssaye, Mayor, be and is hereby authorized to execute any and all documents necessary to complete said transaction as may be meet and proper.

THUS DONE AND ADOPTED in regular session at Crowley, Acadia Parish, Louisiana, on this the 8th day of July, 2003.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

PUBLIC BUILDING:

Alderman Thomas moved to authorize the Mayor to obtain bids for gutters at the Enterprise Center. Seconded by Alderwoman Melancon and duly adopted.

Alderman Martin moved to authorize the Mayor to obtain three quotes and purchase a generator for City Hall; and to amend the General Fund budget by increasing the Capital Outlay account of Code Enforcement from \$35,000 to \$53,000. Seconded by Alderwoman Melancon and duly adopted.

INSURANCE & PERSONNEL:

Alderman Martin offered a motion to grant Mr. Dan Sims medical leave in excess of his FMLA that will be until September 31, 2003, without pay and benefits. Seconded by Alderwoman Melancon and duly adopted.

ORDINANCES:

The following Ordinance was offered by Alderman Martin, duly seconded by Alderwoman Melancon, and duly ordained and adopted.

ORDINANCE NO. 1268

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 12-7 OF CHAPTER 12 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY PROVIDING FOR ANNUAL VACATION FOR FULL TIME EMPLOYEES, THE AMOUNT OF VACATION TIME, PROHIBITING THE ACCUMULATION OF VACATION TIME, PROVIDING AN EXCEPTION FOR THE ACCUMULATION OF VACATION FOR THE LAST YEAR BEFORE RETIREMENT, PROHIBITING THE PAYMENT OF COMPENSATION IN LIEU OF VACATION, PROVIDING FOR THE PAYMENT OF COMPENSATION IN LIEU OF VACATION UPON THE TERMINATION OF AN EMPLOYEE PRIOR TO RETIREMENT, AND TO PROVIDE ELECTED OFFICIALS SHALL NOT BE COVERED AND TO REPEAL ANY ORDINANCE OR PARTS OF ORDINANCES IN CONFLICT HEREWITH AND TO PROVIDE ANY PROVISION HEREOF AND TO PROVIDE FOR ALL MATTERS RELATED THERETO.

WHEREAS, this ordinance has been duly introduced and notice of this ordinance and notice of public hearing having been published; and

WHEREAS, a public hearing having been held in accordance with law on the 8th day of July, 2003 at 6:00 o'clock p.m.; and

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Crowley, in regular session, duly convened that:

SECTION 1: Section 12-7 of the Code of Ordinances of the City of Crowley be and is hereby amended and re-enacted to read as follows:

SECTION 12-7. Annual Vacation; Accumulation of Vacation Time; Compensation in Lieu of Vacation and Employee Termination; City Officials.

(a) After one year of employment with the city, each full-time city employee shall be entitled to one week paid vacation, which shall be taken within the next year of employment. After two consecutive years of employment with the city, each employee shall be entitled to two weeks annual vacation and for each year of employment thereafter. Annual vacation shall be earned upon the anniversary date of employment of each employee.

(b) Annual vacation shall not be accumulated and shall be taken each year after being earned, except any employee upon retirement may accumulate one year of annual vacation, earned in the year prior to retirement.

(c) Compensation in lieu of vacation shall not be paid, except upon the termination of an employee, any accumulated vacation time shall be paid together with any wages due as of the effective date of the employee's termination.

(d) Elected officials shall not be covered by this section.

SECTION 2: If any provision, part, word, section, subsection, sentence, clause or phrase of this ordinance should be held invalid by a Court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of this ordinance and do hereby declare the provisions hereof, to be severable, then in that event, only that particular provision, part, word, section, subsection, sentence, clause or phrase shall be deemed unconstitutional or invalid and the remaining provisions, part, word, section, subsection, sentence, clause or phrase will not be affected and shall continue in full force and effect.

SECTION 3: BE IT FURTHER ORDAINED that all ordinances or parts of ordinances inconsistent with or in conflict herewith be and the same are hereby repealed.

THUS DONE AND ADOPTED on this the 8th day of July, 2003 at Crowley, Acadia Parish, LA, after a roll call vote as follows:

YEAS: Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Steven C. Premeaux, Laurita D. Pete, Ira Thomas and Kitty Valdetero

NAYS: None

ABSENT: James M. Buatt

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following Ordinance was offered by Alderman Martin, duly seconded by Alderwoman Pete, and duly ordained and adopted.

