

CITY OF CROWLEY
SPECIAL COUNCIL MEETING
AUGUST 20, 2004

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a special session at 12:00 p.m. Friday the 20th day of August, 2004 at the regular meeting place of said Mayor and Board of Aldermen, the City Hall, 426 North Avenue F, Crowley, Louisiana, after the giving and posting of prior notice of said meeting in the manner provided by law.

Mayor de la Houssaye presided with the following Aldermen present: Vernon Martin, Mary T. Melancon, Laurita D. Pete, Steven C. Premeaux, and Kitty Valdetero. Absent were Aldermen James Buatt, Tiger Istre, Woody Marceaux, and Ira Thomas.

Ms. Michelle Booty led the Pledge of Allegiance to the flag and Alderman Martin gave the invocation.

August 19, 2004

**City of Crowley
Special Council Meeting Notice:**

You are hereby notified that a Special Council Meeting of the Mayor and Board of Aldermen of the City of Crowley will be held on Friday, August 20, 2004 at 12:00 p.m. in the City Council Chambers at City Hall. The purpose of said meeting will be:

1. Consider renewal of lease of office space from American Legion Hospital for City Police Detective Division;
2. Consider Sides & Associates Contract;
3. Consider the rental of Martin Luther King for Rice Festival;
4. Consider the Center Ditch revetment;
5. Consider the City Attorney's recommendation regarding Ollie Harmon v. City of Crowley;
6. Consider request from R. Mitchell Hale Et. Al. for additional consideration for wastewater right of way and pump station site I-10 and La. 100; and
7. Any Other Legal Items to Come before the Council.

S/ Isabella L. de la Houssaye .
Isabella L. de la Houssaye, Mayor

The call was Posted at City Hall on August 19, 2004 at 9:00 o'clock a.m.

The Police Dept. received the call for circulation on August 19, 2004 at 9: o'clock a.m. and copies of the call were delivered to the following:

James M. Buatt	on August 19, 2004 at 9:45 o'clock a.m. by e-mail
Tiger Istre	on August 19, 2004 at 9:39 o'clock a.m. by facsimile
Woody Marceaux	on August 19, 2004 at 9:40 o'clock a.m. by facsimile
Vernon Martin	on August 19, 2004 at 10:25 o'clock a.m. personal service
Mary T. Melancon	on August 19, 2004 at 9:55 o'clock a.m. by telephone
Laurita Pete	on August 19, 2004 at 10:00 o'clock a.m. by telephone
Steven Premeaux	on August 19, 2004 at 10:31 o'clock a.m. personal service
Ira Thomas	on August 19, 2004 at 9:43 o'clock a.m. by facsimile
Kitty Valdetero	on August 19, 2004 at 10:50 o'clock a.m. by telephone
K. P. Gibson	on August 19, 2004 at 9:45 o'clock a.m. by personal service

Thomas K. Regan on August 19, 2004 at 4:01 o'clock a.m. by facsimile
Judy L. Istre on August 19, 2004 at 9:10 o'clock a.m. personal service

Alderwoman Melancon moved to amend the agenda to discuss the scope of services to be provided by Patrick Moore Landscape Architect. Seconded by Alderwoman Valdetero and duly adopted after a unanimous vote.

The following resolution was offered by Alderwoman Valdetero, duly seconded by Alderwoman Melancon, and duly resolved and adopted.

RESOLUTION OF THE MAYOR AND
BOARD OF ALDERMEN OF THE CITY OF
CROWLEY, ACADIA PARISH, LOUISIANA,
AUTHORIZING A LEASE OF AN OFFICE
BUILDING FROM THE AMERICAN
LEGION HOSPITAL.

WHEREAS, the Detective Division of the Crowley Police Department is in need of additional space to house the division in one office; and

WHEREAS, the American Legion Hospital has appropriate office space available which is suitable for occupancy; and

WHEREAS, it is desirable to authorize the execution of a lease of the premises;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in special session duly convened, they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor to execute a lease of the buildings and improvements situated on Lots 5 and 6 of Block 93 of Original City of Crowley, bearing municipal address of 576 North Avenue G, Crowley, Louisiana, and containing approximately TWO THOUSAND FIVE HUNDRED (2,500) SQUARE FEET; and

BE IT FURTHER RESOLVED, that said lease shall contain in addition to all the usual terms and conditions as may be proper the following conditions, to-wit:

