

CITY OF CROWLEY  
REGULAR MEETING  
MAY 8<sup>TH</sup>, 2018

The Mayor and Board of Aldermen of the City of Crowley, Louisiana, the governing authority of the City of Crowley, met in a regular session at 6:00 p.m. Tuesday the 8<sup>th</sup> day of May 2018 at the regular meeting place of said Mayor and Board of Aldermen, the Council Chambers, 426 North Avenue F, Crowley, Louisiana.

Mayor Greg A. Jones presided with the following Aldermen present: Bryan Borill, J. Elliot Doré, Jeff Doré, Vernon Martin Lyle Fogleman, Jr., Vernon Martin, Tim Monceaux, Steven Premeaux, Ezora Proctor and Ira Thomas.

Alderman Tim Monceaux led the Pledge of Allegiance to the flag. Alderman Bryan Borill gave the invocation.

**AGENDA AMENDMENTS:**

Alderman Elliot Doré offered a motion to amend the agenda to include and consider the appointment of Mr. Tony Duhon as City Inspector. Seconded by Alderman Bryan Borill and duly adopted after a unanimous vote.

**APPEARANCES:**

The following resolution was offered by Alderwoman Ezora Proctor and seconded by Alderman Elliot Doré, and duly adopted

*Resolution of Bereavement*

Whereas, on April 11, 2018 the life of our highly valued employee Charles “Danny” Hebert, came suddenly to a close, with short notice or warning to this family, friends and associates; and

Whereas, throughout a long career as a public employee and City Inspector for twenty-six years and receiving his certification as a Certified Building Official, Danny earned the respect, admiration and high regard of all those with whom he came into contact and enjoyed the love and affection of all, who were proud to call him friend; and

WHEREAS, we mourn Danny’s loss and extend to his wife, Gloria; and his daughters, Jeanne, Antoinette and Danielle; this expression of sincere regret, and the hope that you all will be consoled by the memories of his fine achievements.

Now, Be It Resolved that the Mayor and Board of Aldermen, speaking on behalf of all our citizens, hereby extend to the family members of Mr. Charles “Danny” Hebert our sincere sympathy.

IN WITNESS WHEREOF, I have hereunto set my hand officially and caused to be affixed the Great Seal of the City of Crowley this the 8<sup>th</sup> day of May, 2018.

S/Greg A. Jones, Mayor  
City of Crowley, Louisiana

## **READING & APPROVAL OF MINUTES / BILLS:**

Alderman Steven Premeaux moved to dispense with the reading of the minutes of the April 10<sup>th</sup>, 2018 regular council meeting and approve them as written and distributed. Seconded by Alderman Ira Thomas and duly adopted.

Alderman Lyle Fogleman moved to approve all bills presented for payment. Seconded by Alderman Elliot Doré and duly adopted.

## **MAYOR'S REPORTS:**

Mayor presented the Sales Tax chart and User Fee chart that track the collection trend.

Mayor presented the monthly budget-to-actual comparisons that report the spending of major funds.

## **UTILITY COMMITTEE:**

Chairperson – Alderman Vernon Martin

Vice-Chairperson – Alderman Ira Thomas

Members – Aldermen J. Elliot Doré, Jeff Doré, and Lyle Fogleman, Jr.

A motion was offered by Alderman Bryan Borill and seconded by Alderman Lyle Fogleman to rescind the motion of the April 10, 2018 Regular Council meeting to authorize CLECO to construct and add 27 LED lights and poles on Rice Capital Parkway. Motion carried with one abstention by Ira Thomas and a no by Alderman Vernon Martin.

A motion was offered by Alderman Bryan Borill and seconded by Alderman Lyle Fogleman to approve SLEMCO's request to install a street lighting system in the City's existing utility easement along Rice Capital Parkway; and, also to accept SLEMCO's offer to provide a system of at least 27 bronze/bronze LED lights along the roadway from North Cherokee Road to Tower Road, all contingent upon submittal of their proposed lighting system plans, details, and specifications to the City and City approval of same, and all at no cost to the City for the furnishing and installation of the system and for the perpetual operation and maintenance of the system.

The motion was amended by Alderman Bryan Borill and seconded by Alderman Lyle Fogleman to approve SLEMCO's request to install a street lighting system in the City's existing utility easement along Rice Capital Parkway; and, also to accept SLEMCO'S offer to provide a system of at least 27 bronze LED lights along the roadway from North Cherokee Road to Tower Road, all contingent upon submittal of their proposed lighting system plans, details, and specifications to the City and the City's approval of the same, and all at no cost to the City for the furnishings and installation of the system and for the perpetual operation and maintenance of the system contingent upon review and approval of engineer. Motion carried with one abstention by Alderman Ira Thomas.