ORDINANCE NO. 1269

AN ORDINANCE REVOKING AND SETTING ASIDE THE DEDICATION FOR PUBLIC USE OF ALL OF THAT PORTION OF KATHY BRIDGE LANE LYING WITHIN THE CORPORATE LIMITS OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, BOUNDED ON THE NORTH BY THE CORPORATION LIMITS, EAST BY LOT NUMBER EIGHTEEN (18) OF THE DEL HEIGHTS SUBDIVISION TO THE CITY OF CROWLEY, SOUTH BY THE INTERSECTION OF THE NORTH RIGHT-OF-WAY LINE OF WEST NINTH (9TH) STREET AND WEST BY THE EAST BOUNDARY OF A TEN (10) FOOT STRIP RUNNING NORTHERLY FROM NINTH (9TH) STREET TO THE CENTER LINE OF THE CITY OF CROWLEY CENTER DRAINAGE DITCH; AS NO LONGER NEEDED FOR PUBLIC USE AND PROVIDING THAT THE SAID STREET SHALL REVERT TO THE PRESENT OWNERS OF THE LAND CONTIGUOUS THERETO; AND TO REPEAL ALL ORDINANCES OR PARTS OF

ORDINANCES IN CONFLICT THEREWITH OR
CONTRARY THERETO.

WHEREAS, this ordinance has been duly introduced and notice of this ordinance and notice of public hearing having been published; and

WHEREAS, the Mayor and Board of Aldermen have received a petition from D. A. delaHoussaye, developer of Del Heights Subdivision, requesting the abandonment of the Kathy Bridge and Kathy Bridge Lane; and

WHEREAS, the Members of the Police Jury of the Parish of Acadia have received a petition from D. A. delaHoussaye, developer of Del Heights Subdivision requesting the abandonment of the Kathy Bridge; and

WHEREAS, notice of a joint public hearing by the City of Crowley and the Acadia Parish Police Jury was duly published in the official journal of the City of Crowley; and

WHEREAS, a joint public hearing with the Police Jury of Acadia Parish and the City of Crowley having been held in accordance with the law on the 20th day of May, 2003 at 6:30 o'clock p.m.; and

WHEREAS, no objections were received from residents and /or property owners of the City of Crowley, and particularly Del Heights Subdivision, or from the residents and/or owners of the Kathy Apartments adjacent to the corporate limits,

NOW THEREFORE, BE IT ORDAINED by the Board of Aldermen of the City of Crowley, Acadia Parish, in regular session, duly convened that :

SECTION 1: That the said right-of-way for the street known as Kathy Bridge Lane, situated in the Del Heights Subdivision of the City of Crowley is no longer needed for any public purpose or as a public thoroughfare.

SECTION 2: The dedication of Kathy Bridge Lane be and the same is hereby revoked and set aside and all rights, title and interest of the City of Crowley in and to the said street is hereby abandoned and relinquished, save and except the Western most ten (10) feet thereof, being the Westernmost part of original Lot Seventeen (17) of Del Heights Subdivision and reserving, all utility and drainage easements unto public use and further reserving unto the City of Crowley, its successors and assigns, all of the oil, gas, and minerals in, under and appertaining to the said property. There is further reserve unto the Parish of Acadia and the City of Crowley, the servitude of passage and way over and across said property for the sole purpose of removal and/or demolition of the existing bridge or structure. Said servitude shall terminate upon the completion of the removal and /or demolition of the bridge or structure or two (2) years from the effective date of this ordinance, whichever shall come first.

SECTION 3. All of the area covered by and embraced in the said property, to the centerline thereof, subject to the above reservations and exceptions, shall revert to the present owner or owners of those lands contiguous thereto.

SECTION 4. All ordinances or part of ordinances, resolutions or parts of resolutions inconsistent or in conflict with the provisions of this ordinance be, and the same are hereby, repealed.

SECTION 5. Should any part, word, section or article of this ordinance be invalidated by any Court of competent jurisdiction, the remaining provisions, words or sections shall not be affected and shall continue in full force and effect.

THUS DONE AND ADOPTED on this the 8th day of July, 2003 at Crowley, Acadia Parish, Louisiana, after a roll call vote as follows:

YEAS: Tiger Istre, Woody Marceaux, Vernon Martin, Mary T. Melancon, Steven C. Premeaux, Laurita D. Pete, Ira Thomas and Kitty Valdetero

NAYS: None

ABSENT: James M. Buatt

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

There being no further business to come before the Council upon motion duly made by Alderwoman Melancon and seconded by Alderman Martin the meeting was adjourned at 9:15 p.m.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Presented rough draft to Mayor on July 14, 2003 at 8:00 a.m.
Presented for Mayor's signature on July 14, 2003 at 8:00 a.m.
Mayor Signed & returned to City Clerk July 18, 2003 at 10:45 a.m.