- A) The term of the lease shall be for ONE (1) year commencing August 1, 2004 to July 31, 2005, the rent shall be prorated for occupancy during any month.
- B) Either party shall have the right to cancel the lease upon ONE HUNDRED EIGHTY (180) days prior written notice to the other party during the first year and if renewed for an additional term, either party may terminate the lease upon THIRTY (30) days prior written notice to the other party.
- C) Lessee shall remain the owner of any equipment, including but not limited to, radio, telephone, cable communication and other communication equipment, and other office equipment, whether attached to the premises or not and may remove same; however, if removed, any damage shall be restored.
- D) The rental shall be NINE HUNDRED AND NO/100 (\$900.00) DOLLARS per month, payable on the first day of each month.
- E) Lessee will be obligated to perform housekeeping and janitorial services, upkeep of the yard and parking lot, changing the air conditioning and heating filters, replacement of fluorescent lighting and light bulbs, and payment of all utilities.
- F) Lessor shall pay all taxes, assessments, levies and fees, and governmental charges.
- G) Lessor shall be responsible for the maintenance of the interior and the exterior of the property, replacement of glass broken by lessee guests, agents, or employees, maintenance of the roof, foundation, exterior walls, plumbing, water, sewage

systems, air conditioning and heating systems, and electrical wiring and gas systems.

BE IT FURTHER RESOLVED, the said Isabella de la Houssaye, Mayor, be and is hereby authorized to execute any and all documents necessary to complete said transaction as may be meet and proper.

THUS DONE AND ADOPTED in special session at Crowley, Acadia Parish, Louisiana, on this the 20 day August, 2004.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderwoman Melancon, duly seconded by Alderman Martin, and duly resolved and adopted.

RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, PARISH OF ACADIA, STATE OF LOUISIANA, AUTHORIZING THE EXECUTION OF A CONTRACT WITH SIDES & ASSOCIATES FOR ADVERTISING, MARKETING AND MEDIA SERVICES TO BE PROVIDED FOR FISCAL YEAR 2004-2005; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the City of Crowley's contract for advertising, marketing and media services with Sides & Associates expires on the 31st day of August, 2004; and

WHEREAS, the Mayor and Board of Aldermen have been pleased with the results of the work and services provided by Sides & Associates, Inc. which included the award-winning marketing and advertising campaign of "Crowley Pride, Catch It"; and

WHEREAS, the City of Crowley desires to exercise the option to renew the contract on the same terms and conditions for fiscal year 2004-2005; and

WHEREAS, the new contract shall provide for services as approved for the fiscal year beginning September 1, 2004, and ending August 31, 2005;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley in special session duly convened that they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, to execute a contract with Sides & Associates, Inc. to furnish advertising, marketing and media services for the fiscal year beginning September 1, 2004, and ending August 31, 2005, in accordance with the terms and conditions of the said contract; said expenditures during the year shall be directed by the City for specific tasks and subjects to be targeted and all expenditures shall receive prior approval by the Mayor, with the annual expenditure not to exceed the sum of Sixty Thousand & No/100 (\$60,000.00) Dollars as provided in the annual budget; and

BE IT FURTHER RESOLVED that the said Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, be and she is hereby authorized to execute any and all necessary orders and documents as may be meet and proper in the premises.

THUS DONE AND ADOPTED in special session on this the 20th day of August, 2004, in Crowley, Acadia Parish, Louisiana.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Martin, duly seconded by Alderwoman Melancon, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, PARISH OF ACADIA, STATE OF LOUISIANA, AUTHORIZING AN AMENDMENT TO THE INTERGOVERNMENTAL AGREEMENT WITH THE ACADIA PARISH POLICE JURY AND THE SIXTH WARD & CROWLEY DRAINAGE DISTRICT TO REPAIR, RENOVATE AND RECONSTRUCT IMPROVEMENTS ON THE EMBANKMENT OF THE CROWLEY CENTER DITCH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the Acadia Parish Police Jury, the City of Crowley and the Sixth Ward & Crowley Drainage District have agreed to construct improvements on the most critical areas of the embankment of the Crowley Center Ditch as provided for in engineering plans prepared by Mader Engineering, Inc.; and

WHEREAS, the Acadia Parish Police Jury and the City of Crowley have agreed to pay the cost of materials and engineering not to exceed \$25,000.00 each for a total of \$50,000.00; and

WHEREAS, since the project was authorized, additional areas of critical need have been identified and it is necessary to address the problems in those areas;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley in special session duly convened that they do hereby authorize, empower and direct the Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, to execute an amendment to the Intergovernmental Agreement with the Acadia Parish Police Jury and the Sixth Ward & Crowley Drainage District to increase the total amount of the project cost of materials and engineering not to exceed \$75,000.00, and to pay one-half of the cost thereof not to exceed \$37,500.00; and

BE IT FURTHER RESOLVED that the said Honorable Isabella L. de la Houssaye, Mayor of the City of Crowley, be and she is hereby authorized, empowered and directed to execute any and all documents as may be meet and proper in the premises necessary.