A motion was offered by Alderman Ira Thomas and seconded by Alderman Jeff Doré to approve Partial Payment No. 16 for "Restoration of the Rock Filter at the Wastewater Treatment Facility" to Release Retainage to Cecil Perry Improvements, LLC in the amount of \$181,640.82, contingent upon receipt of a Clear Lien Certificate from the Acadia Parish Clerk of Court office. Motion carried.

Theresa Richard who resides at 1005 East 7<sup>th</sup> Street approached the council regarding issues with zoning regulations in her neighborhood. She stated that she has reported issues to the City and nothing is being done. Tony Duhon addressed that he was aware of the problems and is handling the issues within the department.

**PUBLIC SAFETY COMMITTEE:**

Chairperson – Alderman Lyle Fogleman, Jr.  
Vice-Chairperson – Alderman Bryan Borill  
Members – Aldermen Vernon Martin, Tim Monceaux and Steven Premeaux

A motion was offered by Alderman Lyle Fogleman and seconded by Alderman Vernon Martin to approve a new 2018 Class A Retail Outlet Liquor Permit for Chad Landreneau dba Plush Petals, LLC located at 714 North Parkerson. Motion carried.

**ZONING & ANNEXATION COMMITTEE:**

Chairperson – Alderman Ira Thomas  
Vice-Chairperson – Alderman Vernon Martin  
Members – Aldermen Bryan Borill, J. Elliot Doré and Steven Premeaux

A motion was offered by Alderman Ira Thomas and seconded by Alderwoman Ezora Proctor to approve the Planning Commission recommendation for a Conditional Use Permit for a fresh meat market located at 1111 ½ North Western Avenue described as a parcel measuring 50' parallel to Western Avenue by a depth of 115' feet parallel to the south line of 12th Street and being designated as Tract D on the plat of survey by Rice Engineers dated 4/23/01, SBY James Perusin owned by Lucretia Wilridge. Motion carried.

**PUBLIC BUILDING COMMITTEE:**

Chairperson – Alderman Bryan Borill  
Vice-Chairperson – Alderman Lyle Fogleman, Jr.  
Members – Aldermen J. Elliot Doré, Tim Monceaux, and Steven Premeaux

Alderman Vernon Martin offered a motion to amend the agenda to include and consider co-sponsoring an After-School Bash to be held on May 26<sup>th</sup>, 2018. Seconded by Alderwoman Ezora Proctor and duly adopted after a unanimous vote.

**INSURANCE & PERSONNEL COMMITTEE:**

Chairperson – Alderwoman Ezora Proctor  
Vice-Chairperson – Alderman Jeff Doré  
Members – Aldermen Bryan Borill, Vernon Martin, and Ira Thomas

A motion was offered by Alderwoman Ezora Proctor and seconded by Alderman Elliot Doré to accept the property and casualty insurance proposal effective May 11, 2018 to May 11, 2019 as presented by Assured Partners/Landry, Harris and Company. Motion carried.

A motion was offered by Alderwoman Ezora Proctor and seconded by Alderman Lyle Fogleman to appoint Mr. Tony Duhon as City Inspector. Motion carried.

**COMMUNITY & ECONOMIC DEVELOPMENT COMMITTEE:**

Chairperson – Alderman Jeff Doré  
Vice-Chairperson – Alderman Tim Monceaux  
Members – Aldermen Bryan Borill, Ezora Proctor and Kitty Valdetero

Mr. Wylie Barrow addressed the council regarding the grant that the City has received for the Bayou Blanc Nature Trail speaking in favor of the trail and the importance of the acceptance of the grant. There was considerable discussion about the additional amount of money needed to

fully fund the project and the amount of the application which is \$135,000 versus the 20% match required of the grant that is approximately \$18,000.

Alderman Jeff Doré offered a motion to amend the agenda to consider the acceptance of the Bayou Blanc Nature Trail Grant along with the twenty percent required match. Seconded by Vernon Martin and duly adopted after a unanimous vote.

Alderman Bryan Borill offered a motion to accept the Bayou Blanc Nature Trail Grant and confirm the twenty percent required match. Seconded by Vernon Martin. Motion Carried.