THUS DONE AND SIGNED in special session in Crowley, Acadia Parish, Louisiana, on the 20th day of August, 2004.

ISABELLA L. DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

The following resolution was offered by Alderman Martin, duly seconded by Alderwoman Valdetero, and duly resolved and adopted.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, PARISH OF ACADIA, STATE OF LOUISIANA, AUTHORIZING THE SETTLEMENT OF A

LAWSUIT AND CLAIMS AGAINST THE CITY OF
CROWLEY; AND TO PROVIDE FOR ALL
MATTERS RELATIVE THERETO.

WHEREAS, a suit was filed against the City of Crowley in the matter captioned “OLLIE HARMON VS. CITY OF CROWLEY, ET AL” bearing Docket No. 74396 on the docket of the 15th Judicial District Court in and for the Parish of Acadia, State of Louisiana; and

WHEREAS, the plaintiff sustained serious personal injuries resulting in permanent injury to her right wrist and arm which developed traumatic Reflex Sympathy Dystrophy (RSD) causing impairment of function and pain; and

WHEREAS, in opinion of the City Attorney, it is in the best interest of the City of Crowley to settle and conclude the matter without the admission of liability or fault on the part of the City; and to eliminate the risk of future exposure and terminate the litigation without the expense of additional court costs and attorney’s fees incurred by continuing the litigation; and

WHEREAS, the City Attorney has recommended that the City of Crowley pay the sum of Twenty-One Thousand Six Hundred Seventy-Seven & No/100 (\$21,677.00) Dollars, for the full settlement, release and dismissal of all claims and causes of actions, all damages and expenses, losses, medical treatment and other costs allegedly incurred by plaintiff and in consideration of a full confidentiality agreement and sealing under the court record in these proceedings;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley in special session duly convened that they do hereby authorize and approve the settlement of all claims in the matter of “OLLIE HARMON VS. CITY OF CROWLEY, ET AL” bearing Docket No. 74396 on the docket of the 15th Judicial District Court in and for the Parish of Acadia, State of Louisiana, for the sum of Twenty-One Thousand Six Hundred Seventy-Seven & No/100 (\$21,677.00) Dollars plus court costs for and in consideration of full settlement, release, discharge and dismissal of the above captioned suit by plaintiff, Ollie Harmon, and in consideration of a full confidentiality agreement and sealing of the record of these proceedings by the court; and

BE IT FURTHER RESOLVED the City Attorney’s fee is further authorized to conclude this matter, including the execution of all documents which are necessary and meet and proper in the premises.

THUS DONE, SIGNED AND ADOPTED in special session in Crowley, Acadia Parish, State of Louisiana, on this the 20th day of August, 2004.

ISABELLA L DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Alderman Martin offered a motion to accept the request from R. Mitchell Hale Et. Al. for a consideration of an additional two years in order to sell fireworks for the wastewater right of way and pump station site I-10 and La. 100 and authorize a resolution to introduce an amendment to the ordinance. Seconded by Alderwoman Melancon and duly adopted.

Alderwoman Pete moved to authorize the Mayor to execute Task Order No 7A for a scope of services to assist with furthering the implementation of the “West Crowley Neighborhood Revitalization Master Plan” at an estimated cost of \$13,000. Seconded by Alderman Martin and duly adopted.

There being no further business to come before the Council upon motion duly made by Alderwoman Melancon and seconded by Alderman Premeaux the meeting was adjourned at 12:45 p.m.

ISABELLA L DE LA HOUSSAYE, MAYOR

ATTEST:

JUDY L. ISTRE, CITY CLERK

Presented rough draft to Mayor on August 20, 2004 at 2:15 p.m.

Presented for Mayor signature on August 20, 2004 at 4:00 p.m.

Mayor signed & returned to City Clerk on August 24, 2004 at 9:30 a.m.