### **REVENUE & FINANCES COMMITTEE:**

Chairperson – Alderman J. Elliot Doré  
Vice-Chairperson – Alderman Ira Thomas  
Members – Aldermen Jeff Doré, Ezora Proctor, and Steven Premeaux

A motion was offered by Alderman Elliot Doré and seconded by Alderwoman Ezora Proctor to engage Kolder, Champagne, Slaven & Company for auditing services and LA Legislative Auditor Statewide Agreed-Upon Procedures (SAUPS) the for the City of Crowley's fiscal year ending August 31, 2018. Motion carried.

A motion was offered by Alderman Elliot Doré and seconded by Alderwoman Jeff Doré to authorize the city to enter into a licensing and services agreement with Granicus' Meeting and Agenda government Suite/NovusAGENDA – Setup & Configuration \$1,600, NovusAGENDA Online Training \$750, NovusAGENDA Software License \$5,280, First Year Total Cost \$7,630; Annual Reoccurring Cost \$5,280. Motion carried.

Alderman Vernon Martin offered a motion to co-sponsor an After-School Bash to be held on May 26<sup>th</sup>, 2018 from 12 noon to 6 p.m. contingent upon the Recreation Director confirming the Martin Luther King Center and the Recreation Center are available on that date. Seconded by Alderman Elliot Doré. Motion carried.

### **RESOLUTIONS:**

The following resolution was offered by Alderman Lyle Fogleman and seconded by Alderman Vernon Martin, and duly adopted with one nay vote from Alderman Ira Thomas.

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, INTRODUCING A PROPOSED ORDINANCE AND CALLING FOR A PUBLIC HEARING CONCERNING SAME.

WHEREAS, an ordinance has been proposed to be adopted by the Board of Aldermen of the City of Crowley; and

WHEREAS, the proposed ordinance must be introduced by its title; and

WHEREAS, a public hearing must be held prior to its adoption; and

WHEREAS, the title of the proposed ordinance must be published in the official journal and the notice shall provide the time and place where the Board will consider its adoption;

NOW THEREFORE BE IT RESOLVED by the Mayor and Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, that the following ordinance be and it is hereby introduced for consideration at the next regular meeting of the Mayor and Board of Aldermen, to-wit:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE WEST THIRD STREET AND AVENUE AS A FOUR (4) WAY STOP INTERSECTION AND WEST FOURTH STREET AND AVENUE B AS A FOUR (4) WAY STOP INTERSECTION; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

BE IT FURTHER RESOLVED by the Mayor and Board of Aldermen that the City Clerk shall publish the following notice in the Crowley Post Signal:

NOTICE OF PROPOSED ADOPTION OF ORDINANCE  
AND PUBLIC HEARING

The Board of Aldermen of the City of Crowley shall meet on the 12<sup>th</sup> day of June, 2018, at 6:00 o'clock p.m. in the Council Chambers, 2<sup>nd</sup> Floor, Criminal Justice Building, 426 North Avenue F, Crowley, Louisiana, to consider the adoption of the following ordinance:

AN ORDINANCE TO AMEND AND RE-ENACT SECTION 14-23(c) OF ARTICLE II OF CHAPTER 14 OF THE CODE OF ORDINANCES OF THE CITY OF CROWLEY, ACADIA PARISH, LOUISIANA, TO DESIGNATE WEST THIRD STREET AND AVENUE AS A FOUR (4) WAY STOP INTERSECTION AND WEST FOURTH STREET AND AVENUE B AS A FOUR (4) WAY STOP INTERSECTION; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES CONTRARY THERETO OR IN CONFLICT THEREWITH; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

Copies of the proposed ordinance are available for a nominal fee in the office of the City Clerk, City Hall, Crowley, Louisiana.

THUS DONE AND SIGNED on this the 8th day of May, 2018.

S/ERIN S. CRADEUR, CITY CLERK

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THUS DONE, SIGNED AND ADOPTED in regular session duly convened on the 8<sup>th</sup> day of May, 2018, in Crowley, Acadia Parish, Louisiana.

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GREG A. JONES, MAYOR

ATTEST:

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ERIN S. CRADEUR, CITY CLERK

The following resolution was offered by Alderman Steven Premeaux and seconded by Alderman Vernon Martin, and duly adopted

A RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE CITY OF CROWLEY, ACADIA PARISH,

LOUISIANA, AUTHORIZING AN INTERGOVERNMENTAL AGREEMENT WITH THE ASSIST AGENCY TO PROVIDE PUBLIC FUNDING TO CONTRIBUTE TO THE SALARIES OF A SITE DIRECTOR, PROGRAM FACILITATOR OR COORDINATOR AND OTHER PERSONNEL FOR THE SUMMER FOOD SERVICE AND ACTIVITIES PROGRAM FOR ELEMENTARY AND PRE-SCHOOL CHILDREN; AND TO PROVIDE FOR ALL MATTERS RELATIVE THERETO.

WHEREAS, the Assist Agency, a non-profit corporation, administers a Summer Food Service and Activities Program for elementary and pre-school age children which includes a meal, educational programs, games and sports activities during the summer months; and

WHEREAS, the Acadia Parish School Board has agreed to co-sponsor with the Assist Agency the program by providing the Crowley Middle School facilities on Northern Avenue in the City of Crowley to house and conduct the program; and

WHEREAS, the City of Crowley has agreed to co-sponsor with the Assist Agency the program by contributing a portion of the funding for the salaries of a site director, program facilitator/coordinator and personnel to administer the Summer Food Service and Activities Program for the summer of 2018; and

WHEREAS, the City of Crowley has agreed to provide the amount of Seven Thousand One Hundred Sixty-One & No/100 (\$7,161.00) Dollars as a contribution to be used for the payment of the salaries of the site director, program facilitator/coordinator and other personnel to coordinate and administer the program; and

WHEREAS, the City of Crowley has agreed to contribute to the payment of a portion of the salaries only and not to provide or perform any administrative functions or to provide personnel for the program which is to be solely and exclusively controlled by the Assist Agency; and

WHEREAS, the Assist Agency has agreed to indemnify and hold harmless the City of Crowley from any and all claims or liability for property damages and personal injuries resulting from any incident(s) or accident(s) which occurs under the supervision of the Assist Agency for the Summer Food Service and Activities Program during the summer of 2018, including but not limited to providing food, transportation, Ross Head Start facilities, personnel/employees administering and coordinating the program and other personnel involved in conducting the program; and

NOW THEREFORE BE IT RESOLVED by the Board of Aldermen of the City of Crowley, Acadia Parish, Louisiana, in regular session duly convened that they do hereby authorize the Honorable Greg A. Jones, Mayor of the City of Crowley, to enter into an Intergovernmental Agreement with the Assist Agency to co-sponsor the Summer Food Service and Activities Program for the year 2018 with the Assist Agency, to provide the amount of Seven Thousand One Hundred Sixty-One & No/100 (\$7,161.00) Dollars to be used to fund a portion of the salaries of the site director, program facilitator/coordinator and other personnel for educational and sport activities for elementary and pre-school age children enrolled in the summer program provided that the said Intergovernmental Agreement shall contain an indemnity and hold harmless clause in favor of the City of Crowley and shall require the Assist Agency to name the City of Crowley as an additional insured on any insurance policy issued to the Assist Agency for claims for injuries or damages or lawsuits occurring during or as a result of the program, including but not limited to providing food, transportation, Crowley Middle School facilities, personnel/employees administering and coordinating the program and all others personnel involved in conducting the program; and

BE IT FURTHER RESOLVED that the Honorable Greg A. Jones, Mayor, be and he is hereby authorized, empowered and directed to execute any and all other documents or attachments and/or provide additional information as may be deemed necessary in connection therewith.

THUS DONE AND ADOPTED in regular session duly convened on the 8<sup>th</sup> day of May, 2018, at Crowley, Acadia Parish, Louisiana, at which a quorum was present and acting throughout.

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GREG A. JONES, Mayor

ATTEST:

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ERIN S. CRADEUR, City Clerk

**OTHER BUSINESS:**

Sarah Fontenot stated that May 6<sup>th</sup> through May 12<sup>th</sup> is known as City Clerk's Week and presented a gift to City Clerk, Erin Cradeur.

There being no further business to come before the Council upon motion duly made by Alderman Jeff Doré and seconded by Alderman Tim Monceaux the meeting was adjourned at 7:50 p.m.

Presented rough draft to Mayor on May 11<sup>th</sup>, 2018 at 8:00 a.m.  
Presented for Mayor's signature on May 11<sup>th</sup>, 2018 at 8:00 a.m.  
Mayor signed & returned to City Clerk on May 11<sup>th</sup>, 2018 at 10:00 a.m.  
Publish in newspaper on May 18<sup>th</sup>, 2018